



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

24 AUG 2026

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 675, s.2026

**CONDUCT OF DIVISION SCREENING AND ACCREDITATION COMMITTEE
CHECKING AND SCREENING OF PAPERS ON ATHLETES, COACHES AND
CHAPERONE IN PREPARATION TO THE CONDUCT OF SY 2026-2027 VIGAN
CITY ATHLETIC ASSOCIATION (VCAA) MEET**

To: Office of the Assistant Schools Division Superintendent
Chief Education Supervisor (SGOD & CID)
Public and Private Elementary and Secondary Schools/ SUC
All Others Concerned

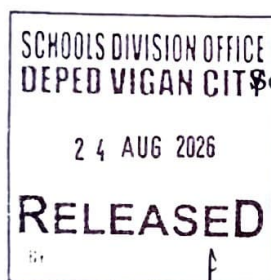
1. In reference to the Division Memorandum No. 543, s. 2026 titled **Schedule of School Sports Activities for the School Year 2026-2027**, this Office announces the conduct of Checking of Documentary Requirements of Athletes, Coaches and Chaperones (ACCs) relative to the forthcoming Vigan City Athletic Association (VCAA) Meet tentatively scheduled on September 10-12, 2026.
2. The official forms can be accessed to this link: <https://tinyurl.com/3647hbus>
3. Coaches are directed to submit all duly accomplished documentary requirements of athletes, coaches, assistant coaches and chaperones on or before **August 28, 2026**.
4. Enclosed are the Technical Working Committee, the Division Screening and Accreditation Committee and Medical Team.
5. Coaches are directed to submit all duly accomplished documentary requirements of athletes, coaches, assistant coaches and chaperones on or before August 28 to 2026. The Division Screening and Accreditation Committee are directed to convene in the SGOD Office starting August 24, 2026, for the evaluation of the credentials.
6. On the conduct of the medical examination, coaches and athletes are advised to bring a duly accomplished Medical History Form prior to the medical assessment. Schools that have already conducted their school intramurals are enjoined to undergo medical assessment starting August 24, 2026, at the SDO Clinic. Meanwhile, the medical assessment of athletes from Ilocos Sur National High School shall be conducted at the school clinic.





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7. Moreover, athletes from private schools/SUCs are encouraged to undergo medical assessment conducted by their respective Medical Officer.
8. This memorandum serves as locator slip to the identified technical working committee members.
9. Further, non-teaching personnel who will render service on weekends and beyond office hours shall be entitled to the grant of compensatory time-off in accordance with CSC and DepEd Joint Circular No. 2, s. 2024 and CSC-DBM Circular No. 2 s. 2015 or the Policies and Guidelines on Overtime Services & Overtime Pay for Government Employees, respectively.
10. Immediate dissemination of this memorandum is desired.



VILMA D. EDA, CESO V
Schools Division Superintendent





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Enclosure 1 to Division Memorandum No. _____, s. 2026

TECHNICAL WORKING COMMITTEE

No.	NAME	ROLE	OFFICIAL STATION
1.	VILMA D. EDA, CESO V	Consultant	SDO VC
2.	ANNIE D. PAGDILAO	Consultant	SDO VC
3.	RODRIGO Q. REYES JR.	DSO	SDO VC
4.	SHERWIN D. FABRE	ADSO	SDO VC
5.	LEAH MARIE T. REGASPI	TA I	SDO VC

DIVISION SCREENING AND ACCREDITATION COMMITTEE (DSAC)

No.	NAME	ROLE	OFFICIAL STATION
1.	DR. PETER JOHN A. FRIAL	DSAC CHAIRPERSON	SDO VC
2.	PAULINO ANINAG JR.	DSAC CO- CHAIRPERSON	JSES
3.	SALVADOR AVISA	MEMBER	ISNHS
4.	ERIC BILGERA	MEMBER	GESIIMS
5.	DINA Q. RIVAD	MEMBER	BMSE
6.	ANITA PRESTO	MEMBER	VNHSE
7.	MAGGIE AYTONA	MEMBER	PIS

MEDICAL TEAM

1.	DR. ARLYN D. BATULAN	MEDICAL OFFICER III	SDO VC
2.	DR. ZYRA MAE G. SOL	DENTIST II	SDO VC
3.	MARIA KORYNNE P. TABORDA	NURSE II	SDO VC
4.	LAURIE ANGELA M. AGATI	NURSE II	SDO VC
5.	ERICHA S. BAJA	NURSE II	ISNHS-SHS
6.	CHARMAINE T. ANTIPORDA	NURSE II	ISNHS-JHS
7.	CHERRY LYN MARCOS	TA I	SDO VC
1.	FLORA RAFANAN	TA I	SDO VC

