



08-1413

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

25 AUG 2026

DIVISION MEMORANDUM

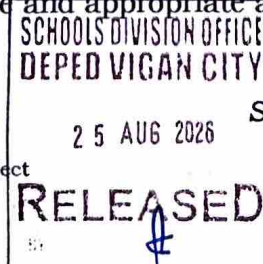
No. ~~077~~ s. 2026

**SUBMISSION OF SCHOOL TECHNICAL ASSISTANCE NEEDS ASSESSMENT (TANA)
AND TECHNICAL ASSISTANCE (TA) PLAN FOR SY 2026-2027**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary, Secondary & Integrated School Heads
Division Field Technical Assistance Team (DFTAT)
All Others Concerned

1. In reference to **Regional Memorandum No. 12, s. 2026**, titled "Dissemination of the Contextualized Technical Assistance Operations Manual," this Office reiterates the Department of Education's commitment to fostering continuous improvement in the provision of technical assistance. The Contextualized Technical Assistance (TA) Operations Manual provides guidance in the systematic identification of technical assistance needs and the planning, delivery, monitoring, and evaluation of appropriate TA interventions.
2. In line with this, all public elementary, secondary, and integrated schools are hereby directed to accomplish and submit their **School TANA** and corresponding **School TA Plan**. These documents shall serve as bases for identifying priority technical assistance needs and developing appropriate interventions responsive to the identified gaps and areas for improvement.
3. The **TANA** shall identify and prioritize the technical assistance needs of the school based on relevant data, assessment results, monitoring findings, school performance, and other available evidence. The **TA Plan** shall translate the identified priority needs into specific, responsive, and achievable technical assistance interventions.
4. The accomplished TANA and TA Plan shall be submitted on or before August 31, 2026, and uploaded through this link: <https://tinyurl.com/SchoolTAOutputs>.
5. For queries and clarifications, please coordinate with Ms. Susiemar M. Rapisura & Dr. Peter John Frial, Focal Persons for Technical Assistance.
6. For information, guidance and appropriate action.

To be included in the Perpetual Index
Under the following subject
TANA TA Plans



VILMA D. EDA, CESO V
Schools Division Superintendent



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
Email Address: vigan.city@deped.gov.ph
Website: www.depedvigancity.com

Your Feedback is important to us. Visit this link bit.ly/SDOViganCityCSM

