



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

21 JUL 2026

**OFFICE ORDER**

No. 334, s. 2026

**Ms. Charmaine A. Ortiz**  
Administrative Officer II  
Rugsuanan-Puroc Elementary School

**Designation Order**

In view of the official travel of **Ms. Lany Q. Corpuz**, School Principal I of Rugsuanan-Puroc Elementary School, you are hereby designated as Officer-In-Charge of Office of the School Principal-Rugsuanan-Puroc Elementary School on **July 21 – 22, 2026**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 20<sup>th</sup> day of July, 2026.

  
**VILMA D. EDA, CESO V**  
Schools Division Superintendent



Copy Furnished:

Office of the Schools Division Superintendent  
Office of the Assistant Schools Division Superintendent  
Chief Education Supervisor – CID & SGOD  
School Heads  
201 – C. Ortiz