



Republic of the Philippines
Department of Education
 REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No., File s. 2026

07 SEP 2026

REPLACEMENT OF PARTICIPANT IN THE WORK IMMERSION FAIR

To: Assistant Schools Division Superintendent
 Chief Education Supervisor (CID and SGOD)
 School Head- Vigan National High School West
 All Others Concerned

1. In reference to Regional Memorandum No. 1003, s. 2026, and Division Memorandum No. 658, s. 2026, titled "Participation in the Work Immersion Fair," this Memorandum provides additional information regarding the conduct of the activity to be held at NEAP Regional Office I on September 11, 2026.
2. Due to the conflicting training schedule of Mrs. Amelyn P. Abella, EPS, Mr. Glen U. Tadena, Principal I, shall serve as her replacement.
3. All other provisions stipulated in the abovementioned division issuance shall remain in effect.
4. For information and compliance of all concerned.



VILMA D. LIDA, CESO V
 Schools Division Superintendent

Encl.: None
 References: As stated
 CID/apa/DM_ReplacementofParticipants
 September 03, 2026



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

6005-751
E1360

DIVISION MEMORANDUM

No. **658**, s. 2026

18 AUG 2026

PARTICIPATION IN THE WORK IMMERSION FAIR

To: Assistant Schools Division Superintendent
Chief Education Supervisors
School Head, Ilocos Sur NHS
All Others Concerned

1. In reference to **Regional Memorandum No. 1003, s. 2026**, titled "**Work Immersion Fair**," the Schools Division Office of Vigan City shall participate in the said fair at **La Union National High School, San Fernando City, La Union** on September 11, 2026.

2. The Work Immersion Fair aims to strengthen collaboration between schools and industry partners and provide opportunities for meaningful work immersion placements for **learners under the Strengthened Senior High School [SSHS] Technical Professional [Tech-Pro] Electives**, aligned with industry needs and workplace requirements.

3. In this connection, the following participants and industry partners are identified to represent the Schools Division of Vigan City:

A. SDO PARTICIPANTS

No.	Name	Position / Designation
1.	Ms. Vilma D. Eda, CESO V	Schools Division Superintendent
2.	Dr. Marie Christine L. Natividad	CID Chief Education Supervisor
3.	Dr. Amelyn Abella	EPS - Div. Work Immersion Focal
4.	Dr. Peter John Frial	EPS -SHS-Acad
5.	Mr. Rommel Rabo	EPS-SHS Tech-Pro

B. INDUSTRY PARTNER

No.	Name	Office / School
1.	Grand Pa's Inn	ISNHS Industry Partner
2.	Nueva Segovia Consortium of Cooperative/Macro Colleges Inc.	ISNHS Industry Partner

4. Identified Industry Partners are likewise requested to register through the link: <https://sites.google.com/seameo-innotech-ecair.org/deped-wip-2026-partners/home> on or before August 14, 2026.

5. Meals of the participants shall be provided by the host school and charged against the downloaded funds, while their travel expenses shall be charged against the Division Local Funds, subject to the usual accounting and auditing rules and regulations.

6. Immediate and wide dissemination of this Memorandum is desired.

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY

18 AUG 2026

RELEASED

VILMA D. EDA, CESO V
Schools Division Superintendent

SGO/SM/Work Immersion Fair
August 11, 2026

Address: Mapa Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
Email Address: vigan.city@deped.gov.ph
Website: www.depedviganity.com

Your Feedback is important to us. Visit this link bit.ly/SDOViganCityCSM





Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM
No. 1003 s. 2026

W08-781 E1360

AUG 12 2026

WORK IMMERSION FAIR

To: Schools Division Superintendents
All Others Concerned

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY

12 AUG 2026

1. In preparation for the **Work Immersion Fair** scheduled on **September 12, 2026 at La Union National High School, San Fernando City, La Union**, this Office requests the Schools Division Offices (SDOs) to submit a list of identified participants and confirmed industry partners who will participate in the said activity.
2. The Work Immersion Fair aims to strengthen collaboration between schools and industry partners and provide opportunities for meaningful work immersion placements for learners under the **Strengthened Senior High School (SSHS) Technical-Professional (Tech-Pro) Electives**, aligned with industry needs and workplace requirements
3. In this regard, SDOs are requested to identify participants and coordinate with qualified industry partners, including companies, establishments, government agencies, non-government organizations, and other potential work immersion partners that may participate in the Fair.
4. The number of participants allocated to each SDO and SSHS Pilot School for public schools, as well as the required information on the identified industry partners, are indicated below:

PARTICIPANT COMPOSITION				
SDO	SDS/ASDS	CID Chief	Div. Work Immersion Focal	Div. EPSs (Tech-Pro and Acad)
Alaminos City	1	1	1	2
Batac City	1	1	1	2
Candon City	1	1	1	2
Dagupan City	1	1	1	2
Ilocos Norte	1	1	1	2
Ilocos Sur	1	1	1	2
Laoag City	1	1	1	2
La Union	1	1	1	2
Pangasinan I	1	1	1	2
Pangasinan II	1	1	1	2
San Carlos City	1	1	1	2
San Fernando City	1	1	1	2
Urduaneta City	1	1	1	2
Vigan City	1	1	1	2

INDUSTRY PARTNERS OF SSHS PILOT SCHOOLS						
Division	Slots	Name of Industry Partner/Establishment	Address	Industry/Sector	Tech-Pro Elective	Contact Number
Alaminos City	3					
Batac City	6					
Dagupan City	2					
La Union	8					
Pangasinan I	3					
San Fernando City	15					
Urdeneta City	3					
Vigan City	2					

5. Identified Industry Partners are likewise requested to register through the link: <https://sites.google.com/seameo-innotech-ecair.org/depd-wip-2026-partners/home> on or before August 14, 2026.
6. The list of participants shall be submitted by the Division Work Immersion Focal Person to the Curriculum and Learning Management Division (CLMD) through clmd.rol@depd.gov.ph on or before August 17, 2026.
7. The Schools Division Offices are likewise encouraged to ensure that the identified industry partners are relevant to the Tech-Pro Electives offered by the SSHS Pilot Schools and can provide appropriate and meaningful work immersion opportunities for learners.
8. Meals of the participants shall be provided by the host school and charged against the downloaded funds, while their travel expenses shall be charged against the Division Local Funds, subject to the usual accounting and auditing rules and regulations.
9. Immediate and wide dissemination of this Memorandum is desired.


ESTELA P. LEON-CARIÑO EdD, CESO III
 Director IV/Regional Director

Reference: Memorandum
 Encl: as stated
 To be indicated in the Perpetual Index
 Under the following subjects:

WORK IMMERSION

CLMD/jra/RM_Check-InMeeting
 August 11, 2026



CLMD261101



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

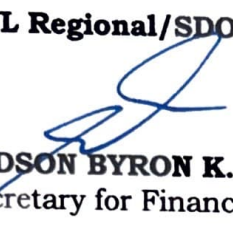
MEMORANDUM

OUF-2026-2007

~~SEP 02 2026~~

TO : Regional Directors
Schools Division Superintendent
All Others Concerned

ATTENTION : JDVP-TVL Regional/SDO Focal Persons/Coordinators

FROM : 
Undersecretary for Finance

SUBJECT : **INVITATION TO THE ORIENTATION ON THE FULL-SCALE IMPLEMENTATION AND ROLL-OUT OF THE JOINT DELIVERY VOUCHER PROGRAM ONLINE BILLING SYSTEM (JOBS)**

The Government Assistance and Subsidies Service (GASS), through the Operations and Data Management Division (ODMD), has developed the Joint Delivery Voucher Program Online Billing System (JOBS), an online platform designed to streamline and digitize the billing processes of the Joint Delivery Voucher Program (JDVP). JOBS provides efficient access to relevant data and resources for JDVP stakeholders, including GASS-ODMD, Regional Offices (ROs), Schools Division Offices (SDOs), participating public schools, and Technical-Vocational Institution (TVI) partners.

Following the successful pilot implementation of JOBS in selected ROs and SDOs, recommendations and system enhancements identified during the pilot phase have been incorporated to further improve the system's functionality, usability, and efficiency.

In preparation for its nationwide implementation, GASS-ODMD will conduct the Full-Scale Roll-Out Orientation on the Joint Delivery Voucher Program Online Billing System (JOBS) for all Regional Offices, Schools Division Offices, selected Public School JDVP Coordinators, and Information Technology Officers (ITOs).

The schedule and venue of the activity are as follows:

Cluster of Participants	Schedule	Venue
Luzon	September 9-11, 2026	National Capital Region
Visayas and Mindanao	September 16-18, 2026	TBA

The activity aims to ensure the **successful nationwide implementation of JOBS** through a comprehensive orientation, hands-on training, and system familiarization for all concerned program implementers.

The list of participants from the **Regional Offices, Schools Division Offices, and participating public schools, excluding BARMM**, is provided in **Annex A (List of Participants)**. The orientation shall cover the essential topics and procedures necessary

for the full-scale implementation of JOBS, as detailed in **Annex B (Program of Activities)**.

The **transportation and other incidental expenses** of participants from the Regional Offices, Schools Division Offices, and participating public schools shall be charged against their respective local funds, subject to the usual accounting and auditing rules and regulations.

For **Central Office participants**, transportation and other incidental expenses, as well as the **board and lodging expenses of all participants**, shall be charged against **GASS-ODMD local funds under Activity Codes: AC-26-GASS-ODMD-JDVSHSS-008, AC-26-GASS-ODMD-JDVSHSS-009**, subject to the availability of funds and the usual accounting and auditing rules and regulations.

Prior to the conduct of the Full-Scale Roll-Out Orientation on the JOBS, all participants are required to pre-register using the link assigned to their respective cluster below:

Cluster of Participants	Pre-Registration Link
Luzon	https://tinyurl.com/LuzonFullScalePRJOBS
Visayas and Mindanao	https://tinyurl.com/VisMinFullScalePRJOBS

To ensure the smooth and successful implementation of the activity, kindly take note of the following reminders:

1. All participants shall register through the designated registration link for their assigned cluster to ensure proper documentation and coordination. A pre-orientation session shall be conducted before the roll-out to provide participants with the necessary instructions and guidance, including a pre-work activity for the creation and registration of their JOBS accounts.
2. In addition to the RO JDVP-TVL Coordinators, each Regional Office shall designate one (1) Regional Information Technology Officer (ITO) to participate in the activity. The designated participant shall be an ITO assigned to the Regional Office.
3. Only the selected Schools Division Offices (SDOs) identified in Annex A (List of Participants) shall designate one (1) Division Information Technology Officer (ITO) to participate in the activity.
4. Each participating SDO JDVP-TVL Coordinator shall recommend one (1) Public School JDVP Coordinator to participate in the activity.
5. The recommended Public School JDVP Coordinator shall meet the following qualifications:
 - a. Be knowledgeable in the use of computers, applications, and other relevant software; and
 - b. Be willing and able to share knowledge and assist other participants in the use of JOBS.
6. All participants are required to bring a functional laptop, extension cord, and backup internet connection for use during the orientation, hands-on activities, breakout sessions, and other required outputs.
7. A separate advisory shall be issued providing the final venue, administrative arrangements, and details of the pre-orientation session.

For further questions or concerns, you may contact Ernest Robert A. Estologa, Project Development Officer II of the GASS-ODMD, at (02) 8636-1620 or through email at gass.odmd@deped.gov.ph.

Immediate dissemination of and compliance with this Memorandum are hereby directed.



Republic of the Philippines
Department of Education
GOVERNMENT ASSISTANCE AND SUBSIDIES SERVICE

Annex A

LIST OF PARTICIPANTS

FULL SCALE ROLL OUT ORIENTATION ON THE JOBS PHASE 2 (LUZON CLUSTER)

September 9-11, 2026

I. Central Office:

Office	Participants
GASS-ODMD	(1) Director III (1) Project Development Officer V (1) Project Development Officer II (1) Project Development Officer I (1) Computer Programmer II (1) Information Systems Analyst I (2) Technical Assistant II (7) Technical Assistant II (1) Admin Support II (1) Highly Technical Consultant
TOTAL	17

II. Regional and SDO:

Regional Office (RO) I	Participants	Total
Regional Office Proper	(1) -JDVP Regional Coordinator (1) -Regional Information Technology Officer (RITO)	2
14 Schools Division Office	(1) -JDVP SDO Coordinator (1) -Public Participating School JDVP coordinator from each SDO	28
SDO Pangasinan I SDO La Union	(1) -Division Information Technology Officer (DITO) for each SDO	2
TOTAL		32

Regional Office II	Participants	Total
Regional Office Proper	(1) -JDVP Regional Coordinator (1) -Regional Information Technology Officer (RITO)	2
9 Schools Division Office	(1) -JDVP SDO Coordinator (1) -Public Participating School JDVP coordinator from each SDO	18
SDO Cagayan SDO Isabela	(1) -Division Information Technology Officer (DITO) for each SDO	2
TOTAL		22



Republic of the Philippines
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ANNEX B

*Indicative Program on the Full-Scale Implementation and Roll-Out Orientation on the JDVP Online Billing System (JOBS)**

Day 1

TIME	ACTIVITY/TOPIC	FOCAL/ PERSON-IN-CHARGE
8:00 AM to 12:00 PM	Arrival and Registration of Participants Pre-Activity Meeting with Secretariat and Technical Dry-Run	GASS
12:00 NN to 1:00 PM	LUNCH	
1:00 PM to 2:00 PM	Opening Program	GASS
2:00 PM to 2:30 PM	Session 1: JDVP Billing policies	GASS
2:30 PM to 2:45 PM	Session 2: JOBS Overview	GASS
2:45 PM to 3:00 PM	HEALTH BREAK	
3:00 PM to 4:00 PM	Session 3: Data privacy, Security Protocols, and System Administration Support	GASS
4:00 PM to 4:40 PM	Session 4: Creation of Account	GASS
4:40 PM to 4:50 PM	Day 1 QAME	GASS
4:50 PM to 5:00 PM	Hotel Rules	Hotel Supervisor
6:00 PM to 8:00 PM	DINNER	

Day 2

TIME	ACTIVITY/TOPIC	FOCAL/ PERSON-IN-CHARGE
6:00 AM to 8:00 AM	BREAKFAST	
8:00 AM to 8:15 AM	Management of Learning	GASS
8:15 AM to 9:30 AM	Session 5: Slots Allocation	GASS
9:30 AM to 9:45 AM	HEALTH BREAK	
9:45 AM to 11:00 AM	Session 6: Signatories	GASS
11:00 AM to 12:00 PM	Session 7: TVI Application and Partnership	All participants
12:00 PM to 1:00 PM	LUNCH	
1:00 PM to 3:00 PM	Session 8: Learner Enrollment and Exclusion	All participants
3:00 PM to 3:15 PM	HEALTH BREAK	
3:15 PM to 4:50 PM	Session 9: Creation of Billing	All participants
4:50 PM to 5:00 PM	Day 2 QAME	GASS
6:00 PM to 8:00 PM	DINNER	

Day 3

TIME	ACTIVITY/TOPIC	FOCAL/PERSON IN-CHARGE
6:00 AM to 8:00 AM	BREAKFAST	
8:00 AM to 8:15 AM	Management of Learning	GASS
8:15 AM to 9:30 AM	Session 10: Troubleshooting of Common Issues encountered	GASS
9:30 AM to 9:45 AM	HEALTH BREAK	
9:45 AM to 10:45 AM	Continuation of Session 10 /JOBS Process Simulation	All participants
10:45 AM to 11:15 AM	Ways Forward	GASS
11:15 AM to 11:30 AM	QAME results and Day 3 QAME	GASS
11:30 AM to 12:00 PM	Closing Program	GASS
12:00 AM to 1:00 PM	LUNCH	
1:00 AM to 5:00 PM	Post-Activity Evaluation	GASS

*Same program applies to Luzon A, Luzon B, Visayas and Mindanao Cluster