



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM
No. **699**, s. 2026

28 AUG 2026

**REGIONAL TRAINERS FOR THE SAFE SPACES, STRONG MINDS: CAPACITY
BUILDING FOR GUIDANCE DESIGNATES – BATCH 1**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Secondary School Head-Ilocos Sur National High School
All Others Concerned

1. In reference to the Regional Memorandum NEAP R1-2026-1063, DepEd Region 1 through the National Educators Academy of the Philippines Region 1 informs the field of the official Resource Persons and members of the Program Management Team for the Safe Spaces, Strong Minds: Capacity Building for Guidance Designates – Batch 1 on August 31 – September 5, 2026 at NEAP R1, San Vicente, City of San Fernando, La Union.

2. The Regional Trainers from this Division are as follows:

No.	Name	Position	School
1	NADIA MARIE A. ADCAPAN	Guidance Coordinator	ISNHS
2	ROWENA P. NAVARRO	Guidance Counselor III	ISNHS

3. The trainers are requested to bring their laptops, pocket wi-fi and extension cords.

4. The first meal to be served will be PM snacks on Day 1 while the last meal will be lunch on Day 6.

5. Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on local holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered.

6. The travel expenses of the trainers shall be charged to local funds subject to usual accounting and auditing rules and regulations.

7. Attached is the Regional Memorandum for reference.

8. For information and compliance of all concerned.


VILMA D. EDA, CESO V
Schools Division Superintendent

SGOD-HRD/ahem/RPs FOR SAFE SPACES, STRONG MINDS: CAPACITY
BUILDING FOR GUIDANCE DESIGNATES – BATCH 1
2026-110/August 27, 2026

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY

28 AUG 2026

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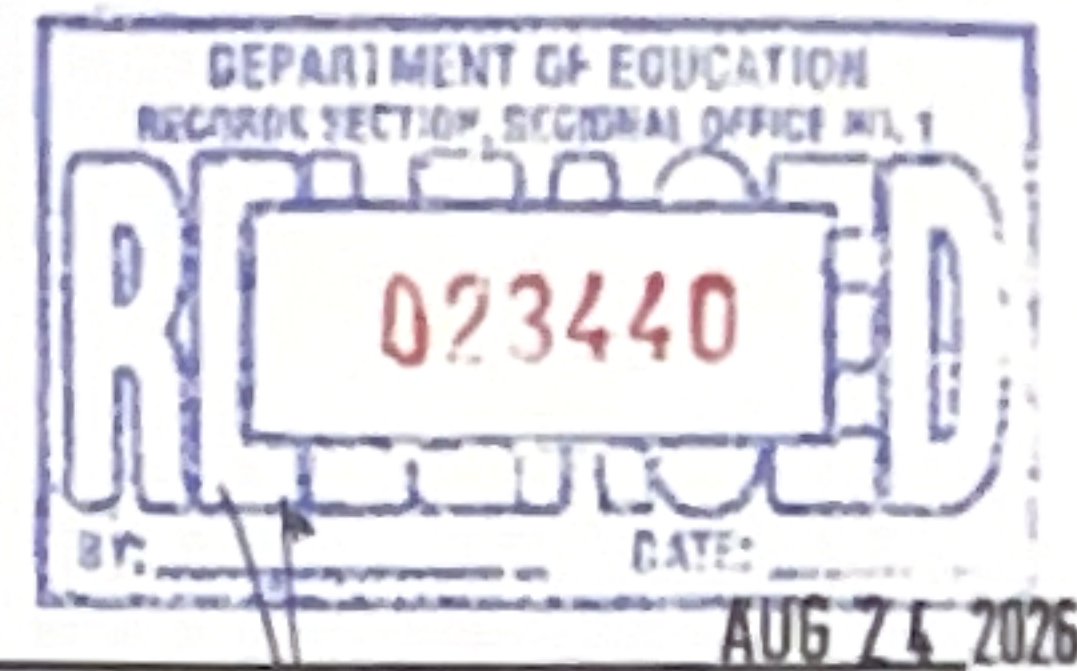
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Republic of the Philippines
Department of Education
REGION I



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REGIONAL MEMORANDUM
NEAP R1-2026- 1063

To: Schools Division Superintendents) SDO Batac City, SDO Dagupan City,
SDO Ilocos Sur, SDO La Union,
SDO Laoag City, SDO Pangasinan I,
SDO Pangasinan II, SDO San Fernando
City, SDO San Carlos City, SDO Vigan
City

Chiefs of Functional Divisions) Curriculum and Learning Management
Division, Education Support Services
Division

**RESOURCE PERSONS AND PROGRAM MANAGEMENT TEAM FOR THE
CONDUCT OF THE SAFE SPACES, STRONG MINDS: CAPACITY BUILDING FOR
GUIDANCE DESIGNATES**

1. In reference to Regional Memorandum No. 1045, s. 2026, dated August 18, 2026, titled "Safe Spaces, Strong Minds: Capacity Building for Guidance Designates," this Office announces the conduct of the said activity, with the following schedule and details:

Batch	Schedule	Venue
1	August 31-September 5, 2026	NEAP R1, San Vicente, City of San Fernando La Union
2	October 11-16, 2026	

2. Enclosed is the list of identified Resource Persons (RPs) and members of the Program Management Team (PMT) for reference.
3. RPs and PMT are requested to bring their own laptop, pocket Wi-Fi, and extension cord to be used during the activity. All RPs and PMT must confirm their attendance online via link: <https://tinyurl.com/yjsdbsnp>. The deadline of the registration is on August 26, 2026.
4. RPs and PMT are required to be at the venue on Day 1. The Opening Program shall officially commence at 3:00 p.m. on the same day.
5. The first meal to be served will be afternoon snacks on Day 1, while the last meal will be lunch on Day 6.



Republic of the Philippines
Department of Education
REGION I

Enclosure

A. List of Regional Trainers

***Batch 1 August 31-September 5, 2026**

Name	Division
Alleli Jill T. Barberan	Dagupan City
Theresa Angeline F. Co	Laoag City
Rosalie O. Lingaling	Laoag City
Annabella G. Dingwasen	Pangasinan II
Ma. Amor Vena E. Biagtan	Pangasinan II
Fay Mia C. Casaclang	Pangasinan II
Jennifer P. Gamboa	Pangasinan II
Donna A. Volante	Pangasinan II
Sheridan S. Manamtam	San Carlos City
Catherine C. Flores	San Fernando City
Nadia Marie A. Adcapan	Vigan City
Rowena P. Navarro	Vigan City

***Batch 2 October 11-16, 2026**

Name	Division
Adelaida Manglal-Lan	Batac City
Janice P. Cabarloc	Ilocos Sur
Bianca Katrina R. Mabanag	La Union
Joylen Grace D. Mazon	La Union
Crissa P. Zamoranos	Pangasinan I
Maria Luisa V. Ragos	Pangasinan I
Reycelyn Maylas	Pangasinan I
Annabella G. Dingwasen	Pangasinan II
Nika Paula P. Tacdol	Pangasinan II
Donna A. Volante	Pangasinan II
Sheridan S. Manamtam	San Carlos City
Dana Eulympia E. Batayola	San Fernando City

B. Program Management Team

Name	Division
Amante Ofiana, Jr.	ESSD
Mary Ann Grace Dulay	CLMD
Dinah C. Bonao	CLMD-NEAP R1
Kathleen May M. Bautista	NEAP R1
Marc Melony B. Cavinta	NEAP R1
Karina G. Aragon	NEAP R1



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6. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants, resource persons, and PMT if the activity falls on local holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DepEd Order No. 13, s. 2024 on the Revised Guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.
7. Board and lodging shall be charged against the 2026 Human Resource Development (HRD) Current Fund, while transportation, per diem, and other incidental expenses shall be charged against SDO/School MOOE or local funds subject to usual accounting and auditing rules and regulations.
8. For queries and other concerns, please contact NEAP R1 through (072) 682-23-21 or email at neap.region1@deped.gov.ph.
9. Immediate dissemination of this Memorandum is desired.


ESTELA P. LEON-CARIÑO, EdD, CESO III
Director IV/Regional Director

NEAP R1/DCB/kmmb/RPs&PMTCapBuildGuidanceDesignates
August 19, 2026



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