



Republic of the Philippines  
**Department of Education**  
 REGION I  
 SCHOOLS DIVISION OF VIGAN CITY

2606-2840

**Office of the Schools Division Superintendent**

02 JUL 2026

**OFFICE ORDER**

No. 268, s. 2026

**Ms. Gemalyn P. Lampote**  
 Administrative Officer II  
 Vigan Central School

**Designation Order**

In view of the leave of absence of **Dr. Ana A. Castor**, School Principal IV of Vigan Central School, you are hereby designated as Officer-in-Charge of Office of the School Principal - Vigan Central School on **July 02, 2026**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 01<sup>st</sup> day of July, 2026.

*W. D. Eda*  
**VILMA D. EDA, CESO V**  
 Schools Division Superintendent



Copy Furnished:

- Office of the Schools Division Superintendent
- Office of the Assistant Schools Division Superintendent
- Chief Education Supervisor – CID & SGOD
- School Heads
- 201 – G. Lampote



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