



Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

September 21, 2026

OFFICE MEMORANDUM

No. 61, s. 2026

NOTICE AND UTILIZATION OF ALLOTMENT

To: Rodrigo Q. Reyes, Jr.
 Chief Education Supervisor (SGOD)

1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
OSEC-1-26-4608 Disaster Preparedness and Response Program (Current Appropriations)	Transfer of funds to cover funding requirements for Clean-Up and Clearing Operations and Minor Repairs (MR) in schools affected by the combined effects of Tropical Cyclone "Maymay" – Batch 1.	69,000.00

2. Please prepare the corresponding Work and Financial Plan (WFP), Project Proposal, Program of Works, Program Procurement Management Plan (PPMP), Purchase Request (PR), Payroll, Contract/Purchase Order, Itinerary of Travel and/or necessary documents for the full implementation of the program within ten (10) working days upon receipt of this memorandum.
3. For information and strict compliance.



[Signature]
VILMA D. EDA, CESO V
 Schools Division Superintendent
 y 9/21



Republic of the Philippines
DEPARTMENT OF EDUCATION

Central Office

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA241 200000100010000 - Current Appropriations Disaster Preparedness and Response Program		REFERENCE: FY 2026 GAAAO dated 01/05/2026	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-1-26-04608
FUND CODE: 01101101		LEGAL BASIS: FY 2026 General Appropriations Act Republic Act (R.A.) No. 12314	DATE: 09-Sep-26
ORGANIZATION CODE: 070010100000		FISCAL YEAR: FY 2026	
PURPOSE: <i>Provision of Response Funds for Clean-Up and Clearing Operations and Minor Repairs (MR) in schools affected by the combined effects of Tropical Cyclone "Maymay" enhanced by Southwest Monsoon - Batch 1.</i>			
To: The Schools Division Superintendent Schools Division of Vigan City Region 1 - Ilocos 070010801014			Region : 1
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Subsidy to Operating Units (SPBES)		MOOE 5021408000	69,000.00
AMOUNT IN WORDS: *** Sixty Nine Thousand Pesos Only ***			Total: <u>69,000.00</u>
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2027.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certification of Availability of Allotment:

Cholita F. Tiong
CHOLITA F. TIONG
Chief Administrative Officer
Budget Division

Approval for Transfer/Downloading of Funds:

Atty. Edson Byron K. Sy
ATTY. EDSON BYRON K. SY
Undersecretary
Office of the Undersecretary for Finance