



2607- 1897

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

21 JUL 2026

Office of the Schools Division Superintendent

July 21, 2026

OFFICE MEMORANDUM

No. 46, s. 2026

NOTICE AND UTILIZATION OF ALLOTMENT

To: Rodrigo Q. Reyes, Jr.
Chief Education Supervisor (SGOD)

1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
ROI-26-1309 (Learner Support Program - Continuing Appropriations)	Program Support Funds for the conduct of Career Guidance Program School-Based Training on Career Advocate (CGP-SBTCA).	3,500.00

2. Please prepare the corresponding Work and Financial Plan (WFP), Program Procurement Management Plan (PPMP), Purchase Request (PR), Itinerary of Travel and/or necessary documents for the full implementation of the program within ten (10) working days upon receipt of this memorandum.
3. For information and strict compliance.

Vilma D. EDA
VILMA D. EDA, CESO V
Schools Division Superintendent



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Republic of the Philippines
Department of Education
Regional Office I

Finance Division
Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 200000100006000 Learner Support Programs		REFERENCE: OSEC-1-26-02255 dated 05/07/26 (CMI)	SUB-ALLOTMENT RELEASE ORDER NO: ROI-26-1309
FUND CODE: 1102101		ORGANIZATION CODE: 0801014	LEGAL BASIS: FY 2025 GAA R.A. No. 12116
			DATE: July 20, 2026
			FISCAL YEAR: FY 2026
Purpose: Transfer of Program Support Fund to cover expenses relative to the Career Guidance Program School-Based Training on Career Advocate (CGP-SBTCA).			
TO: The Schools Division Superintendent Division of Vigan City Vigan City			
PARTICULARS		ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	3,500.00
Total			3,500.00
AMOUNT IN WORDS: THREE THOUSAND FIVE HUNDRED PESOS.			
NOTE: The Allotment herein sub allotted is valid for obligation until December 31, 2026.			

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certified Allotment Available:

APPROVED:

ARNOLD I. VINO
Chief Administrative Officer
Finance Division

ESTELA P. LEON-CARINO, EdD, CESO III
Director IV/Regional Director

DepED



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