



Boy Scouts of the Philippines
Ilocos Sur Council
Cor. V. Salcedo-Delos Reyes St. Barangay V
Vigan City, Ilocos Sur, Philippines 2700



2610-2185

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY

October 15, 2026

20 OCT 2026

19 OCT 2026

COUNCIL OFFICE MEMORANDUM
NO. 18 S. 2026

RECEIVED

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To: Council Commissioners & Deputy Commissioner
Institutional Heads and Representatives
Division, District and High School Coordinators
Public and Private Schools
All Others Concerned

**SUBJECT: CONDUCT OF THE 40TH ILOCOS SUR COUNCIL SCOUT JAMBOREE ON
DECEMBER 13-17, 2026**

In line with the continuing commitment of the Boy Scouts of the Philippines (BSP) – Ilocos Sur Council to promote Scouting, outdoor education, leadership development, camaraderie, and character formation among young people, the Council shall conduct the **40th Ilocos Sur Council Scout Jamboree on December 13-17, 2026, at Filmag, Barangay Libtong, Tagudin, Ilocos Sur**, with the theme:

“TRAIL TO BSP OF CENTENARY 1936-2036: Discipline of Hope, Institution of Impact, Movement of Distinction”

The conduct of this Council-level jamboree is deemed necessary considering that the last Council Scout Jamboree was held in November 2023 at San Sebastian, San Vicente, Ilocos Sur. In view of the considerable interval since the last staging of this major Scouting activity, the Council recognizes the importance of providing Scouts with another meaningful opportunity to participate in a large-scale encampment that will strengthen their Scouting skills, discipline, self-reliance, leadership, teamwork, and commitment to service.

The conduct of the 40th Ilocos Sur Council Scout Jamboree was discussed and agreed upon by the Council, together with the DepEd-BSP Coordinators representing the different districts of Ilocos Sur, during the **Council Coordinators' Meeting held on August 8, 2026**. As an initial step toward the preparation of the activity, the Council consulted the host municipality regarding its willingness to accommodate and support the proposed jamboree. The hosting of the activity at the identified venue was subsequently approved by the host municipality, paving the way for the Council to proceed with the necessary coordination and preparations.

In this regard, the BSP – Ilocos Sur Council respectfully seeks the approval and support of the three Schools Division Offices of the province for the participation of their respective districts, schools, Scout units, and qualified Scouting participants in this undertaking.

I. PARTICIPATION AND REGISTRATION

All participating schools and Scout units are encouraged to prepare their respective delegations in accordance with the Jamboree Activity Matrix and other applicable BSP guidelines.



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A registration fee of Five Hundred Pesos (P500.00) per participant shall be collected by the Council to cover the cost of the following:

1. Jamboree neckerchief;
2. Jamboree patches;
3. Identification (ID) and ID lace;
4. Meals for the Council staff assigned to facilitate and manage the jamboree activities and modules;
5. Materials and supplies for the conduct of the jamboree modules;
6. Trophies and awards; and
7. Other necessary camp development, logistical, and operational requirements to ensure the proper preparation and orderly conduct of the activity venue.

Please be advised that meals for the participants are not included in the registration fee. Participants and their respective delegations shall make their own arrangements for food throughout the duration of the jamboree.

The registration fee shall be utilized solely to support the provision of the participant items and the essential requirements of the encampment.

II. QUALIFICATIONS OF PARTICIPANTS

The following qualifications shall be observed for all participating Scouts and Adult Leaders to ensure their preparedness, safety, and active participation in the 40th Ilocos Sur Council Scout Jamboree.

A. Participating Scouts

A participating Scout is expected to demonstrate leadership potential, possess sufficient camping experience, and be physically fit to participate in the scheduled outdoor and strenuous activities. The Scout must also secure the required consent of his parent or legal guardian and meet the following qualifications:

1. Must be currently registered as a Boy Scout or Senior Scout with the Boy Scouts of the Philippines;
2. Must have participated in the Simultaneous School-Based Encampment;
3. Must be physically fit to participate in the activities;
4. Must have the duly accomplished Parent/Guardian Consent and Assent Form submitted before the activity; and
5. Must be equipped with the necessary personal camping gear and other required equipment.

B. Participating Adult Leaders

Participating Adult Leaders must demonstrate maturity, responsibility, and a clear understanding of their roles in supervising and guiding the Scouts throughout the jamboree. They must meet the following qualifications:

1. Must be currently registered with the Boy Scouts of the Philippines;
2. Must be physically fit to participate in the activities, as certified by a licensed physician;
3. Must be of good moral character;
4. Must be equipped with the necessary personal camping gear; and



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5. Preferably, must be a graduate of the Basic Training Course (BTC), a holder of the Wood Badge Beads, or a graduate of an Advanced Training Course (ATC).

III. PARTICIPANT-TO-ADULT LEADER RATIO

To ensure effective supervision, efficient unit organization, and the safety and welfare of all participants, each Jamboree Contingent shall observe a ratio of **one (1) Adult Leader for every nine (9) Boy/Senior Scouts (1:9)**.

Participating schools and Scout units shall ensure that their contingents comply with the prescribed ratio when preparing and submitting their final participants' roster.

IV. PARENT/GUARDIAN CONSENT AND ASSENT FORM

In compliance with the safeguarding and child-protection requirements of the Boy Scouts of the Philippines, **the duly accomplished Parent/Guardian Consent and Assent Form must be submitted to the Council before the start of the jamboree.**

Scout Leaders and participating schools are responsible for ensuring that the necessary consent and assent documents are properly completed and submitted within the prescribed period. Only participants with the required documentation and who satisfy the applicable participation requirements shall be permitted to take part in the activity.

V. REMITTANCE OF REGISTRATION FEES

The remittance of registration fees for the 40th Ilocos Sur Council Scout Jamboree shall be made in bulk and on a per-district basis.

Only the duly designated DepEd-BSP District Coordinator and Senior Scouts School Coordinator shall be authorized to remit the registration fees to the BSP – Ilocos Sur Council, based on the official Notice of Confirmation issued for the participating district.

Individual participants, Scout Leaders, and other representatives shall not remit registration fees directly to the Council. Each district shall consolidate its final list of confirmed participants and ensure that the total payment corresponds to the number of participants indicated in its Notice of Confirmation.

All district coordinators are reminded to complete the submission of the final roster and corresponding registration fees on or before November 25, 2026, to facilitate the Council's preparation of participant materials, activity modules, campsite requirements, and other logistical arrangements.

VI. DISTRICT CONTINGENT MANAGEMENT TEAM (CMT)

Each participating district shall organize and submit the roster of its Contingent Management Team (CMT) to support the preparation, supervision, and management of its delegation during the jamboree.

The CMT shall be composed of qualified and responsible Scout Leaders with relevant knowledge and experience in camp administration, financial management, travel coordination, the care and supervision of young people, and Scouting activities.



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In addition to supporting the contingent, the CMT shall provide opportunities for developing leadership, teamwork, organizational, and management skills among emerging leaders in the Scouting Movement.

The composition of the CMT shall be based on the size of the participating contingent, as indicated below.

Number of Patrols/Crews	Maximum Number of CMT Members
4 or fewer	6
5–8	8
9–12	10
13–16	12

The prescribed maximum number of CMT members shall be strictly observed. Each district shall ensure that its CMT members are properly identified in the submitted roster and are capable of performing their assigned responsibilities.

VII. APPLICATION FOR THE COUNCIL SERVICE TEAM (CST)

The Council Service Team (CST) shall be responsible for supporting the implementation of the various programs, activity modules, and special activities throughout the 40th Ilocos Sur Council Scout Jamboree.

The CST shall be composed of highly trained, motivated, and committed volunteer Adult Leaders who shall be assigned to the different Jamboree Service Teams to address the program, operational, administrative, and logistical requirements of the activity.

Interested and qualified Adult Leaders are invited to apply for membership in the CST, subject to the screening, evaluation, and approval of the BSP – Ilocos Sur Council.

A. Qualifications

Applicants for the Council Service Team must meet the following qualifications:

1. Must be a currently registered Adult Leader of the Boy Scouts of the Philippines;
2. Must be at least 18 years old but not more than 55 years old;
3. Must be physically fit to perform the assigned duties, as certified by a licensed physician;
4. Must be of good moral character; and
5. Must be a graduate of the Basic Training Course (BTC), a Wood Badge Holder, or a graduate of an Advanced Training Course (ATC).

B. Duties and Responsibilities

CST members shall:

1. Assist in the preparation and implementation of the Jamboree program, activity modules, and special activities;
2. Serve in their designated Jamboree Service Teams and perform assigned duties responsibly;
3. Support the operational, administrative, logistical, and program requirements of the activity;



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4. Promote the safety, welfare, and safeguarding of all participants in accordance with applicable BSP policies;
5. Coordinate with the Jamboree Management Team and other concerned personnel to ensure the smooth delivery of activities; and
6. Perform other related duties as may be assigned by the Council or the authorized Jamboree Management Team.

C. Application and Selection

Interested applicants shall submit their names and required qualifications to the BSP – Ilocos Sur Council for evaluation and appropriate assignment. The Council shall determine the final composition and deployment of the CST based on the needs of the jamboree and the qualifications of the applicants.

Only applicants who meet the prescribed qualifications and receive confirmation of their appointment shall be considered members of the Council Service Team.

VIII. BENEFITS, PRIVILEGES, AND APPLICATION DEADLINE OF THE COUNCIL SERVICE TEAM (CST)

In recognition of the valuable service, commitment, and dedication of volunteer Adult Leaders serving as members of the Council Service Team (CST), the Boy Scouts of the Philippines – Ilocos Sur Council shall provide the following benefits and privileges to qualified and officially appointed CST members:

1. **Waiver of Registration Fee.** Officially appointed CST members shall be exempted from paying the jamboree registration fee.
2. **Free Jamboree Neckerchief.** Each CST member shall receive one (1) official jamboree neckerchief.
3. **Free Jamboree Patch.** Each CST member shall receive one (1) official jamboree patch.
4. **Free Identification Card and Lace.** Each CST member shall be provided with one (1) official identification card and ID lace for identification and access purposes during the jamboree.
5. **Free CST Long-Sleeved Shirt.** Each CST member shall receive one (1) official Council Service Team long-sleeved shirt, subject to the Council's approved specifications and arrangements.
6. **Council Recommendation for National-Level Scouting Awards.** CST members who demonstrate exemplary service, outstanding commitment, and meritorious contributions to the successful conduct of the jamboree may be recommended by the Council for appropriate national-level Scouting awards, subject to the applicable BSP award criteria, evaluation, and approval of the competent awarding authority.

The foregoing benefits and privileges shall be granted exclusively to officially appointed CST members who fulfill their assigned duties and responsibilities. The provision of these benefits shall be subject to the availability of funds, supplies, and other applicable Council policies.

The Council recognizes that CST membership is primarily a volunteer service commitment in support of the Scouting Movement and the successful conduct of the 40th Ilocos Sur Council Scout Jamboree.



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All interested and qualified Adult Leaders who wish to serve as members of the Council Service Team for the **40th Ilocos Sur Council Scout Jamboree** are required to submit their applications and supporting documents to the BSP – Ilocos Sur Council on or before **October 31, 2026**.

Applicants must ensure that they meet all the prescribed qualifications and provide the necessary information for screening, evaluation, and assignment to the appropriate Jamboree Service Team.

Strict compliance with the deadline is requested to allow the Council sufficient time to evaluate applications, determine the composition of the CST, and finalize service assignments before the scheduled jamboree on December 13–17, 2026.

Only applicants who meet the prescribed qualifications and receive official confirmation of appointment from the Council shall be recognized as CST members and entitled to the corresponding benefits and privileges.

IX. ATTACHMENTS

The following documents form part of this Memorandum and shall serve as references for the preparation and participation of the delegations:

1. Parent/Guardian Consent and Assent Form.
2. Contingent Registration Form
3. Council Service Team Google Form - <https://bit.ly/40THJAMBOREECST>

X. TRAVEL ITINERARY AND ARRIVAL AT THE JAMBOREE SITE

All participating Jamboree Contingents are required to submit their respective travel itineraries to the BSP – Ilocos Sur Council for documentation, coordination, and reference purposes.

All participants and contingents are expected to arrive at the Jamboree Site at Filmag, Barangay Libtong, Tagudin, Ilocos Sur, **on or before December 14, 2026, prior to the Opening Ceremony scheduled in the afternoon**, to allow sufficient time for registration, campsite preparation, and other necessary arrangements.

All contingents must ensure that their participants are properly accounted for and that their respective campsites are prepared in accordance with the instructions of the Jamboree Management Team.

Participants and contingents shall be permitted to depart from the campsite only after the conclusion of the Grand Closing Ceremonies on December 17, 2026, and upon clearance from the authorized Jamboree Management Team.

All participating schools, Scout Leaders, and contingents are expected to observe the prescribed schedule and comply with the instructions of the Jamboree Management Team to ensure the orderly and safe conduct of the activity.

XI. RESPONSIBILITIES OF PARTICIPATING SCHOOLS AND SCOUT UNITS



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All concerned DepEd-BSP Coordinators, School Heads, Scout Leaders, and participating units are requested to:

1. Disseminate the information regarding the 40th Ilocos Sur Council Scout Jamboree to all concerned schools and Scout units;
2. Facilitate the identification and preparation of eligible participants;
3. Ensure the timely submission of the final participants' roster and payment of the registration fee on or before November 25, 2026;
4. Ensure the completion and submission of the required Parent/Guardian Consent and Assent Forms before the activity;
5. Orient participants on the applicable Scouting rules, safeguarding policies, safety protocols, and activity requirements; and
6. Coordinate with the BSP – Ilocos Sur Council regarding other instructions and preparations necessary for the successful conduct of the jamboree.

XII. REQUEST FOR SERVICE CREDITS AND COMPENSATORY TIME-OFF (CTO)

In view of the educational value and co-curricular nature of the 40th Ilocos Sur Council Scout Jamboree, the BSP – Ilocos Sur Council respectfully requests the concerned Schools Division Offices to grant **appropriate service credits to participating public school teachers and Compensatory Time-Off (CTO) to eligible non-teaching personnel**, subject to the applicable provisions of DepEd Order No. 76, s. 2012, and other relevant DepEd policies and guidelines.

This request is made in recognition of the time, effort, and services rendered by the concerned personnel in supporting the implementation of Scouting programs and activities that promote leadership, discipline, character development, teamwork, and responsible citizenship among the youth.

The granting of service credits and CTO shall be subject to the evaluation, approval, and applicable requirements of the respective Schools Division Offices.

XIII. INQUIRIES AND COORDINATION

For inquiries, clarifications, and other concerns regarding the conduct of the 40th Ilocos Sur Council Scout Jamboree, interested parties may contact **Mr. Edwin T. Viernes, Council Scout Executive**, at **0951-893-2096**, or visit the **BSP Ilocos Sur Council Headquarters, corner of V. Salcedo and Delos Reyes Streets, Barangay V, Vigan City, Ilocos Sur**.

All concerned DepEd-BSP Division and District Coordinators, School Heads, and Scout Leaders are encouraged to coordinate with the Council for the timely submission of requirements and other preparations related to the activity.

The support and cooperation of the three Schools Division Offices are earnestly sought to ensure the successful implementation of this significant Council-level Scouting activity. Through this jamboree, the Council hopes to renew the spirit of Scouting among the youth of Ilocos Sur and provide a safe, meaningful, and enriching outdoor learning experience for all participants.

For your information, guidance, approval, and appropriate action.



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Thank you for your continued support of the Scouting Movement.


EDWIN T. VIERNES

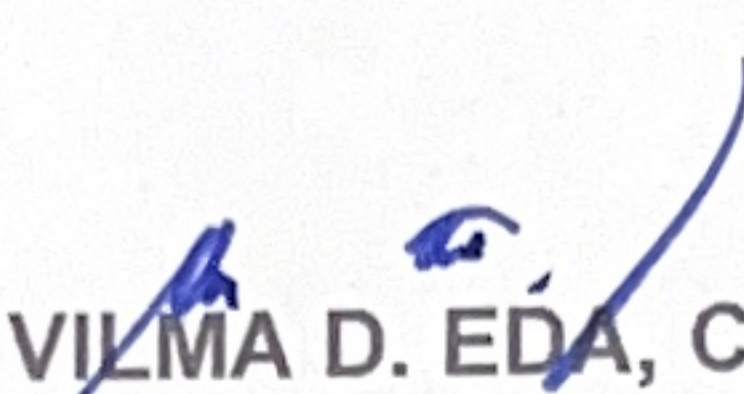
Council Scout Executive

Boy Scouts of the Philippines – Ilocos Sur Council

Noted by:


DR. DIOCESAR S. SUERO
Council Chairperson

Approved by:


VILMA D. EDA, CESO V
School Division Superintendent
Vigan City Division
Vigan City, Ilocos Sur





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ANNEX B

PARENT/GUARDIAN CONSENT AND SCOUT ASSENT FORM

40th Ilocos Sur Council Scout Jamboree

Date: December 13–17, 2026

Venue: Filmag, Barangay Libtong, Tagudin, Ilocos Sur

Theme: "TRAIL TO BSP OF CENTENARY 1936-2036: Discipline of Hope, Institution of Impact, Movement of Distinction"

I. SCOUT'S PERSONAL INFORMATION

Full Name of Scout: _____

Age: _____ Date of Birth: _____ Sex: _____

School: _____

District: _____ Division: _____

Scout Section: ☐ Boy Scout ☐ Senior Scout

BSP Registration Number: _____

II. PARENT/GUARDIAN CONSENT

I, _____, of legal age,
residing at _____, am
the parent/legal guardian of the Scout named above.

I hereby give my informed consent for my child to participate in the **40th Ilocos Sur Council Scout Jamboree** to be conducted on December 13–17, 2026, at Filmag, Barangay Libtong, Tagudin, Ilocos Sur.

I acknowledge that I have been informed of the nature, purpose, schedule, and general requirements of the activity. I understand that the jamboree involves camping, outdoor activities, skills development, group exercises, and other Scouting activities that may entail inherent risks.

I confirm and agree to the following:

- Health and Medical Information.** I certify that the health information provided below is accurate and complete. I undertake to inform the organizers of any medical condition, allergy, medication, or other health concern that may affect my child's participation.
- Emergency Medical Assistance.** In the event of an illness, injury, or medical emergency, I authorize the activity organizers to arrange appropriate first aid, emergency assistance, and necessary medical evaluation or treatment when I cannot be immediately reached, consistent with applicable policies and procedures.
- Safety and Supervision.** I understand that the activity shall be conducted under the supervision of designated adult leaders and activity personnel, subject to applicable BSP safeguarding and safety policies. I have instructed my child to follow all rules, safety procedures, and lawful instructions of the authorized organizers.
- Transportation.** I understand that transportation arrangements, when necessary, shall be coordinated by the participating school, Scout unit, or authorized organizers. I have been informed that appropriate arrangements and supervision must be observed.
- Code of Conduct.** I have discussed with my child the importance of discipline, respect, cooperation, responsible behavior, and compliance with the BSP Code of Conduct and safeguarding requirements.

6. **Personal Information.** I authorize the collection and use of the information provided in this form for legitimate purposes related to registration, safeguarding, emergency response, and the administration of the jamboree, subject to applicable data privacy requirements.

III. HEALTH AND EMERGENCY INFORMATION

Known medical condition(s):

Allergies, if any:

Current medication(s), if any:

Other important medical information:

Emergency Contact Person: _____

Relationship to Scout: _____

Contact Number: _____

Alternative Contact Number: _____

IV. PHOTOGRAPHY AND MEDIA CONSENT

I understand that photographs and videos may be taken during the jamboree for documentation, reporting, and communication purposes. My decision below applies to the use of my child's identifiable photographs and videos in official BSP publications and promotional materials, subject to applicable safeguarding and data privacy policies.

Please check one:

☐ **YES.** I give permission for my child's photographs and videos to be used for official BSP documentation, publications, and promotional materials.

☐ **NO.** I do not give permission for my child's identifiable photographs and videos to be used for promotional purposes. This does not prevent the organizers from taking necessary measures for safety, incident documentation, or other lawful purposes, subject to applicable policies.

V. PARENT/GUARDIAN DECLARATION

I certify that I have read and understood the foregoing provisions, that the information I have supplied is true and correct to the best of my knowledge, and that I have had the opportunity to ask questions regarding my child's participation.

Parent/Guardian's Printed Name:

Signature over Printed Name: _____

Date Signed: _____



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VI. SCOUT'S ASSENT

I, _____, understand that I will participate in the 40th Ilocos Sur Council Scout Jamboree and that camping and outdoor activities require discipline, cooperation, and responsible behavior.

I voluntarily agree to participate in the activity and undertake to:

1. Follow the instructions of authorized Scout Leaders and activity personnel;
2. Observe all safety rules, safeguarding policies, and campsite regulations;
3. Respect fellow Scouts, adult leaders, organizers, and the host community;
4. Take care of the campsite, equipment, and environment; and
5. Report any injury, illness, unsafe situation, or safeguarding concern to a responsible adult leader.

I understand that I should ask my Scout Leader for clarification whenever I do not understand an instruction or activity requirement.

Scout's Printed Name: _____

Scout's Signature: _____

Date Signed: _____

VII. CERTIFICATION OF THE SCOUT LEADER

I certify that the Scout named in this form is included in the participating contingent and that this form has been checked for completion. I understand my responsibility to promote the Scout's safety, welfare, and compliance with the applicable BSP safeguarding and activity requirements.

Name of Scout Leader: _____

Position/Designation: _____

School/Scout Unit: _____

Signature over Printed Name: _____

Date: _____

IMPORTANT REMINDERS

1. This form must be duly accomplished and submitted to the BSP – Ilocos Sur Council before the start of the jamboree.
2. All medical information and emergency contact details must be complete and accurate.
3. Submission of this form does not replace BSP registration, medical requirements, or other applicable safeguarding and safety requirements.
4. The participating school or Scout unit shall retain or submit this form in accordance with the instructions of the Council and applicable data privacy requirements.

FOR OFFICIAL USE ONLY

Received by: _____ Date: _____

Remarks: _____

CONTINGENT MANAGEMENT TEAM FORM
40th Ilocos Sur Council Scout Jamboree
Filmag, Libtong, Tagudin, Ilocos Sur
13 TO 17 December 2026

NO.	POSITION	COMPLETE NAME	DATE OF BIRTH	GENDER	SCHOOL	DISTRICT
1	Contingent Head					
2	DCH for Program					
3	DCH for Admin & Finance					
4	Chief of Staff					
5	Administrative Officer					
6	Registration & Souvenir					
7	Logistic & Supply					
8	Program Officer					
9	Main Module Officer					
10	Special Modules/Ceremonies					
11	Operations Officers					
16	Health, Sanitation & Safety					
18	Physical Arrangement					
20	Liaison Officer					
21	Administrative Officer					

CONTINGENT REGISTRATION FORM

40th Ilocos Sur Council Scout Jamboree

Filmag, Libtong, Tagudin, Ilocos Sur
13 TO 17 December 2026

DISTRICT:

NO.	SCOUTING POSITION	COMPLETE NAME	DATE OF BIRTH	GENDER	SCHOOL	DISTRICT
1	Scout Leader					
1	Scout					
2	Scout					
3	Scout					
4	Scout					
5	Scout					
6	Scout					
7	Scout					
8	Scout					
9	Scout					
2	Scout Leader					
1	Scout					
2	Scout					
3	Scout					
4	Scout					
5	Scout					
6	Scout					
7	Scout					
8	Scout					
9	Scout					