



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM
No. **696**, s. 2026

28 AUG 2026

**SAFE SPACES, STRONG MINDS: CAPACITY BUILDING FOR
GUIDANCE DESIGNATES – BATCH 1**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public School Heads of Elementary and Secondary Schools
All Others Concerned

1. In reference to the Regional Memorandum No. 1045, s. 2026, DepEd Region 1 through the National Educators Academy of the Philippines Region 1, shall conduct the Safe Spaces, Strong Minds: Capacity Building for Guidance Designates – Batch 1 on August 31 – September 5, 2026 at NEAP R1, San Vicente, City of San Fernando, La Union.

2. The activity aims to strengthen the competencies of guidance designates in basic counseling, psychosocial support, child protection, mental health awareness, and appropriate referral mechanisms.

3. The official participants from this Division are as follows:

No.	Name	Position	School
1	JEAN C. TABLANG	School Counselor Associate I	VCS
2	REGINE MARIE P. RAMOS	School Counselor Associate I	BMSW
3	CHARLENE T. CALBERO	School Counselor Associate I	VNHSE
4	RODA QUEREZA	Teacher III	ISNHS

4. The participants are required to be at the venue on Day 1. The Opening program shall commence at 3:00 p.m. on the same day. The participants shall refund the accommodation cost if they fail to stay in the assigned accommodation and do not provide prior notice and a written justification.

5. The first meal to be served will be PM snacks on Day 1 while the last meal will be lunch on Day 6.

6. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on local holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DepEd Order No. 13, s. 2024 on Revised Guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Renumeration for Overtime Services Rendered, whichever is appropriate and applicable.

7. The travel expenses of the participants shall be charged to local funds subject to usual accounting and auditing rules and regulations.

8. Attached is the Regional Memorandum for reference.





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9. For information and compliance of all concerned.


VILMA D. EDA, CESO V
Schools Division Superintendent

SGOD-HRD/ahem/SAFE SPACES, STRONG MINDS: CAPACITY
BUILDING FOR GUIDANCE DESIGNATES - BATCH 1
2026-109/August 27, 2026



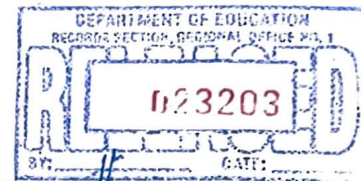
Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
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Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM
No. 1045 s. 2026

2008-1190 E 1406

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SAFE SPACES, STRONG MINDS: CAPACITY BUILDING FOR GUIDANCE DESIGNATES

To: Schools Division Superintendents

1. This Office, through the National Educators Academy of the Philippines Region 1 (NEAP R1), shall conduct the Safe Spaces, Strong Minds: Capacity Building for Guidance Designates on the following schedules:

Batch	Schedule	Venue
1	August 31-September 5, 2026	NEAP R1, San Vicente, City of San Fernando La Union
2	October 11-16, 2026	

2. The activity aims to strengthen the competencies of guidance designates in basic counseling, psychosocial support, child protection, mental health awareness, and appropriate referral mechanisms. It supports DepEd's efforts to promote learner welfare, foster a positive and supportive school climate, and advance the holistic development of learners. By strengthening guidance services at the school level, the activity is expected to contribute to safer and more inclusive learning environments, while enhancing learners' well-being, engagement, and overall development.

3. The participants in this activity shall be:

- a. School Guidance Designates; and
- b. School Counselor Associates

4. Enclosed is the required number of participants per SDO by batch.

5. Schools Division Offices through SGOD HRDS SEPS/EPS II shall submit the endorsed final list of participants through link: <https://tinyurl.com/yck7h9dr> on or before August 26, 2026.

6. All officially endorsed participants are required to register individually through this link: <https://tinyurl.com/yjsdbnnp>. The deadline of the registration is on August 26, 2026.

7. Participants are required to be at the venue on Day 1. The Opening Program shall officially commence at 3:00 p.m. on the same day.

8. The first meal to be served will be PM snacks on Day 1 while the last meal will be lunch on Day 6.

Batch 1 August 31-September 5, 2026						
Meals	Monday Day 1	Tuesday Day 2	Wednesday Day 3	Thursday Day 4	Friday Day 5	Saturday Day 6
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	✓
PM Snack	✓	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	✓	



Republic of the Philippines
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REGION I

Batch 2 October 11-16, 2026						
Meals	Sunday Day 1	Monday Day 2	Tuesday Day 3	Wednesday Day 4	Thursday Day 5	Friday Day 6
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	✓
PM Snack	✓	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	✓	

9. Confirmed participants shall refund the full accommodation cost if they fail to stay in the assigned accommodation and do not provide prior notice and a written justification.
10. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants, resource persons, and PMT if the activity falls on local holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DepEd Order No. 13, s. 2024 on the Revised Guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.
11. Board and lodging shall be charged against the 2026 Human Resource Development (HRD) Current Fund, while transportation, per diem, and other incidental expenses shall be charged against School MOOE or local funds subject to usual accounting and auditing rules and regulations.
12. For queries and other concerns, please contact NEAP R1 through (072) 682-23-21 or email at neap.region1@deped.gov.ph.
13. Immediate dissemination of this Memorandum is desired.


ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director

Reference: None
Encl: As stated
To be indicated in the Perpetual Index
Under the following subjects:

TRAINING PROGRAMS

NEAP R1/DCB/kmmb/RM_SafeSpacesStrongMinds:CapacityBuildingforGuidanceDesignates
August 18, 2026



CLMD261180



Republic of the Philippines
Department of Education
REGION I

Enclosure

Breakdown of Participants per SDO by Batch

***Batch 1 – August 31-September 5, 2026**

Division	Number of Participants
Alaminos City	4
Batac City	4
Candon City	4
Dagupan City	4
Ilocos Norte	6
Ilocos Sur	6
La Union	6
Laoag City	4
Pangasinan I	7
Pangasinan II	7
San Carlos City	5
San Fernando City	4
Urdaneta City	5
Vigan City	4

***Batch 2 October 11-16, 2026**

Division	Number of Participants
Alaminos City	4
Batac City	4
Candon City	4
Dagupan City	4
Ilocos Norte	6
Ilocos Sur	6
La Union	6
Laoag City	4
Pangasinan I	7
Pangasinan II	7
San Carlos City	5
San Fernando City	4
Urdaneta City	5
Vigan City	4