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Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

11 AUG 2026

DIVISION MEMORANDUM

No. 625 s. 2026

ISSUANCE OF SUPPLEMENTAL GUIDANCE, ADVOCACY MATERIALS, AND TOOLS FOR THE PLANNING OF INTERVENTIONS AND MONITORING OF THE PHYSICAL ACCOMPLISHMENT AND BUDGET UTILIZATION OF THE SCHOOL INNOVATION AND IMPROVEMENT FUND (SIIF) THROUGH THE INSIGHTED PLATFORM FOR FY 2026

To: Assistant Schools Division Superintendent
Chief Education Supervisors
All Public Elementary and Secondary, Non-Implementing Schools
Budget and Accounting Units
All Others Concerned

1. Relative to **DepEd Memorandum No. 048, s. 2026**, titled "*Allocation and Release of the School Innovation and Improvement Fund to Non-Implementing Unit Public Schools to Strengthen Decentralization Practices in the Department of Education for Fiscal Year 2026*," and **Memorandum DM-OUHRODI-2026-2738** dated August 4, 2026, an **Online Orientation on the Allocation and Release of the School Innovation and Improvement Fund (SIIF)** shall be conducted to ensure proper understanding and implementation of the FY 2026 SIIF guidelines.

2. The following tools and support mechanisms shall be utilized in the implementation of the FY 2026 SIIF:

a. InsightED Landing Portal – the centralized web-based gateway to the InsightED platform.

Access Link: <https://stride.deped.gov.ph/insighted/>

The platform provides access to:

- **School Head Portal** – for identifying, encoding, and submitting SIIF interventions, including target beneficiaries, activities, and budget requirements.
- **RO and SDO Portal** – for reviewing and monitoring school-submitted SIIF interventions, physical accomplishments, and fund utilization.

b. InsightED Ticketing System – the official help desk for reporting technical concerns, requesting account support, and seeking assistance on the use and functionalities of the InsightED system.

Access Link: <https://tinyurl.com/InsightED-SIIF-ticketing>



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c. InsightED Guides – a repository of user manuals and video guides providing step-by-step instructions on planning, reviewing, monitoring, and reporting SIIF activities.

Access Link: <https://tinyurl.com/InsightED-MGuide>

3. The **Division SBM Coordinator** shall create and maintain an account in the InsightED platform and ensure the proper coordination and dissemination of the authorization code to concerned personnel. The SDO shall monitor school-level SIIF planning, assess the alignment of proposed interventions with SIIF objectives, and provide necessary feedback and technical assistance.

4. **School Heads** are directed to utilize the School Head Portal in planning and submitting their SIIF interventions, ensuring that proposed activities, target beneficiaries, and budget requirements are properly identified and aligned with the objectives and priorities of the SIIF.

5. For technical concerns and assistance, concerned personnel may utilize the **InsightED Ticketing System** and **InsightED Guides** provided by the Department.

6. All concerned personnel are directed to ensure the proper utilization of the prescribed tools and mechanisms to strengthen the planning, implementation, monitoring, and reporting of SIIF-supported interventions.

7. Immediate dissemination of and strict compliance with this Memorandum is desired.

VILMA D. EDA, CESO V 
Schools Division Superintendent

To be included in the Perpetual Index
Under the following subject
OnlineSIIFGuidelines

SGOD/smr/SIIF
August, 10, 2026



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Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT AND INFRASTRUCTURE

MEMORANDUM

DM-OUHRODI-2026-2748

TO : **REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
PUBLIC SCHOOL HEADS
ALL OTHERS CONCERNED**

FROM :  **WILFREDO E. CABRAL**
*Undersecretary
Human Resource and Organizational Development and Infrastructure*

SUBJECT : **ISSUANCE OF SUPPLEMENTAL GUIDANCE, ADVOCACY MATERIALS, AND TOOLS FOR THE PLANNING OF INTERVENTIONS AND MONITORING OF THE PHYSICAL ACCOMPLISHMENT AND BUDGET UTILIZATION OF THE SCHOOL INNOVATION AND IMPROVEMENT FUND (SIIF) THROUGH THE INSIGHTED PLATFORM FOR FISCAL YEAR (FY) 2026**

DATE : 04 August 2026

The Department of Education (DepEd) has issued **DepEd Memorandum No. 048, s. 2026**, *Allocation and Release of the School Innovation and Improvement Fund to Non-Implementing Unit Public Schools to Strengthen Decentralization Practices in the Department of Education for Fiscal Year 2026*, to provide guidance on the allocation, release, and utilization of the SIIF in Non-IU public schools across all municipality classifications. This issuance underscores the Department's commitment to strengthening decentralization at the school level and ensuring the sustained and expanded implementation of interventions that address learning gaps in literacy and numeracy. By granting schools greater fiscal autonomy and flexibility, it enables them to effectively plan, manage, and implement responsive interventions that are aligned with their unique needs, contexts, and priorities.

In line with the implementation of the SIIF, this Office releases the necessary tools and support mechanisms:

1. **InsightED Landing Portal.** A centralized web-based gateway designed as the primary entry-point to the InsightED platform. Once this is accessed, stakeholders are directed to two sub-portals, depending on user interface objectives.

- a. **School Head Portal.** A planning and submission platform where school heads can identify, encode, and submit interventions under the SIIF, including target beneficiaries, activities, and budget requirements.
- b. **RO and SDO Portal.** An interactive monitoring dashboard that consolidates school-submitted SIIF interventions for review, technical assistance, and monitoring of implementation and fund utilization.
 - **ROs** have view-only access to oversee implementation and provide technical assistance to SDOs.
 - **SDOs** have full access to monitor school SIIF planning, assess alignment of interventions with SIIF objectives, and provide feedback. However, SDOs have view-only access to monitor physical accomplishments and fund utilization.

Important Note: All RO and SDO SBM Coordinators shall create an account by selecting **Sign Up**, completing the required information, and entering the **authorization code**. The authorization code shall be disseminated through the official communication channel.

Access Link: <https://stride.deped.gov.ph/insighted/>

2. **InsightED Ticketing System.** The official help desk platform for reporting technical concerns, requesting account support, and seeking assistance on the use and functionalities of the InsightED system.

Access Link: <https://tinyurl.com/InsightED-SIIF-ticketing>

3. **InsightED Guides.** A repository of user manuals and video guides that provide step-by-step instructions to support users in effectively navigating and utilizing the InsightED platform. It offers comprehensive guidance on key processes, features, and functionalities to facilitate planning, reviewing, monitoring, and reporting activities.

Access Link: <https://tinyurl.com/InsightED-MGuide>

The **Field Technical Assistance Division (FTAD)** and **School Governance and Operations Division (SGOD)** are requested to ensure the widest dissemination of this Memorandum to all program implementers in the regional, division, and school levels.

For further inquiries or clarifications, please contact **Mr. Raymond Jason V. Aquino** or **Ms. Melanie J. Villareal** of the Bureau of Human Resource and Organizational Development – School Effectiveness Division (BHROD-SED) via email at bhrod.sed@deped.gov.ph.

For your appropriate action.

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Office of the Secretary
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