



Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

29 JUL 2026

No. 594, s. 2026

**CAPACITY BUILDING ON APPLIED BEHAVIOR ANALYSIS FOR SPECIAL NEEDS
 EDUCATION (SNED), RECEIVING AND NEWLY HIRED TEACHERS**

To: Asst. Schools Division Superintendent
 Chief Education Supervisors- CID and SGOD
 Public Elementary and Secondary Schools
 All Others Concerned

1. In support of the implementation of Republic Act No. 11650 and the Division's continuing efforts to strengthen inclusive education, the Schools Division Office of Vigan City, through the Curriculum Implementation Division, shall conduct the **Capacity Building on Applied Behavior Analysis for SNED, Receiving and Newly Hired Teachers** on August 1-2 & 8, 2026, at Hotelinda Suites, Vigan City, Ilocos Sur.
2. The activity aims to strengthen the competencies of SNED, receiving and newly hired teachers in addressing the motor, sensory, behavioral, developmental, and learning needs of learners with disabilities through practical and evidence-based strategies thereby improving learner engagement and behavior management in inclusive classroom settings.
3. Participants in this activity are the SNED, newly hired and receiving teachers of learners with disabilities across public elementary and secondary schools. (Enclosure No.1)
4. All expenses to be incurred for the conduct of this activity shall be charged against the 2026 Downloaded Special Needs Education (SNED) Program Support Fund, subject to the usual government accounting and auditing rules and regulations.
5. In preparation for this activity, there will be a meeting of Learning Facilitators on July 27, 2026, 3:00 PM at the CID Room to ensure a smooth conduct of the activity.
6. Enclosed in this Memorandum are the list of identified participants, members of the Program Management Team (PMT), and the detailed activity matrix.
7. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on local holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DepEd Order No. 13, 2. 2024 on the Revised Guidelines on the Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.





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8. This memorandum shall serve as the locator slip of the PMT and all participants.
9. Immediate dissemination of this Memorandum is desired.


VILMA D. EDA, CESO V
Schools Division Superintendent

Encls: List of Participants/Training Matrix
Reference: RA 11650

CID/eca/DM-Capability Building on Applied Behavior Analysis
July 20, 2026





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Enclosure No. 1 to Division Memorandum No. ____ s, 2026

LIST OF PARTICIPANTS

No.	Name	School	No.	Name	School
1	Mirian C. Andres	SJES	26	Jennifer F. Favo	BMSE
2	Neriza B. Julio	SJES	27	Gerladine G. Lucero	BMSE
3	Mark Donald Arreola	TES	28	Erwin Fortunato Astraquillo	BMSE
4	Larissa Kaye P. Suero	VCS	29	Ronalyn Dumag	PIS
5	Estrelita R. Pajo	VCS	30	Eliza R. Castillo	PIS
6	Kristine Bose	BMSW	31	John Wilson Valdez	PIS
7	Myra Rebuldela	BMSW	32	Kazel A. Aquino	RPES
8	Yna Lei Pagalanan	BMSW	33	Jinky De La Cruz	GESIIMS
9	Marife Retuta	BMSW	34	Marlette Fernando	MES
10	Janela Ribuca	BMSW	35	Armi Joana Racoma	NES
11	Katrina Celeste Banadero	APES	36	Elaine Rae Pugrad	NES
12	Renalyn Ablog	APES	37	Joanna R. Belon	RES
13	Carmencita Pineda	APES	38	Adelaida Arellano	PIS
14	Giggily Ahnn Rafanan	BPES	39	Krishna Charles Peralta	PIS
15	Janette Epres	BPES	40	Jhon Rafael Tominez	VNHSE
16	Lexieveah Pardo	CCES	41	Alexander Pajo	VNHSE
17	Manilyn Quilana	CAMIS	42	Lani Rose Pascua	VNHSW
18	Jennifer P. Quericol	CAPEP	43	Matt Talania	VNHSW
19	Maria Elena Verazon	CAPEP	44	John Mar Ayco	ISNHS-JHS
20	Laurice B. Pugal	CAPEP	45	Theresa Tabangin	VCS
21	Lourdes Ligaya Alon	SPBES	46	Jasmin Nina D. Rusibin	VCS
22	Ginalyn A. Aquino	SPBES	47	Elnore Rose M. Pagalanan	VCS
23	Ma. Sheryll Racca	SPBES	48	Alicia D. Pescador	VCS
24	Marilyn T. Salvador	JSES	49	Mcloyd Paa	VCS
25	Teresita R. Quiton	JSES	50	Edgar E. Arizabal Jr.	VCS

PROGRAM MANAGEMENT TEAM

Name	Position	Roles
Vilma D. Eda, CESO V	Schools Division Superintendent	Consultants
Annie D. Pagdilao, EdD, CESO VI	Assistant Schools Division Superintendent	
Marie Christine L. Natividad, EdD	Chief Education Supervisor, CID	Program Manager
Elsie C. Amorin	Education Program Supervisor	Asst. Program Manager
Ma. Koryn Taborda	Nurse	Welfare Officer
Racquel A. Follante	School Principal II	QAME





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Enclosure No. 2 to Division Memorandum No. ___, s. 2026

Training Matrix

**Capability Building for SNED, Receiving and Newly Hired Teachers
on Applied Behavior Analysis**

Day 1	Time	Activity	Facilitator
Opening Program	8:00-8:30 AM	Registration and Opening Program	PMT
Session I	8:30- 9:30	Salient Features of RA 11650	Elsie C. Amorin
Break	9:30- 9:45	Coffee/Tea Break	
Session 2	9:45- 10:45	Introduction to Applied Behavior Analysis	Learning Facilitator
Session 3	10:45-11:45	Why Early Intervention Matters	
	11:45-12:00	Q&A	
Lunch Break			
Session 4	1:00- 2:00 PM	What is Autism Spectrum Disorders, Causes, Signs Prevalence	
Session 5	2:00-3:00	Functions of Behavior	
Break	3:00-3:15		
Session 6	3:15- 4:45	Understanding the Challenging Behavior in the Classroom	
	4:45-5:00	Q&A	
Day 2			
MOL	8:00-8:15	Management of Learning and Attendance Check	
Session 7	8:15 -9:45	Treatment, Management, Intervention services for children with ASD, ADHD & neurodevelopmental disorders	Ella Celana
Break	9:45-10:00		
Session 8	10:00-11:00	Antecedent Strategies	Learning Facilitator
Session 9	11:00-12:00	Proactive Strategies: Reinforcement	
Lunch Break			
Session 10	1:00-3:00	Activities for maladaptive challenging behaviors (Brain Gym, Gross Motor Skills, etc.)	Learning Facilitator
Break	3:00-3:15	Coffee/Tea Break	
Session 11	3:15 -5:00	Practical Demonstration and Guided Simulation on Managing Tantrums and	Learning Facilitator with participants





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		Other Challenging Behaviors in the Classroom	
Day 3			
MOL	8:00-8:15	Management of Learning	
Session 12	8:15 – 9:45	Child Protection Policy	Cherry Joy Garma
Break	9:45-10:00		
Session 13	10:00-11:00	Homeroom Guidance Program	Clarito A. Siababa, EdD
Session 14	11:00-12:00	Integration of Government Thrusts across learning areas	Edgar L. Pescador
Lunch Break	12:00-1:00		
Session 15	1:00-2:00	LR Development Process Flow and ADM Standards	Rommel R. Rabo
Session 16	2:00-3:00	Overview of the Workplace Application Plan (WAP)	Elsie C. Amorin
Workshop	3:00-4:00	Preparation and submission of output (WAP)	
Closing Program	4:00-5:00	Closing Program	PMT

Prepared by:

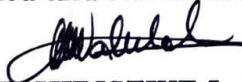

ELSIE C. AMORIN
Education Program Supervisor


EDGAR L. PESCADOR
Education Program Supervisor


CLARITO A. SIABABA, EdD
Education Program Supervisor


ROMMEL R. RABO
Education Program Supervisor

Checked and Reviewed:


MARIE CHRISTINE L. NATIVIDAD, EdD
Chief Education Supervisor, CID

Approved:

VILMA D. EDA, CESO V
Schools Division Superintendent

