



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

14 JUL 2026

DIVISION MEMORANDUM

No. 551, s.2026

**PROGRAM MANAGEMENT TEAM FOR THE CAPACITY BUILDING AND
WELLNESS FORUM: PROMOTING EMPLOYEE WELL-BEING AND
ORGANIZATIONAL EFFECTIVENESS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor (CID and SGOD)
All Public Elementary and Secondary School Heads
All Other Concerned

1. In reference to Division Memorandum No. 538, s.2026 titled: *Capacity Building and Wellness Forum: Promoting Employee Well-Being and Organizational Effectiveness*, this office issues the composition of the Program Management Team on **July 20-23, 2026** at **Guang Ming Chan Monastery, Silang, Cavite**.

2. The following are the members of the Program Management Team for the activity:

PROJECT MANAGEMENT TEAM		
	Name	Position
Consultant	Vilma D. Eda, CESO V	Schools Division Superintendent
	Annie D. Pagdilao	Asst. Schools Division Superintendent
Project Manager	Rodrigo Q. Reyes, Jr.	Chief Education Supervisor, SGOD
Asst. Project Manager	Cherry Joy D. Garma	Senior Education Program Specialist
Transportation	Alimar C. Ablog	Education Program Specialist II
Registration/Secretariat	Aphrodite Hope Martinez	Senior Education Program Specialist
QAME	Racquel Follante	School Principal II
	Susiemar Rapisura	Education Program Supervisor
Welfare Officer	Arlyn Batulan	Medical Officer

3. Members of the Program Management Team are directed to render the necessary services before, during, and after the activity to ensure its successful implementation.

4. Immediate dissemination of and compliance with this Memorandum are desired.

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY

14 JUL 2026

RELEASED

BY:

VILMA D. EDA, CESO V
Schools Division Superintendent



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