



2607-2380

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

29 JUL 2026

DIVISION MEMORANDUM

No. 592, s. 2026

**ASSIGNED VERIFIERS TO FACILITATE LOAN VERIFICATIONS
IN SDO VIGAN CITY**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, CID
Chief Education Supervisor, SGOD
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to **DepEd Order No. 20, s. 2021, Enhanced Guidelines on Accreditation/Re-accreditation of Private Entities under the Automatic Payroll Deduction System (APDS) Program**, and **Memorandum OUF-2021-0392 dated June 3, 2021** on its implementation, all concerned are hereby informed of the designation of the Loan Verifier for Private Lending Institutions (PLIs) in the Schools Division Office of Vigan City.
2. In view of the promotion of **Ms. Daisy A. Ancheta** to **Administrative Officer V**, **Ms. Daisy A. Ancheta shall assume the loan verification functions for Private Lending Institutions (PLIs) and GSIS** previously handled by Atty. Kim R. Tagorda, effective July 20, 2026.
3. Accordingly, the designated loan verifiers are as follows:

Primary Loan Verifier for PLIs:
Ms. Daisy A. Ancheta
Email Address: verifier.01.2773135@depd.gov.ph

Alternate Loan Verifier for PLIs:
Ms. Mary Joy P. Suero
Email Address: verifier.r1.msuro@depd.gov.ph
4. All personnel availing of loans from accredited Private Lending Institutions (PLIs) are advised to coordinate with the designated loan verifiers for the processing and verification of their loan applications in accordance with existing DepEd policies and guidelines.



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
Email Address: vigan.city@depd.gov.ph
Website: www.depdivigancity.com

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5. Immediate dissemination and strict compliance with this Memorandum are hereby directed.

VILMA D. EDA, CESO V
Schools Division Superintendent



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