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Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 591, s.2026

**CONDUCT OF THE 2026 DIVISION PARENT-TEACHER ASSOCIATION (PTA)
FORUM AND OATH-TAKING CEREMONY**

To: Assistant Schools Division Superintendent
Chief Education Supervisor (CID and SGOD)
All Public Elementary and Secondary School Heads
All Other Concerned

1. Pursuant to **DepEd Order No. 013, s. 2022** (*Omnibus Guidelines on the Regulation of Parent-Teacher Associations*), the Schools Division Office of Vigan City shall conduct the "**Collaboration for Education: Division PTA Forum and Oath-Taking Ceremony**" on **July 30, 2026, 8:00 A.M.-5:00 P.M.**, at **Max's Restaurant, Calle Crisologo, Vigan City**.

2. The activity aims to orient PTA officers on their roles, responsibilities, financial accountability, and relevant DepEd policies, strengthen school-community partnerships, and administer the oath of office to the newly elected **Division Federated PTA Officers** for School Year 2026-2027.

3. Participants are:

- School PTA (SPTA) Presidents;
- School PTA (SPTA) Treasurers;
- Public Elementary and Secondary School Heads; and
- Selected school personnel.

Please refer to *Enclosures 1 and 2* for the list of participants and program matrix.

4. School Heads shall ensure the attendance of the identified participants. Expenses relative to participation shall be charged against local funds or other available funds, subject to existing government accounting and auditing rules and regulations.

4. For information and immediate dissemination.



VILMA D. EDA, CESO V
Schools Division Superintendent



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Enclosure 1, Division Memorandum No. 541, s. 2026

PROJECT MANAGEMENT TEAM		
	Name	Position
Consultant	Vilma D. Eda, CESO V	Schools Division Superintendent
	Annie D. Pagdilao, Ed.D, CESO VI	Asst. Schools Division Superintendent
Project Manager	Rodrigo Q. Reyes, Jr.	Chief Education Supervisor
Assistant Project Managers	Cherry Joy D. Garma	Senior Education Program Specialist
	Alimar C. Ablog	School Principal II
QAME	Raquel S. Follante	PDO II
Secretariat	Raymart Q. Quedado	Nurse
Welfare Officer	Maria Korynne Taborda	

LIST OF PARTICIPANTS		
Name	Position	School/Office
Division Office Personnel		
1. Vilma D. Eda	Schools Division Superintendent	Office of the Schools Division Superintendent
2. Annie D. Pagdilao	Assistant Schools Division Superintendent	Office of the Schools Division Superintendent
3. Atty. Kim R. Tagorda	Attorney III/Legal Officer	Office of the Schools Division Superintendent
4. Marie Christine L. Natividad	Chief Education Supervisor, CID	Curriculum and Implementation Division
5. Rodrigo Q. Reyes, Jr.	Chief Education Supervisor, SGOD	School Governance and Operations Division
6. Susiemar Rapisura	Education Program Supervisor	School Governance and Operations Division
7. Cherry Joy D. Garma	Senior Education Program Specialist II	School Governance and Operations Division
8. Alimar C. Ablog	Education Program Specialist II	School Governance and Operations Division
9. Raymart Q. Quedado	Project Development Officer II	School Governance and Operations Division
10. Maria Korynne Taborda	Nurse	School Governance and Operations Division
11. Raquel S. Follante	QAME/ School Principal II	School Governance and Operations Division
Parent-Teacher Association Officers		
Federated School-Parent Teacher Association Presidents and Treasurers		42
Federated Division PTA Officers		
Elementary and Secondary School Heads		21





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Time	Activity
	Moderator: Alimar C. Ablog
4:00PM – 4: 30PM	Awarding of Certificate of Participation
4:30 PM	Closing Remarks Rodrigo Q. Reyes, Jr. Chief Education Supervisor, SGOD

