



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

2607-1688

**Office of the Schools Division Superintendent**

21 JUL 2026

**OFFICE ORDER**

No. 336, s. 2026

**Ms. Gloria P. Cabotaje**  
PO III  
School Division Office  
Vigan City

**Designation Order**

In view of the official travel of **Mr. Rodrigo Q. Reyes Jr.**, Chief Education Supervisor - School Governance and Operations Division, you are hereby designated as Officer-in-Charge of the Office of the Chief Education Supervisor - School Governance and Operations Division on **July 21 – 23, 2026**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle the designate to additional remuneration and preferential attention to future promotion.

Issued this 20<sup>th</sup> day of July, 2026.

**VILMA D. EDA, CESO V**  
Schools Division Superintendent



Copy Furnished:

Office of the Schools Division Superintendent  
Office of the Assistant Schools Division Superintendent  
Chief Education Supervisor – CID & SGOD  
School Heads  
201 – G. Cabotaje