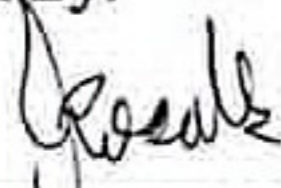


Public Assistance Desk Schedule (2026)

NAME OF PERSONNEL	POSITION	DAY AND TIME
		MONDAY
Rosales, Vincent Jude Q. Sinogo, Vanessa U. Alejo, Christopher Alviar, Nenita Gandeza, Rosjayne Mey	ADAS III (ADMIN) ADAS III (PAYROLL) ADAS II (SUPPLY) ADA VI (PAYROLL) ADAS III (ACCOUNTING)	7:30 am – 9:30 am 9:30 am – 11:30 am 11:30 am – 1:30 pm 1:30 pm – 3:30 pm 3:30 pm – 5:30 pm
		TUESDAY
Aurellado, Ted Ramos, Ruth Portugal, CJ Domingo, Jason Paz, Milagros	ADAS III (SGOD) ADAS III (ACCOUNTING) LEGAL ASSISTANT I (Legal) ADA VI (HR) ADAS III (ACCOUNTING)	7:30 am – 9:30 am 9:30 am – 11:30 am 11:30 am – 1:30 pm 1:30 pm – 3:30 pm 3:30 pm – 5:30 pm
		WEDNESDAY
Pila, Winston Sinogo, Vanessa Frio, Dianne Padua, Christian Tajon, Reyna	ADAS III (CID) ADAS III (PAYROLL) ADAS I (CASH) ADA VI (HR) ADAS III (ACCOUNTING)	7:30 am – 9:30 am 9:30 am – 11:30 am 11:30 am – 1:30 pm 1:30 pm – 3:30 pm 3:30 pm – 5:30 pm
		THURSDAY
Aurellado, Ted Domingo, Jason Adriatico, Jannie Armie Tajon, Reyna Portugal, CJ	ADA III (SGOD) ADA VI (HR) ADAS III (HR) ADAS III (ACCOUNTING) LEGAL ASSISTANT I (LEGAL)	7:30 am – 9:30 am 9:30 am – 11:30 am 11:30 am – 1:30 pm 1:30 pm – 3:30 pm 3:30 pm – 5:30 pm
		FRIDAY
Ancheta, Lloyd Ramos, Ruth Flandez, Giro Anthony Alviar, Nenita Paeta, Adelmarr	ADAS III (IT) ADAS III (ACCOUNTING) ADA VI (SUPPLY) ADA VI (PAYROLL) ADAS III (ACCOUNTING)	7:30 am – 9:30 am 9:30 am – 11:30 am 11:30 am – 1:30 pm 1:30 pm – 3:30 pm 3:30 pm – 5:30 pm

Prepared By:



VINCENT JUDE Q. ROSALES
Administrative Assistant III

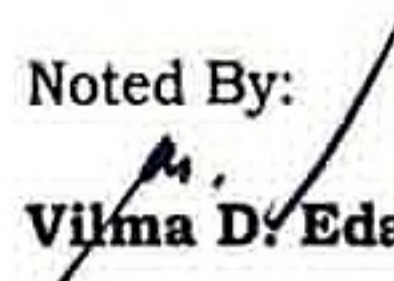
Reviewed By:



DAISY A. ANCHETA
Administrative Officer V



Noted By:


Vilma D. Eda, CESO V