



2608-1194

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUMNo. 745, s.2026

08 SEP 2026

**CALL FOR NOMINATIONS ON THE SEARCH FOR BEST PRACTICES
IN SCHOOL GOVERNANCE COUNCIL (SGC)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
All Public Integrated and Secondary Schools
All Others Concerned

1. In reference to **Regional Memorandum No. 1050, s. 2026** titled, "*Call for Nominations on the Search for Best Practices in School Governance Council (SGC)*," this office, through the Department of Education (DepEd) Regional Office I- Field Technical Assistance Division (FTAD), hereby announces the Call for Nominations for the Search for Best Practices in School Governance Council (SGC) in DepEd Region I. This initiative is pursuant to Regional Memorandum No. 010, s. 2023, entitled Policy Guidelines on School-Based Management (SBM) Best Practices, which provides a mechanism for strengthening the implementation of SBM through the SGC.
2. The search aims to:
 - a. establish an objective mechanism for identifying, selecting, recognizing, and setting benchmarks for exemplary SBM/SGC practices in schools;
 - b. recognize outstanding accomplishments of schools in the effective implementation of school-based management and the efficient utilization of resources through inclusive, collaborative, and participatory governance;
 - c. identify and showcase innovative practices that contribute to the effective and efficient implementation of programs, projects, and activities (PPAs) and the continuous improvement of school operations; and
 - d. recognize school heads and their SGCs for their exemplary efforts and effective implementation of governance initiatives, programs, projects, and activities.
3. **Public Integrated and Secondary Schools** of this division are encouraged to submit their exemplary practices in SGC implementation. The Regional Memorandum on Policy Guidelines for School-Based Management (SBM) Best Practices in DepEd Region I shall serve as the primary reference in the identification, documentation, and evaluation of the best practices the nominated schools. This can be accessed via this link: <https://tinyurl.com/SGC-Practices>.



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4. This office shall select one (1) school with the Best Practices in SGC and shall be selected based on the following criteria:

1. SGC Functionality Assessment Result (Ratings certified by the SDO)	30%
2. Programs, Projects, and Activities (PPAs) (Action Plans, Accomplishment Reports and other MOVs)	20%
3. Partnership and linkages with Other Organizations Internal/ External Stakeholders (MOA, MOU Letters, Memo, and others)	20%
4. SGC Initiatives/ Innovations (Brief description of the innovation/s with corresponding MOVs duly certified by the school head)	20%
5. Feedback Mechanism (Monitoring or Progress Report, Minutes of Meetings and other MOVs)	10%
Total	100%

5. Each integrated and secondary school shall prepare one (1) portfolio containing the Means of Verification (MOVs) covering the period August 2022 up to the present. The portfolio shall be organized according to the criteria specified in Item 5 and shall contain only relevant, valid, and duly certified supporting documents.

6. The portfolio shall be submitted to this office **on or before September 31, 2026**. Submissions beyond the prescribed deadline shall not be considered.

7. Immediate dissemination and compliance with this memorandum are desired.

VILMA D. EDA, CESO V
Schools Division Superintendent

SGOD/aff/DM_CallForNominationsSGCBestPractices
September 7, 2026





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REGIONAL MEMORANDUM

No. 1050 s. 2026

**CALL FOR NOMINATIONS ON THE SEARCH FOR BEST PRACTICES
IN SCHOOL GOVERNANCE COUNCIL (SGC)**

To: Schools Division Superintendents
CID/SGOD Chiefs
Division SBM/ SGC Focal Persons
Public Schools District Supervisors
Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd) Regional Office I, through the Field Technical Assistance Division (FTAD), hereby announces the Call for Nominations for the Search for Best Practices in School Governance Council (SGC) in DepEd Region I. This initiative is pursuant to Regional Memorandum No. 010, s. 2023, entitled Policy Guidelines on School-Based Management (SBM) Best Practices, which provides a mechanism for strengthening the implementation of SBM through the SGC.

2. The search aims to:
- establish an objective mechanism for identifying, selecting, recognizing, and setting benchmarks for exemplary SBM/SGC practices in schools;
 - recognize outstanding accomplishments of schools in the effective implementation of school-based management and the efficient utilization of resources through inclusive, collaborative, and participatory governance;
 - identify and showcase innovative practices that contribute to the effective and efficient implementation of programs, projects, and activities (PPAs) and the continuous improvement of school operations; and
 - recognize school heads and their SGCs for their exemplary efforts and effective implementation of governance initiatives, programs, projects, and activities.

3. Each Schools Division Office (SDO) shall nominate secondary school/s that demonstrate exemplary practices in SGC implementation. The maximum number of entries that may be submitted by each SDO shall be as follows:

Division	Number of Secondary Schools
Ilocos Norte	2
Ilocos Sur	2
La Union	2
Pangasinan I	2
Pangasinan II	2
Alaminos City	1



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Batac City	1
Candon City	1
Dagupan City	1
Laoag City	1
San Carlos City	1
San Fernando City	1
Urdaneta City	1
Vigan City	1

4. The Regional Memorandum on Policy Guidelines for School-Based Management (SBM) Best Practices in DepEd Region I shall serve as the primary reference in the identification, documentation, and evaluation of the best practices of the nominated schools. This can be accessed via this link: <https://tinyurl.com/SGC-Practices>.

5. The Top Five (5) Schools with Best Practices in SGC shall be selected based on the following criteria:

SGC Functionality Assessment Result (Ratings certified by the SDO)	30%
Programs, Projects, and Activities (PPAs) (Action Plans, Accomplishment Reports and other MOVs)	20%
Partnership and linkages with Other Organizations Internal/ External Stakeholders (MOA, MOU Letters, Memo, and others)	20%
SGC Initiatives/ Innovations (Brief description of the innovation/s with corresponding MOVs duly certified by the school head)	20%
Feedback Mechanism (Monitoring or Progress Report, Minutes of Meetings and other MOVs)	10%
Total	100%

6. Each nominated school shall prepare one (1) portfolio containing the Means of Verification (MOV) covering the period August 2022 to the present. The portfolio shall be organized according to the criteria specified in Item 5 and shall contain only relevant, valid, and duly certified supporting documents.

7. The portfolio shall be submitted by the concerned SDOs to the FTAD, DepEd Regional Office I, on or before October 16, 2026. Submissions beyond the prescribed deadline shall not be considered.

8. The Top Five (5) Schools with Best Practices in SGC shall be recognized during the SBM/SGC Convergence on November 18, 2026. The Schools Division Superintendents, through the concerned Division SBM/SGC Focal Persons, are requested to facilitate the nomination, preparation, validation, and timely submission of the required portfolios.



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9. Immediate dissemination of and compliance with this Memorandum are desired.


ESTELA P. LEON-CARIÑO, EdD, CESO III
Director IV/Regional Director 

Encl.: As stated

References: DepEd Order No. 026, s. 2022
DepEd Order 007, s. 2024

To be indicated in the Perpetual Index:
under the subjects:

SBM SGC PRACTICES

FTAD/rgm/CallNominationsPracticesSGC
August 18, 2026



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