



2608-1894

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

28 AUG 2026

August 27, 2026

OFFICE MEMORANDUM

No. 52, s. 2026

NOTICE AND UTILIZATION OF ALLOTMENT

To: Marie Christine L. Natividad
Chief Education Supervisor (CID)

1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
ROI-26-1586 (Textbooks and other Instructional Materials - Current Appropriations)	Funds for the Procurement, Distribution, and Utilization of 2026 Various Learning Resources for Learners with Disabilities.	1,351,000.00

2. Please prepare the corresponding Work and Financial Plan (WFP), Program Procurement Management Plan (PPMP), Purchase Request (PR), Itinerary of Travel and/or necessary documents for the full implementation of the program within ten (10) working days upon receipt of this memorandum.
3. For information and strict compliance.


VILMA D. EDA, CESO V
Schools Division Superintendent
28/27



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Republic of the Philippines
Department of Education
Regional Office I

Finance Division
Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 310200100004000 Textbooks and other Instructional Materials		REFERENCE: FY 2026 GAAAO dated 1/5/2026 LEGAL BASIS: FY 2026 GAA R.A. No. 12314	SUB-ALLOTMENT RELEASE ORDER NO: ROI-26-1586 DATE: August 27, 2026 FISCAL YEAR: FY 2026
FUND CODE: 1101101	ORGANIZATION CODE: 0801014		
Purpose: Transfer of funds to cover the Procurement, Distribution, and Utilization of 2026 Various Learning Resources for Learners with Disabilities.			
TO: The Schools Division Superintendent Division of Vigan City Vigan City			
PARTICULARS		ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Textbooks and Instructional Materials Expenses		MOOE 5020311001	1,351,000.00
Total			1,351,000.00
AMOUNT IN WORDS: ONE MILLION THREE HUNDRED FIFTY-ONE THOUSAND PESOS.			
NOTE: The Allotment herein sub-allotted is valid for obligation until December 31, 2027.			

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certified Allotment Available:

ARMOR L VINO
Chief Administrative Officer
Finance Division

APPROVED:

ESTELA P. LEON-CARIÑO, EdD, CESO III
Director IV/Regional Director

DepEd



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