



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

Division Memorandum

No. 531 s. 2026

SUBMISSION OF APPLICATIONS TO SERVE ELECTION ON NOVEMBER 2, 2026

To: Assistant Schools Division Superintendent
Chief Education Supervisors
School Heads of Public Elementary and Secondary Schools
All Others Concerned

1. In connection with the upcoming Barangay and Sangguniang Kabataan Elections (BSKE), all interested teachers who wish to serve are advised to submit their applications to their respective school principals on or before July 10, 2026.
2. Only registered voters of Vigan City who possess good moral character and an irreproachable reputation, and who are known for their integrity and competence, shall be qualified. Applicants must have never been convicted of any election offense or any crime punishable by imprisonment of more than six (6) months and must have no pending criminal or election-related cases.
3. Immediate and widest dissemination of this memorandum is hereby desired.


for **VILMA D. EDA CESO V**
Schools Division Superintendent



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Republic of the Philippines
COMMISSION ON ELECTIONS
OFFICE OF THE CITY ELECTION OFFICER
Vigan City, Ilocos Sur



July 7, 2026

MS. VILMA D. EDA, CESO V
Schools Division Superintendent
Department of Education
Schools Division Office
Vigan City, Ilocos Sur

Dear Ma'am:

Greetings!

May we respectfully request your good office to assist us in procuring **public school teachers** who are willing and qualified to serve as members of the Electoral Board in November 02, 2026 Barangay and Sangguniang Kabataan Elections (BSKE). To those who are interested, kindly submit their applications to their respective Principal, the latter will thereafter forward the same to our office.

Please be reminded that only registered voters of Vigan City, Ilocos Sur, of good moral character and irreproachable reputation, of known integrity and competence, have never been convicted of any election offense or any other crimes punishable by more than six months of imprisonment, have no pending Information for any election offense, and are able to speak and write English, Filipino, or Ilocano shall be appointed.

Further, we will give preference to those with permanent appointments and those who served in the previous elections in accordance with the COMELEC Resolution.

Your speedy action will be highly appreciated.

Thank you very much.

Very Truly Yours,


ATTY. LEONILA R. FORTUNA
City Election Officer III