



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

TC 2609-2230

Division Memorandum
No. 821, s. 2026

29 SEP 2026

SIBOL PROJECT (Safe Guarding and Influencing our Bigueno Youth Towards Optimum Level of Health)

To: Public Elementary and Secondary School Heads
All Others Concerned

1. In reference to the letter from LGU Vigan City regarding the implementation of SIBOL PROJECT (Safe Guarding and Influencing our Bigueno Youth Towards Optimum Level of Health) and their request for consolidated masterlist of target learners as beneficiaries of the project, all schools are directed to provide and submit the requested data.
2. This aims to use the data for program planning, beneficiary identification, resource allocation, and preparation of the necessary supplies.
3. School shall provide the following data using the format provided by the Office of the Mayor:
 - a. Masterlist of Vigan Residents female adolescent learners who are first time menstruating.
 - b. Number of Grade 4 female learners at least 9 years old for HPV vaccination.
 - c. Number of Grade 1 and Grade 7 learners for School Based Immunization (Measles, Rubella, Tetanus, Diphtheria Vaccination).
4. The School Heads, shall ensure that the masterlist is **complete, accurate, updated, and duly validated** prior to consolidation and submission to this email address: vigancho026@gmail.com. The deadline for the submission is on **September 30, 2026**.
5. Attached is the copy of the letter from Office of the Mayor for reference
6. For queries please contact Ms Mylene Amano-Bogaoan at 0917-8253535, and Mr Jeno Josef Figuracion at 0924-4463242, City Health Office Personnel.
7. Immediate dissemination of this memorandum is desired.



VILMA D. EDA, CESO V
Schools Division Superintendent

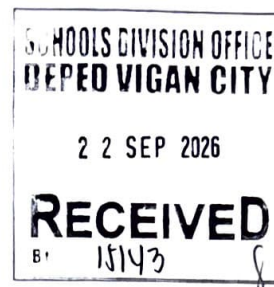
SGOD/RQR/adb





Republic of the Philippines
Province of Ilocos Sur
CITY OF VIGAN
OFFICE OF THE CITY MAYOR

2009 - 2230



September 16, 2026

MS. VILMA S. EDA, CESO V
Division Superintendent
Vigan City School Division
Barangay IX, Vigan City

Dear Superintendent Eda:

Greetings!

In preparation for the upcoming implementation of the **SIBOL Project (Safeguarding and Influencing our Bigueño Youth Towards Optimum Level of Health)** this last quarter of 2026, we respectfully request your assistance in providing a consolidated masterlist of target learners included as beneficiaries of the project.

Specifically, we would like to request the following information from the schools under your division:

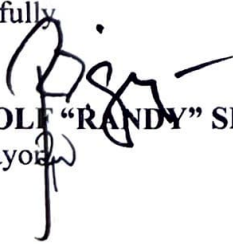
1. Number of enrollees in all grade level
2. Masterlist of Vigan residents female adolescent learners who are first time menstruating
3. Number of eligible female learners from Grades 7-12 who may be included in the provision of Weekly Iron and Folic Acid (WIFA) supplementation
4. Number of Grade 4 female learners at least 9 years old for HPV Vaccination
5. Number of Grade 1 and Grade 7 learners for School Based Immunization (Measles, Rubella, Tetanus, Diphtheria Vaccination)
6. Number of School Based Feeding Beneficiaries for Hemoglobin, Hematocrit Testing and Urinalysis

The requested information will be used primarily for program planning, beneficiary identification, resource allocation, and preparation of the necessary supplies. We kindly request the schools to follow the consolidated format (see attached) and submit the soft copy at vigancho026@gmail.com until September 30, 2026. Rest assured that our office will adhere to the data privacy and confidentiality policies.

For questions and clarifications, you may contact Ms. Mylene Amano-Bogaoan at 09178253535 and/or Mr. Jen0 Josef Figuracion at 09244463242.

Thank you very much for your continued support and cooperation.

Respectfully,


RANDOLF "RANDY" SINGSON
City Mayor

/CHO
/LFAR
/JJF

"PUBLIC SERVICE ABOVE SELF"



Republic of the Philippines
Province of Ilocos Sur
CITY OF VIGAN

OFFICE OF THE CITY MAYOR

Suggested Format of Data Needed

1. Number of enrollees in all grade level

*For Kinder to Grade 3

Grade Level	Male	Female	Total	No. of 4Ps
-------------	------	--------	-------	------------

*For Grade 4 to Grade 12

Grade Level	Male				Female				No. of 4Ps
	9 y/o and below	10-14 y/o	15-19 y/o	20 y/o and above	9 y/o and below	10-14 y/o	15-19 y/o	20 y/o and above	

2. Masterlist of Vigan residents female adolescent learners who are first time menstruating

Name	Grade Level	Age	Barangay	4Ps
------	-------------	-----	----------	-----

3. Number of eligible female learners from Grades 7–12 who may be included in the provision of Weekly Iron and Folic Acid (WIFA) supplementation

Grade Level	Number of Eligible	4Ps
-------------	--------------------	-----

4. Number of Grade 4 female learners at least 9 years old for HPV Vaccination

Age Category	Number of Eligible	4Ps
9 years old		
10 and above		

5. Number of Grade 1 and Grade 7 learners for School Based Immunization (Measles, Rubella, Tetanus, Diphtheria Vaccination)

Grade Level	Number of Eligible		4Ps
	Male	Female	

6. Number of School Based Feeding Beneficiaries for Hemoglobin, Hematocrit Testing and Urinalysis

Grade Level	Number of Feeding Ben		4Ps	Nutritional Status				
	Male	Female		Wasted	Severely Wasted	Overweight	Obese	Normal

/CHO
/LFAR____
/JJF____

“PUBLIC SERVICE ABOVE SELF”

Vigan City Hall, Burgos St. corner Quezon Avenue, Vigan City 2700, Philippines •

vigancity.gov.ph • admin@vigancity.gov.ph