



Republic of the Philippines  
**Department of Education**  
 REGION I  
 SCHOOLS DIVISION OF VIGAN CITY

**Office of the Schools Division Superintendent**

23 JUN 2026

**OFFICE ORDER**  
 No. 252, s. 2026

**ATTY. KIM R. TAGORDA**  
 Attorney III  
 SDO Vigan City

**DESIGNATION ORDER**

In view of the official leave of the undersigned, you are hereby designated as the Officer-In-Charge of the Schools Division Office on **June 29, 2026**.

You shall act only on routine matters not needing any disbursement of funds and personnel actions not needing the discretion of the undersigned.

*Please be guided accordingly.*

  
**VILMA D. EDA, CESO V**  
 Schools Division Superintendent

Copy furnished:

- Office of the Schools Division Superintendent
- Office of the Assistant Schools Division Superintendent
- Chief Education Supervisor – CID & SGOD
- School Heads
- 201- Atty. K. Tagorda



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