



Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OF VIGAN CITY

10 SEP 2026

DIVISION MEMORANDUMNo. 752, s. 2026

**ONBOARDING TRAINING OF TEACHERS ON THE QUIPPER LEARNING
 MANAGEMENT SYSTEM (LMS)**

To: Assistant Schools Division Superintendent
 Chief Education Supervisor (CID and SGOD)
 School Heads, CapES and VNHSE
 All Others Concerned

1. The Schools Division of Vigan City, in partnership with Quipper Philippines, shall conduct an Onboarding Training of Teachers on the Quipper Learning Management System (LMS) to capacitate teachers in the effective utilization of the platform in teaching, learning, assessment, and monitoring of learner progress on September 11, 2026, 1:00 P. M. at Vigan National High School East.
2. The training aims to provide participating teachers with hands-on experience in navigating and utilizing the key features and functionalities of the Quipper LMS and to support its initial implementation during the Free Trial period.
3. The participants shall be teachers from Capangpangan Elementary School and Vigan National High School East, including other identified personnel who will participate in the Free Trial of the Quipper LMS. The concerned school heads shall ensure their attendance and provide the necessary technical support for the activity.
4. The host school shall prepare the training venue and ensure the availability of the necessary equipment, facilities, internet connectivity, and other materials needed for the conduct of the onboarding training.
5. The Quipper Philippines shall provide the resource persons, training materials, technical assistance, and necessary guidance for the conduct of the onboarding training.
6. The activity shall be conducted in accordance with applicable DepEd policies and guidelines on the use of digital learning platforms, learning resources, information and communications technology, and data privacy.
7. Enclosed are the members of the Program Management Team (PMT), list of participants and training matrix for reference.



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Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

8. All concerned officials, school heads, and teachers are enjoined to extend their full support and cooperation to ensure the effective conduct of the onboarding training and the meaningful utilization of the Quipper LMS.
9. This memorandum shall serve as the locator slip of the Program Management Team and the participants from SDO proper.
10. Immediate dissemination of and compliance with this Memorandum is desired.

VILMA D. FDA, CESO V
Schools Division Superintendent

Encls: As indicated
Reference: Letter from Quipper Philippines

CID_pjaf/rrr/Quipper_Philippines
September 8, 2026





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SCHOOLS DIVISION OF VIGAN CITY

Enclosure No. 1 to Division Memo No. 762, s. 2026

Program Management Team

Name	Position
1. Vilma D. Eda, CESO V	Schools Division Superintendent
2. Annie D. Pagdilao, EdD, CESO VI	Asst. Schools Division Superintendent
3. Marie Christine L. Natividad	Chief Education Supervisor, CID
4. Nelson A. Robiñol	Education Program Supervisor
5. Edgar L. Pescador	Education Program Supervisor
6. Michael C. Gelacio	Education Program Specialist II
7. Aldrich B. Quioco	Project Development Officer II
8. Eric L. Tapat	Information Technology Officer II
9. Cherry Joy Discaya	Senior Education Program Specialist, Partnerships and Linkages
10. Jerome A. Sempio	Distribution Manager/ Government Division, Quipper Philippines Inc

List of Participants

Capangpangan Elementary School

Name	Position
1. Vivian T. Del Castillo	School Principal I
2. Laurice B. Pugal	Teacher II
3. Richelle D. Acena	Teacher III
4. Nova L. Mariñas	Teacher III
5. Julie Ann R. Gelacio-Puller	Teacher VI
6. Maria Elena Verazon	Teacher III
7. Jennifer P. Quericol	Teacher I
8. Jermaine A. Siababa	Master Teacher I
9. Junelyn H. Lopez	Teacher II
10. Marinella Joi C. Sumaguina	Teacher VI



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Vigan National High School East

1. Anita R. Presto	School Principal IV
2. Marites P. Iniba	Master Teacher III
3. Amiel Dwane Alquetra	Teacher V
4. Jane Pauleth A. Ragudo	Teacher I
5. Alexander A. Pajo	Teacher I
6. Emily L. Fallet	Teacher I
7. Jefferson R. Borillo	Teacher III
8. Mark Anthony P. Domingo	Teacher VI
9. Anabelle R. Cabildo	Teacher II
10. Niña Paulette F. Agsaullo	Teacher I
11. Edmar James Mauricio	Teacher IV
12. Judy Ann Tamag	Teacher III
13. Noreen Dominica A. Ballerta	Teacher VI
14. Amilou A. Javier	Teacher VI



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Enclosure No. 2 to Division Memo No. 752s. 2026

Onboarding Training Matrix

Time	Activity	Person/s In-Charge
2:00-2:30	Registration and Arrival of Participants	Secretariat
2:30-3:00	Preliminaries • Nationalistic Song • Prayer • Vigan Hymn • DepEd Quality Statement	AVP
3:00-3:15	Welcome Remarks	Anita R. Presto School Principal IV
3:30-4:15	Orientation	Quipper Philippines Representatives
	Account Setup	
	Class Management	
	Content Utilization	
	Assessment	
	Progress Monitoring	
	Hands-on Workshop	
	Technical Support	
4:15-4:30	Open Forum	Secretariat
4:30-4:45	Initial Feedback, Agreements, and Next Steps	
4:45-5:00	Closing Remarks	Marie Christine L. Natividad Chief, Curriculum Implementation Division