



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM
No. **831**, s. 2026

1 OCT 2026

**PARTICIPATION IN THE NATIONAL TRAINING OF CAREER GUIDANCE
PROGRAM (CGP) CORE TRAINERS PHASE 5**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Secondary School Head-Ilocos Sur National High School
All Others Concerned

1. In reference to Regional Memorandum NEAP-2026-1246, the Department of Education, through the Undersecretary for Governance and Operations (OUGOPS) shall conduct the National Training of Career Guidance Program (CGP) Core Trainers Phase 5 on October 5-9, 2026 at Elijah Hotel, Dasmariñas City, Cavite.

2. The activity aims to:

- Institutionalize career guidance and counselling programs in public and private secondary schools nationwide;
- Strengthen the capacity of identified Registered Guidance Counselors (RGCs) as CGP Core Trainers; and
- Prepare the trained RGCs to serve as trainers and resource persons for the cascading of the CGP to Career Advocates at the school and division levels.

3. The official participant from this Division is as follows:

No.	Name	Position	School
1.	DIDITH R. RAMOS	Guidance Counselor III	ISNHS

4. Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on local holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Renumeration for Overtime Services Rendered.

5. The travel expenses, per diem and other expenses incurred by the participant shall be charged to local funds subject to usual accounting and auditing rules and regulations.

6. Attached is the Regional Memorandum for reference.

7. For information and compliance of all concerned.



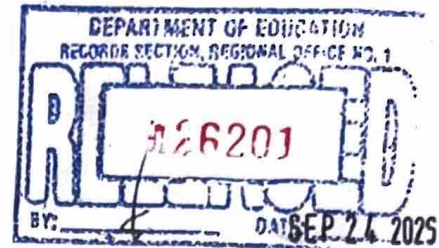
VILMA D. EDA, CESO V
Schools Division Superintendent

SGOD/RRQ/ahem





Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM
NEAP-2026 1246

2609-2560 E1668

**PARTICIPANTS ON THE NATIONAL TRAINING OF CAREER GUIDANCE
PROGRAM (CGP) CORE TRAINERS PHASE 5**

To: Schools Division Superintendents) SDO Alaminos City, SDO Batac City,
SDO Dagupan City, SDO Ilocos Norte,
SDO La Union, SDO Laoag City, SDO I
Pangasinan, SDO Pangasinan II, SDO
San Carlos City, SDO Urdaneta City,
SDO Vigan City

1. In reference to the Memorandum OM-OUOPS-2026-10-01270, the Department of Education, through the Office of the Undersecretary for Governance and Operations (OUGOPS), particularly the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD), and Bureau of Curriculum Development (BCD) and the National Educators Academy of the Philippines (NEAP), shall conduct the **National Training of Career Guidance Program (CGP) Core Trainers Phase 5** on **October 5-9, 2026**, at Elijah Hotel, Dasmariñas City, Cavite.
2. This activity aims to:
 - a. Institutionalize career guidance and counseling programs in public and private secondary schools nationwide;
 - b. Strengthen the capacity of identified Registered Guidance Counselors (RGCs) as CGP Core Trainers; and
 - c. Prepare the trained RGCs to serve as trainers and resource persons for the cascading of the CGP to Career Advocates at the school and division levels.
3. The following are the participants in the said activity:

No.	Name of Participant	Designation	Division
1	Janessa G. Ramiscal	Guidance Counselor III	Alaminos City
2	Adelaida Manglal-Lan	Guidance Counselor II	Batac City
3	Edgar T. Timbol	PSDS	Dagupan City
4	Maybelle Dela Rosa-Madamba	Senior Education Program Specialist	Ilocos Norte
5	Lodivina B. Bayani	Senior Education Program Specialist	La Union
6	Luzviminda Sagario	Principal I	Laoag City
7	Regine B. Lopez	Guidance Counselor III	Pangasinan I
8	Mel Jobelle B. Cervantes	Guidance Counselor I	Pangasinan II



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9	Ma. Elena J. Esteron	Guidance Counselor III	Pangasinan II
10	Xylee C. Resuello	Guidance Counselor III	San Carlos City
11	Servillano B. Sudio, Jr.	Guidance Counselor III	San Carlos City
12	Dexter U. De Guzman	Head Teacher III	San Carlos City
13	Andrea Vera M. Ner	Guidance Counselor II	Urdaneta City
14	Jhoanna Grace M. Opena	Guidance Counselor II	Urdaneta City
15	Didith R. Ramos	Guidance Counselor III	Vigan City

4. Identified participants are also required to pre-register through this link:
<https://forms.cloud.microsoft/r/jZTT7sHykt>
5. Likewise, the following members of the Core Team Trainers from Region I, as indicated in Annex A of the reference memorandum, are requested to attend the **briefing on October 5, 2026, at 10:00 a.m.** at the training venue, prior to the commencement of the activity.

Core Team Trainer	Designation	Division
Rosalie O. Lingaling	Guidance Coordinator III	Laoag City
Sheridan S. Manamtam	Guidance Counselor III	San Carlos City

6. All travel expenses of the participants and resource speakers shall be charged against their respective office local funds, Program Support Funds, School MOOE, and other available sources of funds, in accordance with existing accounting and auditing rules and regulations of the Department.
7. For queries or other concerns, please contact the National Educators Academy of the Philippines-Region I at neap.region1@deped.gov.ph.
8. Immediate dissemination of this Memorandum is desired.

For the Regional Director:

RHODA T. RAZON
Director III

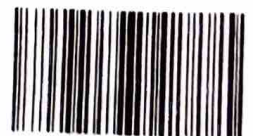
Encl.: None

Reference: OM-OUOPS-2026-10-01270

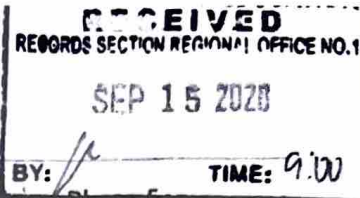
To be indicated in the Perpetual Index:
under the subjects:

TRAINING

NEAP/dcb/kga/RM-NationalTrainingofCGPCoreTrainersPhase5
September 21, 2026



CLMD261511

**Conduct of the National Training of Career Guidance Program CGP Core Team Trainers Phase 5**

From Youth Formation Division <blss.yfd@deped.gov.ph>

Date Mon 9/14/2026 4:17 PM

To DEPED CORDILLERA ADMINISTRATIVE REGION <car@deped.gov.ph>; DEPED I ILOCOS REGION <region1@deped.gov.ph>; DEPED II CAGAYAN VALLEY <region2@deped.gov.ph>; DEPED III CENTRAL LUZON <region3@deped.gov.ph>; DEPED IX ZAMBOANGA PENINSULA <region9@deped.gov.ph>; DEPED NATIONAL CAPITAL REGION <ncr@deped.gov.ph>; DEPED REGION IV-A CALABARZON <region4a@deped.gov.ph>; DepEd Region VII Central Visayas <region7@deped.gov.ph>; DEPED REGION XIII CARAGA <caraga@deped.gov.ph>; DEPED V BICOL REGION <region5@deped.gov.ph>; DepEd VI Western Visayas <region6@deped.gov.ph>; DEPED X NORTHERN MINDANAO <region10@deped.gov.ph>; DEPED XI DAVAO REGION <region11@deped.gov.ph>; DEPED XII SOCCSKSARGEN <region12@deped.gov.ph>; MIMAROPA REGION <mimaropa.region@deped.gov.ph>; min-edu <min-edu@bangsamoro.gov.ph>; Negros Island Region (NIR) <nir@deped.gov.ph>; REGION VIII EASTERN VISAYAS <region8@deped.gov.ph>

Cc Razzel Anne Requesto <razzel.requesto@deped.gov.ph>; Rovin James Canja <rovin.canja@deped.gov.ph>; Divina David <divina.david003@deped.gov.ph>; Clarence Canton <clarence.sarmiento@deped.gov.ph>; Clare Michelle Paclibar <clare.paclibar@deped.gov.ph>; Maria Miyuki Acosta <maria.acosta006@deped.gov.ph>

1 attachment (2 MB)

Conduct-of-the-National-Training-of-Career-Guidance-Program-CGP-Core-Team-Trainers-Phase-5 (1).pdf;

Dear Ma'am/Sir:

Greetings of peace and joy!

This office respectfully transmits the approved Memorandum [OM-OUOPS-2026-10-01270] entitled: **"Conduct of the National Training of Career Guidance Program CGP Core Team Trainers Phase 5"**, for your information and appropriate action.

Thank you.

Respectfully yours,

LEARNER FORMATION DIVISION

Department of Education

Room 419, 4th Flr. Mabini Bldg., DepEd Complex, Meralco Ave., Pasig City

blss.lfd@deped.gov.ph | (02) 637-98114

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OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS

MEMORANDUM

OM-OUOPS-2026-10-0270

FOR : *Regional Directors*
Minister, Bangsamoro Autonomous Region in Muslim Mindanao
Regional and Division Youth Formation Coordinators
Regional and Division Edukasyon sa Pagpapakatao, GMRC, and
Values Education Supervisors
NEAP-Regional Focal Persons
Schools Division Superintendents
School Heads
CGP Lead and Core Team Trainers
All Other Concerned

FROM : **MALCOLM S. GARMA**
Undersecretary for Governance and Operations

SUBJECT : **CONDUCT OF THE NATIONAL TRAINING OF CAREER GUIDANCE PROGRAM (CGP) CORE TRAINERS PHASE 5**

DATE : August 13, 2026

The Career Guidance Program (CGP), as anchored on Republic Act No. 11206 or the *Secondary Career Guidance and Counseling Act of 2019*, aims to institutionalize career guidance and counseling programs in public and private secondary schools nationwide. The program seeks to assist learners in making informed decisions regarding their education, training, and future career pathways by providing them with relevant information about various career options, labor market trends, and opportunities in higher education and technical-vocational education. Through the implementation of the CGP, learners are expected to develop self-awareness, career planning skills, and readiness to pursue lifelong learning and productive employment.

Within the Department of Education (DepEd), the Career Guidance Program (CGP) is implemented through the collaborative efforts of the Office of the Undersecretary for Governance and Operations (OUGOPS), particularly the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD); the Learning Systems Strand through the Bureau of Curriculum Development (BCD); and the National Educators Academy of the Philippines (NEAP).

Through the collaborative efforts of these offices, several CGP initiatives have been implemented to strengthen the program's implementation and intended outcomes. Among these initiatives is the series of **Training of Core Trainers**, wherein **Registered Guidance Counselors (RGCs)** are invited to undergo capacity-building activities.



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Thereafter, the trained RGCs are expected to cascade their knowledge and expertise by conducting the **School-Based Training of Career Advocates (SBTCA)** in their respective regions, ensuring the effective implementation of the CGP at the school level. Through this initiative, designated and trained Career Advocates will implement the CGP in coordination with RGCs assigned to their respective schools and divisions.

To achieve this target, the OUGOPS through the BLSS-YFD in coordination with BCD and NEAP will conduct the **National Training of Career Guidance Program (CGP) Core Trainers (Phase 5)**. This training is scheduled from **October 5 - 9, 2026**, at **Elijah Hotel, Dasmariñas City, Cavite**.

Thus, this office respectfully requests the **Regional Offices** to nominate **teaching and non-teaching personnel who are Registered Guidance Counselors (RGCs)** as provided below:

Regions	Target Number of Teaching and Non-Teaching Personnel Registered Guidance Counselors (RGCs)
Region 1	15
Region 2	10
Region 3	32
Region 4A	15
Region 4B	5
Region 5	20
Region 6	10
Region 7	10
Region 8	5
Region 9	5
Region 10	15
Region 11	15
Region 12	5
BARMM	5
CAR	10
CARAGA	3
NCR	15
NIR	5
Total	200

All **Regional Focal Persons (RYFCs, NEAP-R, and ESSD)** are requested to facilitate the identification and submission of the final list of participants to BLSS-YFD via email at blss.yfd@deped.gov.ph on or before **September 18, 2026**. Identified RGCs are also required to pre-register through this link: <https://forms.cloud.microsoft/r/IZIT7stlykt>.

Additionally, all CGP Lead Writers and Registered Guidance Counselors (RGCs) who are part of the Core Team Trainers (Annex A) are directed to attend as they will serve as Resource Persons (RPs) and trainers for the said activity. They are also requested to attend the briefing on **Monday, October 5, 2026, at 10 a.m. at the training venue**, prior to the commencement of the activity.



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For reference, **Annex A** outlines the **CGP Trainers and Program Management Team**, while **Annex B** details the **CGP Program of Activities**.

All travel expenses of all participants and RPs shall be charged against their respective office local funds, Program Support Funds, School MOOE, and other available sources of funds, in accordance with existing accounting and auditing rules and regulations of the Department. The final venue of the said activity will be communicated directly to the participants via email or an advisory.

For further information, inquiries, or concerns regarding this event, please reach out to BLSS-YFD through email at blss.yfd@deped.gov.ph.

Immediate dissemination and compliance are highly appreciated.

PH.SS-YFD/CMP/07.27.2024



22nd floor, Techzone Building, 218 Sen. Gil Puyat Ave., San Antonio Village, Makati, Metro Manila, 1203
Telephone Nos.: (02) 8633-5313; (02) 8631-8492
Email Address: blss.yfd@deped.gov.ph | Website: www.deped.gov.ph





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ANNEX A.

CGP Lead Writers and Trainers

CGP Lead Writers / Trainers			
Name	Designation / Position	Region & Division	School
Lorena Maria Castillo	Guidance Counselor	SDO Quezon City, NCR	Lagro SHS
Marlon Lalaguna	Master Teacher	SDO Valenzuela City, NCR	General Tiburtio de Leon NHS
Princess P. Gonzales	Guidance Designate	SDO Pampanga, Region III	Camba NHS
Bernadette L. Lejarde	Master Teacher I	SDO Pampanga, Region III	Betis NHS
Melani O. Mandin	Senior Education Program Specialist	Region XI	N/A

Core Team Trainers

Region	Division	Name	Designation / Position
Region I	Laoag City	Rosalie O. Lingaling	Guidance Coordinator III
Region I	San Carlos City	Sheridan S. Manamtam	Guidance Counselor III
Region II	Cagayan	Ma. Aleli M Mabborang	Guidance Counselor III
Region III	San Jose City	Anna Marie A. Somera	Guidance Counselor III
Region III	San Jose del Monte	Marion S. Arcenas	Master Teacher II
Region III	Gapan City	Ma. Concepcion M. De Rueda	Guidance Coordinator III
Region IV-A	Batangas City	Sheena Wella G. Arguelles	Guidance Coordinator III
Region IV-A	Rzal	Jean U. Basas	Guidance Counselor
Region IV-A	Quezon	Mitos Amadel S. Villamor	Guidance Counselor III
Region IV-A	Cavite Province	Earl Sanderson G. Tibayan	Guidance Counselor
Region IV-B	Calapan City	Elsael G. Marcelo	Guidance Counselor II
Region IV-B	Oriental Mindoro	Jo Anne N. Manjares	Guidance counselor II
Region IV-B	Puerto Princesa City	Floyd A. Socrates	Guidance Counselor III
Region V	Camarines Norte	Ivy Denice M. Abogado	Guidance Counselor I
Region V	Camarines Sur	Ramonicka G. Capistrano	Guidance Counselor II
Region V	Camarines Sur	Melvin R. Silos	Guidance Counselor II
Region V	Camarines Sur	Rhodilyn P. Asido	Guidance Counselor II
Region V	Camarines Sur	Antonio Caesar Valencia	Teacher I
Region V	Camarines Sur	Mary Porteria H. Ancheta	Guidance Counselor II
NIR	Negros Occidental	Marylou B. Saban	Guidance Coordinator III
Region VII	Lapu-Lapu City	Junides O. Aro	Guidance Counselor II
Region VII	Talisay City	Nifia Erica U. Omayao	Guidance Counselor II
Region X	Iligan City	Joan B. Cañeda	Guidance Coordinator III



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Core Team Trainers			
Region	Division	Name	Designation / Position
Region X	Lanao del Norte	Beverly M. Daloyon	Guidance Coordinator III
Region X	Misamis Occidental	Coleen Franchette Q. Lasta	Guidance Counselor II
Region XI	Davao del Norte	Urbano Q. Jumamil Jr.	Head Teacher
Region XII	Kidapawan City	Lucita Sunshine G. Balucos	Guidance Counselor II
Region XII	Tacurong City	Quirico M. Batilaran, Jr	Guidance Counselor II
CARAGA	Agusan del Sur	Maribel B. Salvadico	Guidance Counselor II
NCR	Caloocan	Jocelyn DG. Antipala	Guidance Counselor III
NCR	Caloocan City	Angelo Kristoferson V. Angeles	Guidance Counselor I



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ANNEX B.

PROGRAM OF ACTIVITIES

**NATIONAL TRAINING OF CAREER GUIDANCE PROGRAM (CGP) CORE
TRAINERS PHASE 5**

DAY 1 (Monday) October 5, 2026		
Inclusive Time	Mins	Program
ARRIVAL OF PARTICIPANTS		
8:00 am – 12:00 pm		Arrival and Registration
12:00 pm – 1:00 pm	60 min	Lunch Break
1:00 pm – 2:00 pm	60 min	Opening Program • National Anthem • Ecumenical Prayer • DepEd QPS • Welcome Remarks/ Message • Introduction of Participants • Photo Documentation
2:00 pm – 3:00 pm	60 min	Plenary 1: YFD CGP Introduction
3:00 pm – 3:15 pm	15 min	Health Break
3:15 pm – 4:30 pm	75 min	Plenary 2: Overview of Career Guidance Program
4:30 pm – 5:00 pm	30 min	Pre-test/ End of the day evaluation / Writing Activity / Reflection / Other Reminders

DAY 2 (Tuesday) October 6, 2026		
Inclusive Time	Mins	Program
8:00 am – 8:20 am	30 min	Management of Learning
8:30 am – 10:00 am	90 min	M1S1: Guidance: Principles, Goals and other related Concepts
10:00 am – 10:15 am	15 min	Health Break
10:15 am – 12:00 pm	105 min	M1S2: Guidance Service and Clientele
12:00 pm – 1:00 pm	60 min	Lunch Break
1:00 pm – 2:15 pm	75 min	M1S3: The History of Career Guidance
2:15 pm – 3:00 pm	45 min	M1S4: Career Education in the Context of Guidance
3:00 pm – 3:15 pm	15 min	Health Break
3:15 pm – 3:45 pm	30 min	M1S4: Career Education in the Context of Guidance
3:45 pm – 4:45 pm	60 min	M1S5: Theories for Career Choice and Development
4:45 pm – 5:00 pm	15 min	End of the day evaluation / Writing Activity / Reflection / Other reminders



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DAY 3 (Wednesday) October 7, 2026

Inclusive Time	Mins	Program
8:00 am – 8:30 am	30 min	Management of Learning
8:30 am – 10:00 am	90 min	M2S6: Legal Bases of Career Guidance in the Philippines
10:00 am – 10:15 am	15 min	Health Break
10:15 am – 12:00 pm	105 min	M2S7: The Career Advocate
12:00 pm – 1:00 pm	60 min	Lunch Break
1:00 pm – 2:30 pm	90 min	M2S8: Linkage Development
2:30 pm – 3:00pm	30 min	M3S9: Developing the Career- Conscious K-12 Graduate through Instruction as the Delivery System
3:00 pm – 3:30 pm	30 min	Health Break
3:30 pm – 4:20 pm	50 min	M3S9: Developing the Career- Conscious K-12 Graduate through Instruction as the Delivery System
4:20 pm – 5:00 pm	40 min	End of the day evaluation / Writing Activity / Reflection / Other reminders

DAY 4 (Thursday) October 8, 2026

Inclusive Time	Min	Program
8:00 am – 8:30 am	30 min	Management of Learning
8:30 am – 10:00 am	90 min	M3S10: Guidance Service as Delivery System
10:00 am – 10:15 am	15 min	Health Break
10:15 am – 12:00 pm	105 min	M3S10: Guidance Service as Delivery System (continuation)
12:00 pm – 1:00 pm	60 min	Lunch Break
1:00 pm – 3:00 pm	120 min	M3S11: Co-curricular Activities as Delivery System
3:00 pm – 3:15 pm	15 min	Health Break
3:15 pm – 4:30 pm	75 min	M3S12: DO No. 30 s. 2017 (Guidelines for Work Immersion) and DO No. 39 s. 2018 (Clarification and Additional information to DO No. 30 s. 2017)
4:30 pm – 5:00 pm	30 min	End of the day evaluation / clearing house / Other reminders

Day 5 (Friday) October 9, 2026

Inclusive Time	Mins	Program
8:00 am – 8:30 am	30 min	Management of Learning
8:30 am – 10:00 am	90 min	M4S13: Facilitation Skills
10:00 am – 10:15 am	15 min	Health Break
10:15 am – 12:00 pm	105 min	Individual Review Session/WAP Orientation/Post Test Closing Program
12:00 pm – 1:00 pm	60 min	End of the day evaluation / clearing house / other reminders Lunch Break
HOME SWEET HOME		