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Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

12 OCT 2026

DIVISION MEMORANDUM

No. 874, s. 2026

**DISSEMINATION OF THE MEMORANUM FROM THE OFFICE OF SECRETARY
RE: WARNING AGAINST UNAUTHORIZED SOLICITATIONS USING THE
NAMES OF DEPED OFFICIALS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, CID
Chief Education Supervisor, SGOD
Bids and Awards Committee
Section Heads/Unit Heads
Public Elementary and Secondary School Heads
All Others Concerned

1. Attached is the Memorandum issued by the Office of the Secretary, dated October 8, 2026, titled ***Warning Against Unauthorized Solicitations Using the Names of DepEd Officials*** for the information and guidance of all concerned.
2. The Memorandum warns against individuals who use the names of DepEd officials to solicit or demand money from suppliers, contractors, bidders, and other stakeholders in connection with Notices of Award, Notices to Proceed, and other procurement-related transactions.
3. All concerned are informed that **neither the Secretary, the Head of the Procuring Entity (HoPE), nor any DepEd official authorizes, requires, or permits the solicitation, collection, or receipt of money, deposits to private accounts, or any form of payment or consideration** in relation to government procurement activities and contracts. Any such representation is false and unauthorized.
4. All offices are directed to remain vigilant and immediately report similar incidents. Suppliers, contractors, bidders, and other stakeholders are advised to refrain from making any payment, preserve available evidence, and report such incidents to the appropriate DepEd office, the Philippine National Police (PNP), or the National Bureau of Investigation (NBI) for investigation and appropriate action.
5. Appropriate administrative, civil, and/or criminal actions shall be pursued against individuals found to have fraudulently used the names of DepEd or its officials for unlawful purposes, upon sufficient evidence.





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6. Immediate dissemination of this Memorandum is directed.

VILMA D. EDA, CESO V
Schools Division Superintendent



OSDS/Admin/daa



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Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY

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MEMORANDUM

TO : **Undersecretaries**
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Bids and Awards Committees
All Others Concerned

FROM : **PETER IRVING C. CORVERA**
Undersecretary for Senior Personnel Oversight
Head of the Procuring Entity, Government Relations
and Infrastructure
Office of the Secretary

SUBJECT : **Warning Against Unauthorized Solicitations Using the
Names of DepEd Officials**

DATE : October 8, 2026

The Department of Education (DepEd) has received reports that certain individuals are contacting suppliers, contractors, and other stakeholders and improperly invoking the names of the Secretary of Education, the Head of the Procuring Entity (HoPE), members of the Executive Committee, and other DepEd officials to solicit or demand money in connection with Notices of Award, Notices to Proceed, and other procurement-related transactions.

In this regard, all concerned are informed that neither the Secretary, the HoPE, nor any DepEd official authorizes, requires, or permits the solicitation, collection, or receipt of money, deposits to private accounts, or any form of payment or consideration in relation to government procurement activities and contracts. Any such representation is false, unauthorized, and contrary to the principles of integrity, transparency, and accountability that govern all Department transactions.

All offices are directed to exercise vigilance and to immediately report any similar incidents brought to their attention. Suppliers, contractors, bidders, and other stakeholders who receive such solicitations are advised to refrain from making any payment, preserve all available evidence, and promptly report the matter to the appropriate DepEd office and to the Philippine National Police (PNP) or the National Bureau of Investigation (NBI) for proper investigation and action.

The Department shall pursue the appropriate investigation and, upon sufficient evidence, initiate the filing of administrative, civil, and/or criminal actions against any individual found to have fraudulently used the name of the Department or any of its officials for unlawful purposes.

Immediate dissemination of this Memorandum is desired.