



2608-496

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. 619, s. 2026

11 AUG 2026

**BENCHMARKING VISIT ON BEST PRACTICES IN DISASTER RISK REDUCTION AND
MANAGEMENT IMPLEMENTATION AT SDO BATAK CITY**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Order No. 37, s. 2015 titled "The Comprehensive Disaster Risk Reduction and Management (DRRM) in Education Framework", the Schools Division Office of Vigan City through the Disaster Risk Reduction and Management will conduct Benchmarking Visit on Best Practices in Disaster Risk Reduction and Management Implementation at SDO Batak City, Batak, Ilocos Norte on **August 14, 2026**.
2. The objectives of the activity are to:
 - a. identify effective DRRM strategies and programs implemented by SDO Batak City;
 - b. analyze systems and mechanisms that contribute to their success;
 - c. explore innovative approaches applicable to the local division context; and
 - d. establish partnership and collaboration between divisions.
3. The official participants are the Division DRRM Coordinator, EPS II (Social Mobilization), and the designated School DRRM Coordinators and Alternates. All schools shall be represented.
4. The participants are required to bring a fruit-bearing tree for the friendship garden.
5. The bus rental of participants and other expenses incurred during the conduct of the activity shall be charged to the DRRM Program Support Fund (Sub-ARO No. ROI-26-01508), subject to the usual accounting and auditing rules and regulations.
6. Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on a holiday, weekend, or cancellation of work in Government Offices due to various reasons specified in DepEd Order No.13, s.2024 and CSC-DBM Joint Circular No. 2, s. 2024 on Non-Monetary Renumeration of Overtime Services Rendered, whichever is applicable.
7. Attached are the list of participants and the schedule of activities.
8. This memorandum shall serve as travel order for the participants.
9. Immediate dissemination and strict compliance of all concerned.

VILMA D. EDA, CESO V
Schools Division Superintendent



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Schedule of Activities

Time	Activity
6:00AM - 6:30AM	Assembly and Departure
6:30AM - 8:29AM	Travel time to SDO Batac
8:30AM - 10:00AM	Courtesy call, Presentation of SDO Batac DRRM Programs
10:01AM - 11:30AM	Site Visit at Maipalig Quiom ES
11:31AM - 1:30 PM	Site Visit (and lunch) at City of Batac NHS Poblacion
1:31PM - 2:30 PM	Site Visit at Baay Elementary School
2:31PM - 4:30PM	Synthesis and Closing Program
4:31PM - 6:30PM	Travel time to Vigan

List of Participants

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|---------------------------------|---------------------------------|
| 1. Raymart Q. Quedado | 18. Krystel Elaine Marie Catura |
| 2. Alimar C. Ablog | 19. Grace D. Formoso |
| 3. Alma Inamorata A. Nebab | 20. Willie Vanne Pre |
| 4. Nicole A. Gascon | 21. Dennis A. Aguimbag |
| 5. Charmaine G. Alinio | 22. Karen Gay A. Cu |
| 6. Jessica D. Rigos | 23. Reginal A. Quario |
| 7. Jessa Mae A. Piano | 24. Naira Abigail T. Segui |
| 8. Janine Austine O. Rafanan | 25. Vanessa A. Agapinan |
| 9. Jonas A. Cu | 26. Mark Linn T. Ricotoso |
| 10. Analyn Rose S. Azada | 27. Genius C. Asper |
| 11. Deus John Q. Molina | 28. Lailanie L. Rabbon |
| 12. Ma. Cristina Emely P. Ramos | 29. Jomar A. Saem |
| 13. Karen A. Cereno | 30. Gloaida D. Reclusado |
| 14. Neil Onemig A. Purisima | 31. Oiner Rafanan |
| 15. Mark Jason T. Raboy | 32. Adelmar P. Paeta |
| 16. Leila C. Pacpaco | 33. Clarence Pe Benito |
| 17. Ma. Angelica A. Taberna | |

