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Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. 835 s. 2026

02 OCT 2026

**PARTICIPATION OF SCHOOLS DIVISION OFFICE PERSONNEL TO THE
GOLDEN HANDS ACTIVITY**

To: Assistant Schools Division Superintendent
Chief Education Supervisors-CID and SGOD
All Others Concerned

1. In reference to the letter from the JCI Vigan on the observance of the National Teachers Month Celebration, the JCI Vigan will conduct the Golden Hands: Hands Only CPR Training Program for teachers and non-teaching personnel on October 5, 2026, 4:00-5:00 PM at San Julian Elementary School.

2. This activity aims to equip our personnel with basic lifesaving knowledge and skills in performing hands-on only Cardiopulmonary Resuscitation (CPR). This will enable them to respond appropriately to sudden cardiac emergencies that may occur within the office and surrounding communities.

3. The participants are the following:

NAME	POSITION	FUNCTIONAL DIVISION
Hazel Artates	Administrative Aide VI	OSDS
Christian Benedict Ramirez	Administrative Aide VI	OSDS
Florabel Rafanan	Administrative Aide VI	OSDS
Reyna Tajon	Administrative Assistant III	OSDS
Winston Pila	Administrative Assistant III	CID
Michael Gelacio	Education Program Specialist II	CID
Aurelyn Fieldad	Education Program Specialist II	SGOD
Leah Regaspi	COS in Sports	SGOD

4. Attached is the letter from JCI Vigan for reference.

5. Immediate and wide dissemination of this memorandum is desired.

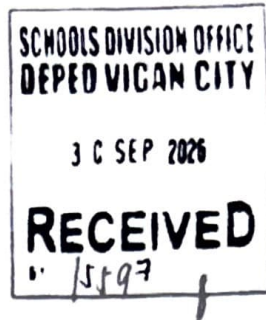


VILMA D. EDA, CESO V
Schools Division Superintendent

SGOD/RQRJr/zmgs

September 30, 2026

VILMA D. EDA, CESO V
Schools Division Superintendent
Schools Division Office of Vigan City
Department of Education



THRU: **EDITHA BAGCAL**
Principal IV
Ilocos Sur National High School

ANGELINE A. RAFANAN
OIC – School Head
San Julian Elementary School

Ma'am:

Warm greetings from JCI Vigan!

In celebration of **National Teachers Month**, we respectfully propose the implementation of the **Golden Hands: Hands-Only CPR Training Program** for teachers of the Schools Division of Vigan City. The initiative aims to equip teachers with basic life-saving knowledge and skills in performing hands-only cardiopulmonary resuscitation (CPR), enabling them to respond appropriately to cardiac emergencies that may occur within schools and their communities.

The **Golden Hands Initiative**, seeks to capacitate teachers through a practical and accessible CPR orientation and demonstration. As teachers are among the first responders within the school environment, their readiness to provide immediate assistance during emergencies can contribute significantly to a safer and more resilient school community.

To facilitate the implementation, we respectfully propose the designation of the following venues for the participating schools:

1. **Western Schools Cluster – Ilocos Sur National High School (4:00 – 5:00 PM)**
2. **Eastern Schools Cluster – San Julian Elementary School (4:00 – 5:00 PM)**

The clustering of participants is intended to make the training more accessible to teachers from the different schools and to ensure an orderly and manageable conduct of the activity.

In this regard, we respectfully seek the **Schools Division Office of Vigan City's approval, coordination, and support** for the conduct of the Golden Hands CPR Training as part of the National Teachers Month celebration. We likewise request the assistance of the concerned school heads in coordinating the use of the identified venues and the participation of teachers from their respective clusters.

We believe that this initiative is a meaningful way of honoring our teachers, not only by recognizing their invaluable contribution to education, but also by providing them with practical skills that can help save lives.

We look forward to the Schools Division Office's favorable consideration and continued partnership in advancing a culture of safety, preparedness, and community resilience among our teachers and learners.

Thank you very much for your support and commitment.

Respectfully yours,



ROMEO S. DELA FUENTE JR.
2026 President
JCI Vigan

