



2608-1386

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

20 AUG 2026

DIVISION MEMORANDUMNo. 669, s.2026**EMERGENCY MANAGEMENT COMMITTEE MEETING (MANCOM) ON CLASS
SUSPENSIONS AND MAKEUP CLASS GUIDELINES**

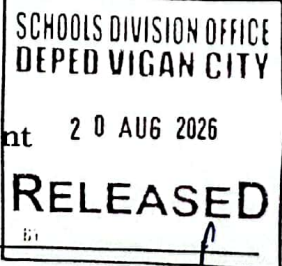
To: Assistant Schools Division Superintendent
Chief Education Supervisor (SGOD)
Public Elementary and Secondary Schools Heads
Section/Unit Heads
All Others Concerned

1. Due to recent inclement weather and unforeseen safety advisories leading to successive class suspensions across the division, an emergency Management Committee Meeting (MANCOM) is hereby called to address the recovery of learning competencies, the implementation of Alternative Delivery Modes (ADM), and the standardized schedule for makeup classes.
2. The meeting shall be held on Monday, August 24, 2026, 1:30 PM at the Division Conference Hall, Vigan City with the following **agenda**:
 - a. Report on Class Suspensions, Status of Competencies, Status of ADM Classes conducted – CID
 - b. Other matters
3. To ensure proper situational assessment, school heads and division key personnel are advised to prepare the following data:
 - a. General status of competencies and its mastery by subject area, by grade level, per school.
 - b. ADM classes conducted and extent of participation of learners.
 - c. Other needed data relevant to class suspensions, conduct of ADMs, and make-up classes.

Templates are attached here as Annex A and can be accessed at <https://tinyurl.com/MonitorClassSuspension>

4. This issuance shall serve as locator slip for all participants. No proxies are allowed.
5. For strict compliance and immediate dissemination.


VILMA D. EDA, CESO V
Schools Division Superintendent



📍 Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
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🌐 www.depedvigancity.com

Monitoring

Date of Suspension: _____

Reason/ Cause of Suspension: _____

No. of Days: _____

Grade Level & Section	Total Enrollment	Modality Implemented				Competencies/Topics Covered	Assessment Used				No. of Assessed Learners	Levels of Proficiency				(Indicate no. of learners)	
		Online	Online Attendees	Modular	Provided with modules/ LASS/ Learning packets		Formative (e.g. Quiz)	Oral	Written	Others, pls. specify		Highly Proficient	Proficient	Nearly Proficient	Low Proficient	Not proficient	
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