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Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. **776**, s. 2026

17 SEP 2026

**RECOMPOSITION OF PLANNING TEAM FOR THE DIVISION EDUCATION
DEVELOPMENT PLAN (DEDP) AND SCHOOL IMPROVEMENT PLAN (SIP)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. To provide guidance in the preparation of the strategic plans at the schools & Schools Division Office levels, and to ensure that these plans are geared toward achieving the vision and emerging priorities of the Department aligned with the Basic Education Development Plan (BEDP) 2030, as stipulated in DepEd Order No. 24, s. 2022, this Office announces the new composition of the Division Planning Team (DPT) for the appraisal of the Division Education Development Plan (DEDP) and directs all schools to align and update the composition of their School Planning Team (SPT) for the appraisal and preparation of their respective School Improvement Plans (SIPs), as follows:

1.1 DIVISION PLANNING TEAM

Chairman: **Annie D. Pagdilao, EdD, CESO VI**
Assistant Schools Division Superintendent

Members:

School Governance and Operations Division (SGOD)

- **Rodrigo Q. Reyes Jr.** - Chief Education Supervisor
- **Susiemar M. Rapisura** - Education Program Supervisor-SGOD
- **Cherry Joy D. Garma** - Senior Education Program Specialist
- **Gloria P. Cabotaje** - Planning Officer III
- **Dr. Arlyn D. Batulan** - Medical Officer III

Curriculum Implementation Division (CID)

- **Marie Christine L. Natividad** - Chief Education Supervisor
- **Elsie C. Amorin** - Education Program Supervisor-ALS/SNED
- **Peter John A. Frial** - Education Program Supervisor-Science
- **Rommel A. Rabo** - Education Program Supervisor-LRMD
- **Nelson A. Robinol** - Education Program Supervisor—English

Office of the Schools Division Superintendent (OSDS)

- **Atty. Kim R. Tagorda** - Attorney III
- **Daisy A. Ancheta** - Administrative Officer V
- **Mary Joy P. Suero** - Budget Officer III





Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Relevant Stakeholders

- **Jay F. Andia** – City Councilor – Committee on Education
- **Shawn Patrick Singson** – Association of Barangay Council Vice President
- **Romeo Taaca Jr.** -President Federated Parents Teacher Association
- **Crispulo V. Arquero III** – Teachers' Association Representative
- **Nora P. Paroligan** – PESPA Representative
- **Anita R. Presto** – NAPSSPHIL Representative

Technical Secretariat:

- **Aurelyn F. Fieldad** - Education Program Specialist II
- **Racquel A. Follante** - School Principal II
- **Mary Joy T. Que** - Administrative Assistant III

1.2 SCHOOL PLANNING TEAM

Chairman: School Head

Members:

- Student Representative
- Teacher Representative
- Barangay/LGU Representative
- Member of BDRRMC
- Member of School Child Protection Committee
- SGC Representative
- PTA Representative
- Other Related Stakeholder

2. All schools are directed to secure a copy of the Quality Basic Education Development Plan (QBEDP) 2025-2035, aligned with the **5-Point Reform Agenda (5PT Agenda)**, which identifies strategic focus areas for reforms aimed at advancing the quality of education in the Department of Education. The QBEDP shall serve as a major reference in the appraisal and refinement of their respective School Improvement Plans (SIPs).

3. Previous Division issuances inconsistent with the provisions of this Memorandum are hereby repealed, rescinded or modified accordingly.

4. Immediate dissemination of this memorandum is desired.

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY

17 SEP 2026

RELEASED

VILMA D. EDA, CESO V
Schools Division Superintendent

SGOD/gpc/DEDP_SIP



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Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. 27, s. 2025

RECOMPOSITION OF PLANNING TEAM FOR THE DIVISION EDUCATION DEVELOPMENT PLAN (DEDP) AND SCHOOL IMPROVEMENT PLAN (SIP)

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. To provide guidance in the preparation of the strategic plans at the schools & Schools Division Office and to ensure that basic strategic plans at these governance levels are geared toward achieving the vision and emerging priorities of the Department aligned with the Basic Education Development Plan (BEDP) 2030 as stipulated in DepEd Order No. 24, s. 2022, this office reiterates the composition of Planning Team for the appraisal of Division Education Development Plan (DEDP) and directs all school to align and update the composition of Planning team in appraising their School Improvement Plan, to wit:

1.1 DIVISION PLANNING TEAM

Chairperson: **Annie D. Pagdilao, EdD, CESO VI**
Assistant Schools Division Superintendent

Members: **School Governance and Operations Division**

Rodrigo Q. Reyes Jr. - Chief Education Supervisor
Susiemar M. Rapsura - OIC, Office of the EPS – SGOD
and SEPS-SMME
Cherry Joy D. Garma -Senior Education Program Specialist
Gloria P. Cabotaje – Planning Officer III
Dr. Arlyn D. Batulan - Medical Officer

Curriculum Implementation Division

Marie Christine L. Natividad -Chief Education Supervisor
Elsie C. Amorin -Education Program Supervisor-ALS/SNED
Peter John A. Frial -Education Program Supervisor-Science
Rommel A. Rabo -Education Program Supervisor-LRMD
Nelson A. Robinol -Education Program Supervisor—English

Office of the Schools Division Superintendent

Atty. Kim R. Tagorda – Administrative Officer V
Mary Joy P. Suero - Budget Officer III

Relevant Stakeholders

Ada Joana Fe Artajos –City Councilor – Committee on
Education



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Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Edmund Supnet – Association of Barangay Council Vice President

Brett T. Rojas - President Federated Parents Teacher Association
Crispulo V. Arquero III – Teachers' Association Representative
Nora P. Paroligan – PESPA Representative
Anita R. Presto – NAPSSPHIL Representative

Technical Secretariat:

Aurelyn F. Fieldad - Education Program Specialist II
Grace F. Castañeda - School Principal II
Neil Onemig Purisima – Administrative Assistant III

1.2 SCHOOL PLANNING TEAM

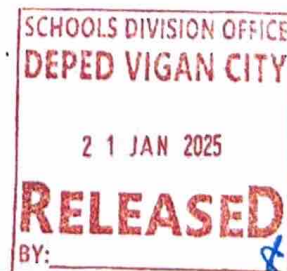
Chairperson : School Head
Members : Student Representative
Teacher Representative
Barangay/LGU Representative
Member of BDRRMC
Member of School Child Protection Committee
SGC Representative
PTA Representative
Other Related Stakeholder

2. All schools are directed to have a copy of the Basic Education Development Plan aligned with MATATAG key initiatives of the Department of Education as a major reference in the appraising of their respective School Improvement Plan.
3. Previous division issuances, which are inconsistent with this memorandum are hereby repealed, rescinded or modified accordingly.
4. Immediate dissemination of this memorandum is desired.

VILMA D. EDA, CESO V
Schools Division Superintendent

Enclosure: MATATAG Education Agenda 45 key initiatives
BEDP Framework
Reference: DepEd Order No. 24, s. 2022

gpc/DEDP.SIP
/January 20, 2025



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