



Republic of the Philippines  
**Department of Education**  
 REGION I  
 SCHOOLS DIVISION OF VIGAN CITY

**Office of the Schools Division Superintendent**

**29 SEP 2026**

September 29, 2026

**OFFICE MEMORANDUM**

No. 68, s. 2026

**NOTICE AND UTILIZATION OF ALLOTMENT**

To: Marie Christine L. Natividad  
 Chief Education Supervisor (CID)

Rodrigo Q. Reyes, Jr.  
 Chief Education Supervisor (SGOD)

1. This is to inform you that the Office received Sub-ARO with the following details:

| Sub-ARO No.                                                                                                        | Purpose                                                                                                                                                                                      | Amount (PhP) |
|--------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| ROI-26-1810 (Human Resource Development for Personnel in Schools and Learning Centers - Continuing Appropriations) | Funds to cover the training of participants from the Schools Division of Vigan City during the conduct of the Capacity Building Training Program on Strengthening Curriculum Implementation. | 500,000.00   |

2. Please prepare the corresponding Work and Financial Plan (WFP), Program Procurement Management Plan (PPMP), Purchase Request (PR), Itinerary of Travel and/or necessary documents for the full implementation of the program within five (5) working days upon receipt of this memorandum.
3. For information and strict compliance.

**VILMA D. EDA, CESO V**  
 Schools Division Superintendent  
 8/29



OSDS/MJPS/mjps



Republic of the Philippines  
**Department of Education**  
 Regional Office I

Finance Division  
 Budget Section

### SUB-ALLOTMENT RELEASE ORDER

|                                                                                                                                                                                                                                          |                                      |                                                          |                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|----------------------------------------------------------|-------------------------------------------------------|
| <b>PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION:</b><br>310500100001000<br><br>Human Resource Development for Personnel in Schools and Learning Centers                                                                                      |                                      | <b>REFERENCE:</b><br>OSEC-1-26-01042 dated 3/23/26 (CMI) | <b>SUB-ALLOTMENT RELEASE ORDER NO:</b><br>ROI-26-1810 |
| <b>FUND CODE:</b><br>1102101                                                                                                                                                                                                             | <b>ORGANIZATION CODE:</b><br>0801014 | <b>LEGAL BASIS:</b><br>FY 2025 GAA  R.A. No. 12116       | <b>DATE:</b><br>September 28, 2026                    |
|                                                                                                                                                                                                                                          |                                      |                                                          | <b>FISCAL YEAR:</b><br>FY 2026                        |
| <b>Purpose:</b><br><br>Transfer of funds to cover the training expenses of participants from the Schools Division of Vigan City during the conduct of the Capacity Building Training Program on Strengthening Curriculum Implementation. |                                      |                                                          |                                                       |
| <b>TO:</b><br>The Schools Division Superintendent<br>Division of Vigan City<br>Vigan City                                                                                                                                                |                                      |                                                          |                                                       |
| <b>PARTICULARS</b>                                                                                                                                                                                                                       |                                      | <b>ALLOTMENT/<br/>OBJECT CLASS</b>                       | <b>AMOUNT AUTHORIZED</b>                              |
| Training Expenses                                                                                                                                                                                                                        |                                      | MOOE<br>5020201002                                       | 500,000.00                                            |
| Total                                                                                                                                                                                                                                    |                                      |                                                          | 500,000.00                                            |
| <b>AMOUNT IN WORDS:</b> FIVE HUNDRED THOUSAND PESOS.                                                                                                                                                                                     |                                      |                                                          |                                                       |
| <b>NOTE:</b> The Allotment herein sub-allotted is valid for obligation until December 31, 2026.                                                                                                                                          |                                      |                                                          |                                                       |

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certified Allotment Available:

  
**ARNOLD L. VINO**  
 Chief Administrative Officer  
 Finance Division

APPROVED:

  
**ESTELA P. LEON-CARINO, EdD, CESO III**  
 Director IV/Regional Director

DepEd



Address: Flores St., Catbangen, City of San Fernando, La Union  
 Telephone Nos.: (072) 607-8137/682-2324  
 Email address: region1@deped.gov.ph  
 Website: www.depedio1.com

