



2610-1728

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUMNo. 108, s.2026

19 OCT 2026

**REPLACEMENT OF PARTICIPANT TO THE CONDUCT OF CAPACITY BUILDING ON
BECOMING A SCHOOL HEAD**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
School Head – (NES and ISNHS)
All Others Concerned

1. In reference to **Division Memorandum No. 804, s. 2026** titled, "*Updates on the Conduct of Capacity Building on Becoming a School Head*", this Office hereby issues the following changes in the list of participant in representing the Schools Division to the said activity which will be held at NEAP R1, City of San Fernando La Union on **October 18-23, 2026**:

From	To
Rolly A. Raceles , Asst. Principal II Ilocos Sur National High School	Nerissa G. Bagorio , Master Teacher I Nagsangalan Elementary School

2. All other provisions stipulated in the abovementioned division issuance shall remain in effect.
3. Immediate dissemination of this memorandum is desired.

VILMA D. EDA, CESO V
Schools Division Superintendent

SGOD/RQRJR/aff





Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

23 SEP 2026

DIVISION MEMORANDUMNo. 604, s.2026**UPDATES ON THE CONDUCT OF CAPACITY BUILDING ON BECOMING
A SCHOOL HEAD**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
School Heads (BMSW, CAPES, ISNHS and VNHSE)
All Others Concerned

1. In reference to **Regional Memorandum No. 1194, s. 2026** titled, "Updates on the Conduct of Capacity Building on Becoming a School Head" and **Division Memorandum No. 751, s. 2026** titled, "Participants to the Conduct of Capacity Building on Becoming a School Head", the Department of Education (DepEd) Regional Office I announces the updates on the schedule of the said activity:

Activity	Date (From)	Date (To)	Venue
Capacity Building on Becoming a School Head	October 19-23, 2026	October 18-23, 2026	NEAP R1, City of San Fernando La Union

2. All officially endorsed participants below are required to register individually through this link: <https://tinyurl.com/3922amz4>. The deadline of the registration is on **October 15, 2026**.

Participant's Name	Position	School/ Office
Crispulo V. Arquero III	Master Teacher I	BMSW
Angeline A. Rafanan	Master Teacher I-OIC	CAPES
Rolly A. Raceles	Assistant Principal II	ISNHS
Ammiel Dwane Alquetra	Teacher VI	VNHSE

3. All participants are required to bring their own laptop and extension wires.
4. Participants are required to be at the venue on Day 1, October 18, 2026. The Opening Program shall officially commence at 3:00 p.m. on the same day. The first meal to be served will be PM snacks on Day 1, October 18, 2026, while the last meal will be lunch on Day 6, October 23, 2026.
5. All other provisions of the said memorandum are still in effect.
6. For queries and other concerns, please contact NEAP R1 through (072) 682-2321 or email at neap.region1@depd.gov.ph.
7. Immediate dissemination of this memorandum is desired.

SCHOOLS DIVISION OFFICE
VIGAN CITY

23 SEP 2026

VILMA D. EDA, CESO V
Schools Division SuperintendentSGOD/adj/DM, UpdatesCapBuildBecomingASchoolhead
September 21, 2026

RELEASED



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