



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

SDS

02 SEP 2026

DIVISION MEMORANDUMNo: 707 s. 2026

**UPDATED SCHEDULE, CALL FOR LAY-OUT ARTISTS, AND ADJUSTED WORK
 ARRANGEMENTS FOR THE FINALIZATION OF THE STRUCTURED PEDAGOGY
 LESSON GUIDES (SPLGs) FOR KEY STAGE 1**

To: Asst. Schools Division Superintendent
 Chief Education Supervisor- CID
 School Head, Vigan Central School
 All Others Concerned

1. Relative to Regional Memorandum No. 1120, s. 2026, the Validation or Field Testing of the Reviewed Revised SPLGs originally slated for September 1, 2026 (Regional Memorandum CLMD-2026-1112) is rescheduled to September 2, 2026 at 3:00 PM at Vigan Central School, and the finalization of the materials on September 2-5, 2026 at Hotelinda Suites, Vigan City.
2. For the finalization phase of the SPLGs, **Mr. Aldrich B. Quiocho, PDO II** is identified to refine lesson guide formatting, optimize visual elements, and ensure overall consistency and quality layout across all lesson guides before final sign-off.
3. Compensatory Time-off (CTO) for services rendered during declared government work suspensions such as typhoons and during weekends per CSC-DBM Joint Circular No.2, s. 2004 s and Joint Circular No. 1, s. 2015 shall be granted to the participants.
4. Attached are the Regional Memorandum No. 1120, s. 2026 and Regional Memorandum CLMD-2026-112, s. 2026 for reference.
5. Immediate dissemination of this Memorandum is desired.



Annie F. G. H.
VILMA D. EDA, CESO V
 Schools Division Superintendent

Enclosure: as stated
 References: RM No. 1120, s. 2026
 RM CLMD-2026-1112, s. 2026

CID/rtr/DM_SPLGFinalization
 September 2, 2026



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Republic of the Philippines
Department of Education
REGION I



SEP 01 2026

REGIONAL MEMORANDUM

No. 1120, s. 2026

UPDATED SCHEDULE, CALL FOR LAYOUT ARTISTS, AND ADJUSTED WORK ARRANGEMENTS FOR THE FINALIZATION OF THE STRUCTURED PEDAGOGY LESSON GUIDES FOR KEY STAGE 1

To: Schools Division Superintendents
Chief Education Supervisors, CID

1. In line with our commitment to producing high-quality final lesson guides while prioritizing the safety and well-being of our team, please be guided by the following updates regarding the final phase of the activity titled *"Conduct of Series of Activities on the Development and Quality Assurance of Structured Pedagogy Lesson Guides (SPLGs) for Key Stage 1."*

A. Updated Schedule of Validation and Finalization: Due to Executive Order No. 27, s. 2026 declaring suspension of classes and work in public offices in the province of Ilocos Sur on September 1, 2026 in response to the enhanced Southwest Monsoon, the Validation or Field Testing of the Reviewed Revised SPLGs, an activity prior to the finalization proper, originally scheduled on September 1, 2026 at two identified schools in SDO Ilocos Sur, and one school in SDO Vigan City per Regional Memorandum CLMD-2026- 1112, is postponed to September 2, 2026 at 3:00 PM. The developers of the lesson guides are likewise advised to be at Hotelinda Suites, Vigan City before 3 PM on September 2, 2026. The last day of the activity will be on September 5, 2026.

B. Call for Layout Artists: To ensure that all final output meets our quality standards, we are calling for Layout Artists to join the finalization phase. Their primary role will be to refine lesson guide formatting, optimize visual elements, and ensure overall consistency and quality layout across all lesson guides before final sign-off.

C. Onsite Finalization and Work Arrangements: To ensure operational efficiency while accommodating current circumstances, the finalization phase will be conducted under a hybrid arrangement:

- C.1. Onsite Team: Only 2 to 3 designated developers will be requested to report onsite to coordinate directly with the layout artists, resolve critical content and mechanical edits, and finalize the master files.
- C.2. Asynchronous Team: All remaining developers will work asynchronously from their respective locations to finalize the reviewed revised LGs and provide feedback remotely.

D. Consideration for Affected Participants: This adjusted arrangement is implemented in consideration of the development team members affected by the severe flooding and continuous heavy rainfall, particularly those residing in

areas declared under a State of Calamity. Their safety remains the department's top priority. Participants situated in flood-affected areas are advised to prioritize their safety and work asynchronously. They are advised to keep the team leads and the Program Management Team of the Curriculum and Learning Management Division updated on the status of the outputs whenever possible.

2. Participants who will be working onsite are required to stay in the venue for the entire duration of the activity as a safety and operational measure particularly these days where Region I is heavily affected by the wet and stormy weather. This will also allow them to complete time-sensitive work and deliverables without risking daily travel.
3. Attached is the list of layout artists and developers who will be finalizing the lesson guides onsite. The rest will be working offsite. They are expected to closely collaborate with fellow developers and with the Program Management Team to ensure that the final ready-to-print (RTP) outputs are uploaded until Saturday, September 5, 2026.
4. Board and lodging, supplies and materials and other eligible expenses shall be charged to OSEC-1-25-05756, while transportation expenses and per diem of the participants shall be charged to local funds subject to the existing government accounting and auditing rules and regulations. The first meal to be served is afternoon snacks on September 2, 2026, and the last meal will be lunch on September 5, 2026.
5. Compensatory Overtime Credits shall be granted to those who will be rendering duty during declared government work suspensions such as typhoons and during weekend per CSC-DBM Joint Circular No. 2, s. 2004 & Joint Circular No. 1, s. 2015.
6. This memorandum may serve as Authority to Travel of the participants.
7. For more information and inquiries, please email at lrmds.region1@deped.gov.ph or call telephone number 072-607-8137 loc. 121.
8. For guidance and compliance.

ESTELA P. LEON-CARIÑO, EdD, CESO III
Director IV/Regional Director

Encl: As stated
Reference: RM 917, s. 2026
To be indicated in the Perpetual Index
Under the following subjects:

TEACHING RESOURCES



CLMD261312

CLMD/gaa/RM-AdjustedSched.WorkArrangement&CallforLayoutArtistsLessonGuides
August 31, 2026

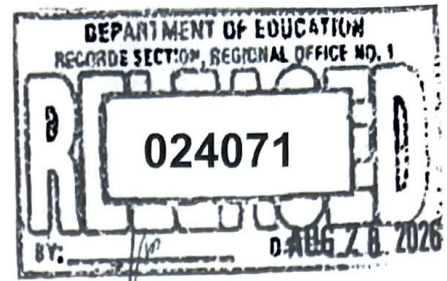
List of Layout Artists				
	Name	SDO	Grade Level	Learning Area
1.	Aldrin R. Gomez	Alaminos City	Kindergarten	
2.	Shella May S. Perez	Alaminos City	Grade 1	Makabansa
3.	Wiljim Galimba	Batac City	Grade 1	Mathematics
4.	Jerson Rod Acosta	Candon City	Grade 1	GMRC
5.	Renan Bautista	Dagupan City	Grade 1	Reading & Literacy
6.	Wency A. Rigunay	Ilocos Sur	Grade 2	GMRC
7.	Rey Dicto Juan	Laoag City	Grade 2	Filipino
8.	Rodel Rimando	La Union	Grade 2	English
9.	Dane Marius Balmonte	La Union	Grade 2	Makabansa
10.	Rexan Milan	La Union	Grade 2	Mathematics
11.	Luigi Nicole T. Decano	Pangasinan I	Grade 3	Filipino
12.	Rodolfo Aquino	Pangasinan II	Grade 3	GMRC
13.	Joey Paras	San Carlos City	Grade 3	English
14.	Luzviminda B. Solis	Urdaneta City	Grade 3	Makabansa
15.	Marslo C. Peralta	Urdaneta City	Grade 3	Science
16.	Dino Visperas	Dagupan City	Grade 3	Mathematics
17.	Aldrich Quicho	Vigan City	Grade 1	Language

List of Developers Onsite				
	Name	SDO	Grade Level	Learning Area
18.	Hannah Genne T. Generao	Pangasinan II	Grade 1	Language
19.	Merina G. Ramos	Ilocos Norte	Grade 1	Language
20.	Marisel Gatchalian	Dagupan City	Grade 1	Language
21.	Elvira F. Ganceña	Urdaneta City	Grade 2	Filipino
22.	Consolacion Domingo	San Carlos City	Grade 2	Filipino
23.	Gay D. Danao	San Fernando	Grade 3	Filipino
24.	Rochelle Rabe	Ilocos Sur	Grade 3	Filipino
25.	Judelyn B. Agulay	Batac City	Grade 3	Filipino
26.	Marjorie Padre	Ilocos Sur	Grade 2	English
27.	John Cesar Ascueta	Ilocos Sur	Grade 2	English
28.	Imelda A. Infante	Dagupan City	Grade 3	English
29.	Freddy P. Galleto	Pangasinan II	Grade 3	English
30.	Ricardo Torio Jr.	San Carlos City	Grade 1	Mathematics
31.	Junard Garcia	Alaminos City	Grade 1	Mathematics
32.	Edna C. Raroque	San Carlos City	Grade 2	Mathematics
33.	Mary Jean P. Soriano	Pangasinan I	Grade 2	Mathematics
34.	Eleanor B. Ramos	Batac City	Grade 3	Mathematics
35.	George A. Alonzo	Loaag City	Grade 3	Mathematics

36.	Alexis Cariaga	San Fernando City	Grade 1	Makabansa
37.	Antonio M. Gadiano	Candon City	Grade 1	Makabansa
38.	Cristy Sagun	Urdaneta City	Grade 2	Makabansa
39.	Jinky Ferrer Ubando	Alaminos City	Grade 2	Makabansa
40.	Kimverly Ganaden	San Fernando City	Grade 3	Makabansa
41.	Venus B. Fores	La Union	Grade 3	Makabansa
42.	Imelda G. Maglaya	La Union	Grade 1	Reading and Literacy
43.	Rowena Bandong	Pangasinan I	Grade 1	Reading and Literacy
44.	Vivian T. Del Castillo	Vigan City	Grade 1	Reading and Literacy
45.	Juliet Aquino	Ilocos Sur	Grade 1	GMRC
46.	Eliza Sumalbag	Ilocos Sur	Grade 1	GMRC
47.	Ramoel Espinueva	San Fernando City	Grade 1	GMRC
48.	Rhecy D. Sumajit	Pangasinan II	Grade 2	GMRC
49.	Geraldine Raon	Alaminos City	Grade 2	GMRC
50.	Froilan Guerrero	Ilocos Sur	Grade 2	GMRC
51.	Jennifer E. Galvan	Pangasinan II	Grade 3	GMRC
52.	Manilyn Guterrez	San Carlos City	Grade 3	GMRC
53.	Lorelyee F. Batucal	Batac City	Grade 3	GMRC
54.	Mary Ann C. Carrera	Dagupan City	Grade 3	Science
55.	Mariebella S. Tersol	Pangasinan II	Grade 3	Science
56.	Edgar M. Samera	San Carlos City	Grade 3	Science
57.	Alma Jane C. Calaramo	Ilocos Norte	Kindergarten	
58.	Aleta C. Begonia	Alaminos City	Kindergarten	
59.	Mark Bryan M. Aguinaldo	Laoag City	Kindergarten	
60.	Marcelino R. Navor Jr.	La Union	Kindergarten	
TECHNICAL WORKING GROUP/PROGRAM MANAGEMENT TEAM				
61.	Niña Marie Ballada	Regional Office		
62.	Alvin I. Orine	Regional Office		
63.	Johnson P. Sunga	Regional Office		
64.	Joselito D. Daguison	Regional Office		
65.	Editha T. Giron	Regional Office		
66.	Gina A. Amoyen	Regional Office		



Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

CLMD-2026- 1112

To: Schools Division Superintendents) SDO Vigan City and
SDO Ilocos Sur

**FIELD TESTING OR VALIDATION OF THE REVIEWED REVISED STRUCTURED
PEDAGOGY LESSON GUIDES FOR KEY STAGE 1**

1. The Department of Education Regional Office I, through the Curriculum and Learning Management Division (CLMD) will conduct the **Field Testing or Validation of the Revised Structured Pedagogy Lesson Guides (SPLGs) for Key Stage 1** in the select elementary schools in the Schools Division of Vigan City and Ilocos Sur on September 1, 2026 from 3:00-4:30 PM.

2. Select lesson guides that satisfactorily met the standards and requirements of the evaluation or the review of revised stage shall be subjected to field testing prior to finalization. This activity shall be conducted to gather feedback from the target users on the usability and suitability of the lesson guides using standard validation tool.

3. Anent this, the Schools Division Offices mentioned above are requested to identify teacher-validators handling Key Stage 1 to participate in the field testing. An orientation will be conducted by the Technical Working Group from the Curriculum and Learning Management Division prior to the actual field testing. Below are the recommended validation sites:

SDO	Schools	No. of Teachers
Vigan City	Vigan Central School	15
Ilocos Sur	Paing Elementary School	8
	Bantay East Elementary School	8

4. The Education Program Supervisor (EPS) In-Charge of the Learning Resource Management Section or the Project Development Officer from the SDO Vigan City and Ilocos Sur along with the CLMD Personnel, shall facilitate the field testing to provide guidance and technical assistance to the teacher-validators.

5. For more information and inquiries, please email at lrmds.region1@deped.gov.ph or call telephone number 072-607-8137 loc. 121.



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6. Immediate dissemination of this Memorandum is desired.


ESTELA P. LEON-CARIÑO, EdD, CESO III
Director IV/Regional Director

CLMD-LRMS/DCB/gaa/FieldTestingStructuredPedadogyLcessonGuides
August 28, 2026