



2606-2832

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

30 JUN 2026

DIVISION MEMORANDUMNo. 500, s.2026**ORIENTATION ON THE SCHOOL GOVERNANCE COUNCIL (SGC) FUNCTIONALITY
AMONG PUBLIC ELEMENTARY SCHOOLS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
SDO-SGC Composite Team
All Public Elementary and Integrated Schools
All Others Concerned

1. In reference to **Division Memorandum No. 445, s. 2026** titled "*School Governance Council (SGC) Functionality Assessment Among Public Elementary Schools*", this Office through the SDO-SGC Composite Team, shall conduct an orientation on SGC Functionality among the public elementary schools at the SDO Conference Hall on **July 2, 2026 at 10:00 am**.
2. The orientation aims to:
 - a. discuss the salient points of DepEd Order No. 26, s. 2022 or the "*Implementing Guidelines on the Establishment of School Governance Council*"; and
 - b. provide technical assistance and guidance on the use of the SGC Functionality Assessment Tool.
3. School Heads are requested to bring the following:
 - a. SGC Functionality Assessment Tool User Guide (Volume 1)
 - b. SGC Functionality Assessment Tool
 - c. Checklist of Means of Verifications (MOVs) per indicator
4. The SGC Functionality Assessment Tool User Guide may be accessed through this link: <https://tinyurl.com/SGCUserGuides>.
5. The printable version of the SGC Functionality Assessment Tool, including the checklist of Means of Verifications (MOVS) per indicator and the MOV templates may be accessed through the following link: <https://tinyurl.com/SGCMOVTemp>.
6. Immediate dissemination of this Memorandum is desired.

SGOD/aff/DM_SGCOrientation
June 30, 2026

Annie E. Fajardo
VILMA D. EDA, CESO V
Schools Division Superintendent



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2606-849

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

17 JUN 2026

DIVISION MEMORANDUMNo. 445, s.2026**SCHOOL GOVERNANCE COUNCIL (SGC) FUNCTIONALITY ASSESSMENT AMONG
PUBLIC ELEMENTARY SCHOOLS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
All Public Elementary, Integrated and Secondary School Heads
All Others Concerned

1. In reference to **Regional Memorandum No. 702, s. 2026** titled "*School Governance Council (Sgc) Functionality Assessment Among Public Elementary Schools*", and in line with the mandate of **DepEd Order No. 26, s. 2022**, on the establishment of the School Governance Council (SGC) to ensure that all public schools establish functional SGCs, the Department of Education Regional Office I, through the Field Technical Assistance Division (FTAD), shall provide technical assistance and monitor the implementation using the SGC Functionality Assessment Tool.

2. To provide technical assistance to public elementary schools through the dissemination of information and guidance on the functionality of SGCs pursuant to DepEd Order No. 26, s. 2022, and DM-OUHROD-2023-1399 titled, "*Roll-Out of the School Governance Council (SGC) Functionality Assessment Tool for Secondary Schools*", below is the composition of the Schools Division Office SGC Composite Team:

SDO-SGC COMPOSITE TEAM	
Chairperson	Annie D. Pagdilao , CESO VI, Assistant Schools Division Superintendent
Vice-Chairperson	Rodrigo Q. Reyes Jr. , Chief Education Supervisor-SGOD
Members	Susiemar M. Rapisura , Education Program Supervisor-SGOD
	Aurelyn F. Fieldad , Education Program Specialist II
	Alimar C. Ablog , Education Program Specialist II

3. The SGC Functionality Assessment Tool User Guide may be accessed through this link: <https://tinyurl.com/SGCUserGuides>. Volume 1 (Prepare and Respond) is intended for schools, while Volume 2 (Validate and Monitor) is designed for the Schools Division Offices (SDOs). These guides serve as references to assist schools and SDOs strengthen their SGCs.

4. The printable version of the SGC Functionality Assessment Tool, including the checklist of Means of Verifications (MOVS) per indicator and the MOV templates may be accessed through the following link: <https://tinyurl.com/SGCMOVS>.

5. Immediate dissemination of this Memorandum is desired.

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY

VILMA D. EDA, CESO V
Schools Division Superintendent

SGOD/aff/DM_SGCF functionalityAssessment
June 16, 2026

17 JUN 2026

RELEASED

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Republic of the Philippines
Department of Education
REGION I



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REGIONAL MEMORANDUM

No. 702 s. 2026

**/SCHOOL GOVERNANCE COUNCIL (SGC) FUNCTIONALITY ASSESSMENT AMONG
PUBLIC ELEMENTARY SCHOOLS**

To: **Schools Division Superintendents
Assistant Schools Division Superintendents
Division SGC Focal Persons
Public Schools District Supervisors
Elementary School Heads
All Others Concerned**

1. In line with the mandate of DepEd Order No. 26, s. 2022, on the establishment of the School Governance Council (SGC) and to ensure that all public schools establish functional SGCs, the Department of Education Regional Office I, through the Field Technical Assistance Division (FTAD), shall provide technical assistance and monitor the implementation using the SGC Functionality Assessment Tool.
2. The SGC Functionality Assessment Tool User Guide may be accessed through this link: <https://tinyurl.com/SGCUserGuides>. Volume 1 (Prepare and Respond) is intended for schools, while Volume 2 (Validate and Monitor) is designed for the Schools Division Offices (SDOs). These guides serve as references to assist schools and SDOs strengthen their SGCs.
3. The printable version of the SGC Functionality Assessment Tool, including the checklist of Means of Verifications (MOVs) per indicator and the MOV templates may be accessed through the following link: tinyurl.com/SGCMOVs.
4. The SDO SGC Composite Team shall provide technical assistance to public elementary schools through the dissemination of information and guidance on the establishment and functionality of SGCs. ✓
5. For questions, concerns, or clarifications, please coordinate with Mr. Ritchie G. Macalanda, EPS-FTAD, through email at ritchie.macalanda@deped.gov.ph or via mobile phone at 0999-976-1509.
6. Immediate dissemination of this Memorandum is desired.

ESTELA P. LEON-CARINO, EdD, CESO III
Director IV/ Regional Director

Encl.: None

Reference: DepEd Order No. 26, s. 2022

To be indicated in the Perpetual Index
Under the following subjects:

SCHOOL GOVERNANCE COUNCIL
FUNCTIONALITY
ASSESSMENT

FTAD/rgm/RM_SGCF functionalityAssessment
June 8, 2026



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