



2008-1256

Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM  
No. **694**, s. 2026

**24 AUG 2026**

**PARTICIPATION IN THE CSC SUPERVISORY DEVELOPMENT COURSE  
TRACKS 1, 2, AND 3**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. In reference to the Letter of the Civil Service Commission Regional Office I, and Division Advisory No. 149, s. 2026, CSC invites personnel to participate in the various 2026 2<sup>nd</sup> Semester Learning and Development Programs from August to November 2026.

2. The programs aim to enable participants to gain relevant knowledge, skills and values necessary to effectively perform their duties and help them contribute to organizational excellence and productivity.

3. The official participants from this Division are as follows:

| No. | Name                  | Position                 | Office         | Course         |
|-----|-----------------------|--------------------------|----------------|----------------|
| 1   | <b>DAISY ANCHETA</b>  | Administrative Officer V | Administrative | SDC Tracks 1-3 |
| 2   | <b>MARY JOY SUERO</b> | Administrative Officer V | Budget         | SDC Tracks 1-3 |

4. The participants will participate on October 12-15, 2026, and November 9-13, 2026. The participants are requested to register through the respective links indicated in the letter.

5. The registration fees, travel and other expenses incurred shall be charged to local funds subject to the usual accounting and auditing rules and regulations.

6. Attached is the Letter and Advisory for reference.

7. For information and compliance of all concerned.

**VILMA D. EDA, CESO V**  
Schools Division Superintendent

SGOD-HRD/ahem/PARTICIPATION IN THE CSC SUPERVISORY  
DEVELOPMENT COURSE TRACKS 1, 2, AND 3  
2026-107/August 20, 2026



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur  
Telephone No: (077) 722-20-23 / (077) 632-05-33  
Email Address: [vigan.city@depd.gov.ph](mailto:vigan.city@depd.gov.ph)  
Website: [www.depdedviganacity.com](http://www.depdedviganacity.com)

Your Feedback is important to us. Visit this link [bit.ly/SDOViganCityCSM](http://bit.ly/SDOViganCityCSM)





7-000

Republic of the Philippines  
Department of Education  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

12 AUG 2026

Advisory No. 144, s. 2026

In compliance with DepEd Order (D.O.) No. 8, s. 2013  
The advisory is issued not for endorsement per DO 28, s. 2001,  
but only for the information of DepEd Officials,  
personnel/staff, as well as the concerned public.

**INVITATION TO PARTICIPATE IN THE CIVIL SERVICE COMMISSION  
REGIONAL OFFICE I 2026 2<sup>ND</sup> SEMESTER LEARNING  
AND DEVELOPMENT PROGRAMS**

In reference to the Letter of the Civil Service Commission Regional Office I, CSC invites personnel to participate in the various 2026 2<sup>nd</sup> Semester Learning and Development Programs from August to November 2026.

The programs aim to enable participants to gain relevant knowledge, skills and values necessary to effectively perform their duties and help them contribute to organizational excellence and productivity.

Participation to the above-mentioned activity is strictly voluntary and shall be subject to the no-disruption-of-classes policy stipulated in DepEd Order No. 9, s. 2005 entitled *Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith*.

Enclosed is the Letter for reference.

SGOD/ahem/ADV\_INVITATION TO PARTICIPATE IN THE CSCROI  
2026 2<sup>ND</sup> SEMESTER LEARNING & DEVELOPMENT PROGRAMS  
August 7, 2026



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur  
Telephone No: (077) 722-20-23 / (077) 632-05-33  
Email Address: [vigan.city@depd.gov.ph](mailto:vigan.city@depd.gov.ph)  
Website: [www.depdvigancity.com](http://www.depdvigancity.com)

Your Feedback is important to us. Visit this link [bit.ly/SDOViganCityCSM](http://bit.ly/SDOViganCityCSM)



2007 - 2060 E 1248

**ADVISORY: CSC RO I Training Calendar 2nd Semester CY 2026**

From CSC RO I - Human Resource Division <ro01.hrd@csc.gov.ph>

Date Fri 24/07/2026 13:11

To DEPED VIGAN CITY <vigan.city@deped.gov.ph>

2 attachments (863 KB)

001 CSC RO I Training Calendar CY 2026 Second Semester.pdf; DEPED VIGAN CITY.pdf;

You don't often get email from ro01.hrd@csc.gov.ph. [Learn why this is important](#)

**Dear Heads of Agencies, HR Managers, and Training Officers,**

Good day!

The Civil Service Commission Regional Office I (CSC RO I) is pleased to provide you with the **Training Calendar for the 2nd Semester of Calendar Year 2026**.

To support the continuous professional development of your workforce, we encourage your officials and employees to participate in these capabilities-building programs.

**Please note that slots are limited and are on a first-come, first-served basis.**

For full details on course descriptions, learning hours, and investment fees, please see the attached training calendar.

Thank you for your commitment to excellence in public service. We look forward to seeing your agency representatives in our upcoming learning sessions!

Best regards,

**Human Resource Division  
Civil Service Commission Regional Office 1**

T: (072) 700-5626 loc. 228

M: 0954 382 1478 (Globe)

E: ro01.hrd@csc.gov.ph

Civil Service Commission RO1  
Quezon Avenue, Barangay Sevilla  
City of San Fernando, 2500 La Union

csc.gov.ph

*We would like to hear your feedback!*

Please find the feedback form link here: <https://cfss.csc.gov.ph/2/1/>



## CSC REGIONAL OFFICE I

23 July 2026

**SDS VILMA D. EDA**

Schools Division Superintendent  
Dept. of Education-Vigan City Division  
Mena Crisologo Cor Rivero St, Brgy IX, Vigan City

Dear SDS EDA:

As part of its continuing commitment to human resource development in the public sector, CSC Regional Office I invites your personnel to participate in the various Learning and Development (L&D) Programs scheduled for the Second Semester of 2026 which features a wide range of programs on leadership and management, customer service excellence, human resource management, gender and development, organizational development, and other competency-based learning interventions. Through these programs, participants will gain relevant knowledge, skills, and values necessary to effectively perform their duties and contribute to organizational excellence and productivity.

For information and guidance of your agency, the following L&D Programs are scheduled for the Second Semester of 2026:

### CSC RO I L&D Flagship Programs

| Program/Course Title                                                                                  | Schedule            |
|-------------------------------------------------------------------------------------------------------|---------------------|
| <b>Guiding and Building Adaptive Young and New Employees (G.A.B.A.Y Program)</b>                      | August 25, 2026     |
| <b>Strengthening Employees through Comprehensive and Uplifting Retirement Education (S.E.C.U.R.E)</b> | September 8, 2026   |
| <b>Supervisory Development Course (SDC) Track 1</b>                                                   | October 12-15, 2026 |
| <b>Supervisory Development Course (SDC) Tracks 2&amp;3</b>                                            | November 9-13, 2026 |

A copy of the complete training calendar is attached for your reference, which includes the registration links, program details, fees, and other relevant information. The training calendar may also be viewed through the Civil Service Commission Regional Office I official Facebook page and website.

Interested participants may register in any of the L&D programs through the registration links provided in the attached training calendar. Participants shall be considered officially confirmed upon payment of the corresponding registration fees through the nearest CSC Field Office or the CSC Regional Office I.



For participants attending public offering L&D programs who wish to avail of dormitory accommodations, kindly coordinate with CSC Regional Office I in advance as accommodation slots are limited and shall be allocated on a first-come, first-served basis.

For registration, payment details, coordination inquiries, please contact Ms. Cherrie B. Bayuga, Supervising HR Specialist or Mr. Gerald Erwin P. Abaya, Senior HR Specialist of the Human Resource Division (HRD) through telephone numbers (072) 700-5626; 09543821478.

We encourage your agency to take advantage of these learning opportunities and invest in the continuous development of your workforce. We look forward to your active participation and continued partnership in building a competent, responsive, innovative, and service-oriented bureaucracy.

Thank you.

Very truly yours,

  
**CORNELIA M. RILLERA**  
Acting Director IV

**Civil Service Commission Regional Office I  
2026 2<sup>nd</sup> Semester Learning and Development Calendar**

| Training Program                                                                                                                   | Public Offering Schedules                                                                                                                                                               |                                                                                                                                                                                                                   | Training Hours               | Registration Fee                                    | Target Participants                                                                                   | Course Description                                                                                                                                                                                                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------------------------------|-------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                    | 3 <sup>rd</sup> Quarter                                                                                                                                                                 | 4 <sup>th</sup> Quarter                                                                                                                                                                                           |                              |                                                     |                                                                                                       |                                                                                                                                                                                                                                                                                                               |
| <b>G.A.B.A.Y Program</b><br><i>Guiding And Building Adaptive Young and New Employees</i>                                           | <b>August 26, 2026</b><br>Deadline of Registration August 5, 2026<br><br>Registration Link <a href="https://tinyurl.com/GABAY2026-2ndSem">https://tinyurl.com/GABAY2026-2ndSem</a>      |                                                                                                                                                                                                                   | 8 foundation training hours  | Face to Face<br>Php 3,000 <sup>00</sup> per pax/day | All New Employees in the Government (5 years and below)                                               | An onboarding and development program designed to help new employees successfully adjust to the workplace, build financial well-being, develop their careers, and prepare for long-term success in public service.                                                                                            |
| <b>S.E.C.U.R.E. Program</b><br><i>Strengthening Employees' Engagement through Comprehensive and Uplifting Retirement Education</i> | <b>September 8, 2026</b><br>Deadline of Registration August 20, 2026<br><br>Registration Link <a href="https://tinyurl.com/SECURE2026-2ndSem">https://tinyurl.com/SECURE2026-2ndSem</a> |                                                                                                                                                                                                                   | 8 foundation training hours  | Face to Face<br>Php 3,000 <sup>00</sup> per pax/day | All prospective retirees from service                                                                 | A pre-retirement program that equips employees with essential knowledge and practical strategies on retirement planning, financial wellness, health management, and life transition to help them prepare for a secure and fulfilling retirement.                                                              |
| <b>Financial Education (FinEd)</b>                                                                                                 |                                                                                                                                                                                         | <b>October 7-8, 2026</b><br>Deadline of Registration September 24, 2026<br><br>Registration Link <a href="https://tinyurl.com/TINED2026-2ndSem">https://tinyurl.com/TINED2026-2ndSem</a>                          | 8 foundation training hours  | Online<br>Php 1,600 <sup>00</sup> per pax           | All Government Officials and Employees                                                                | An information-sharing activity that helps government employees build financial literacy by learning practical skills in personal money management, budgeting, and responsible resource use, empowering them to make sound financial decisions, support good governance, and enhance public service delivery. |
| <b>Supervisory Development Course (SDC) Track 1</b>                                                                                |                                                                                                                                                                                         | <b>October 12-16, 2026</b><br>Deadline of Registration September 30, 2026<br><br>Registration Link <a href="https://tinyurl.com/SDCone2026-2ndSem">https://tinyurl.com/SDCone2026-2ndSem</a>                      | 32 leadership training hours | Face to Face<br>Php 3,500 <sup>00</sup> per pax/day | Middle Managers, First Line Supervisors and other Officials/ Employees occupying comparable positions | It equips participants with the knowledge and tools needed to effectively lead teams, manage performance, communicate effectively, and achieve organizational goals while promoting excellence in public service.                                                                                             |
| <b>Public Service Values Program (PSVP)</b>                                                                                        |                                                                                                                                                                                         | <b>November 26, 2026 (AM)<br/>November 28, 2026 (AM)</b><br>Deadline of Registration July 24, 2026<br><br>Registration Link <a href="https://tinyurl.com/PSVP2026-2ndSem">https://tinyurl.com/PSVP2026-2ndSem</a> | 8 leadership training hours  | Online<br>Php 1,600 <sup>00</sup> per pax/day       | All Government Officials and Employees                                                                | A learning program that promotes ethical behavior, integrity, accountability, and excellence among government employees, fostering a culture of values-driven and citizen-centered public service.                                                                                                            |

**Civil Service Commission Regional Office I  
2026 2<sup>nd</sup> Semester Learning and Development Calendar**

| Training Program                                                                                                                                                                                                                                                                                    | Public Offering Schedules |                                                                                                                                                                                                                                                                                                                           | Training Hours                           | Registration Fee                                    | Target Participants                                                                                                             | Course Description                                                                                                                                                                                                                                                                                                                                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|-----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                                                                                                                                                                     | 3 <sup>rd</sup> Quarter   | 4 <sup>th</sup> Quarter                                                                                                                                                                                                                                                                                                   |                                          |                                                     |                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Orientation on the 2025 Rules on Administrative Cases in the Civil Service (RACCS)</b>                                                                                                                                                                                                           |                           | <b>October 20-21, 2026</b><br><br><b>Deadline of Registration</b><br>September 25, 2026<br><br><b>Registration Link</b><br><a href="https://tinyurl.com/RACCS2026-2ndSem">https://tinyurl.com/RACCS2026-2ndSem</a>                                                                                                        | 16 leadership training hours             | Face to Face<br>Php 3,000 <sup>00</sup> per pax/day | Legal Officers and other Employees Handling Cases and Rulings                                                                   | A learning program that provides participants with an understanding of the updated rules, procedures, and processes governing administrative cases in the civil service to promote due process, accountability, and proper case management.                                                                                                                                         |
| <b>Supervisory Development Course (SDC) Track 2 &amp; 3</b>                                                                                                                                                                                                                                         |                           | <b>November 9-13, 2026</b><br><br><b>Deadline of Registration</b><br>October 15, 2026<br><br><b>Registration Link</b><br><a href="https://tinyurl.com/SDCtenthree2026-2ndSem">https://tinyurl.com/SDCtenthree2026-2ndSem</a>                                                                                              | 40 leadership training hours             | Face to Face<br>Php 3,500 <sup>00</sup> per pax/day | Completers of SDC Track 1 Middle Managers, First Line Supervisors and other Officials/ Employees occupying comparable positions | It equips participants with the knowledge and tools needed to effectively lead teams, manage performance, communicate effectively, and achieve organizational goals while promoting excellence in public service.                                                                                                                                                                   |
| <b>Digital-Governance Course for the Public Sector</b><br><i>Webinar Series</i><br><br><i>Module 1: Introduction to Digital Government</i><br><i>Module 2: AI Tools for Government</i><br><i>Module 3: Cybersecurity for the Public Sector</i><br><i>Module 4: Data Privacy and Info-Governance</i> |                           | <b>November 5, 2026 (AM)</b><br><b>November 12, 2026 (AM)</b><br><b>November 19, 2026 (AM)</b><br><b>November 26, 2026 (AM)</b><br><br><b>Deadline of Registration</b><br>October 28, 2026<br><br><b>Registration Link</b><br><a href="https://tinyurl.com/DIGIGOV2026-2ndSem">https://tinyurl.com/DIGIGOV2026-2ndSem</a> | 4 foundation training hours (per Module) | Online<br>Php 800 <sup>00</sup> per pax/module      | All Government Officials and Employees                                                                                          | This learning program equips public sector participants with essential knowledge and skills in digital governance. Through four focused modules, the series introduces the foundations of digital government, explores practical applications of AI tools, strengthens awareness of cybersecurity challenges, and reinforces principles of data privacy and information governance. |

In addition to the scheduled training programs, the following learning and development interventions can be conducted directly to the agency upon request. Agency requests shall be made one (1) month prior to the conduct of L&D and shall be covered by a Memorandum of Agreement

Values Orientation Workshop (VOW) | Training on Ethics Accountability (TEA) | Updates on Civil Service Law and Rules | Orientation on RA 6713 | Training on Anti-Sexual Harassment | Orientation on Ease of Doing Business & Efficient Government Service Delivery Act of 2018 (RA 10321) | Orientation on Public Sector Employees Organization (PSEO) | Basic Customer Service Skills Training (BCSST) | Supervisory Development Courses (SDC) | Public Service Values Program (PSVP) for Local Government Units (LGUs) | Effective Written Communication Skills Training | Orientation on the 2025 ORA-OHRA | Gender Sensitivity Training | Orientation on the 2025 RACCS | Leave Administration Course for Effectiveness (LACE)

DISTANCE LEARNING PROGRAM (DLP) Code of Conduct and Ethical Standards for Public Officials and Employees RA No. 6713  
Php 1,500.00/pax

Page 2 of 2

