



Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. **949**, s. 2026

30 OCT 2026

**SUBMISSION OF WORK APPLICATION PLAN FOR THE TRAINING ON
 ALIGNMENT OF CLASSROOM AND NATIONAL ASSESSMENTS FOR
 INSTRUCTIONAL LEADERS**

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Public Elementary & Secondary School Heads
 All Others Concerned

1. In reference to Regional Memorandum No. 1433, s. 2026, the National Educators Academy of the Philippines Region 1 (NEAP-R1) announces the **Submission of the approved Work Application Plans (WAP)** on or before **November 13, 2026**.
2. The participants in the said training are as follows:

No.	Name	Position	Office/School
1.	RAYMOND FLORENDO	Principal I	APES
2.	SUSIEMAR RAPISURA	Education Program Supervisor	SGOD
3.	ELSIE AMORIN	Education Program Supervisor	CID
4.	PELAGIO CARDENAS	Education Program Supervisor	CID
5.	SOLITO CORTEL	Education Program Supervisor	CID
6.	ROMMEL RABO	Education Program Supervisor	CID
7.	FELIPA REGASPI	Education Program Supervisor	CID
8.	CLARITO SIABABA	Education Program Supervisor	CID
9.	PETER JOHN FRIAL	Education Program Supervisor	CID
10.	EDGAR PESCADOR	Education Program Supervisor	CID
11.	AMELYN ABELLA	Education Program Supervisor	CID
12.	NELSON ROBIÑOL	Education Program Supervisor	CID

3. The participants shall submit their WAPs for review by the SGOD and CID Chief Education Supervisors. Following the review, the WAPs shall be forwarded to the Assistant Schools Division Superintendent for recommendation for approval and subsequently to the Schools Division Superintendent for final approval.
4. The approved WAP shall be submitted through the official link: <https://tinyurl.com/WAP-Tracker-Assessment-IL> on or before November 13, 2026.
5. The prescribed WAP template maybe accessed through <https://tinyurl.com/WAPTemplate-AssessmentIL>.
6. The participants shall implement the approved WAPs through workplace-based assessment initiatives align with the Philippine Professional Standards for Supervisors (PPSS) and Philippine Professional Standards for School Heads (PPSH).



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7. The SGOD-HRD shall facilitate the monitoring of implementation in coordination with the CID Education Program Supervisor in charge of assessment. The **implementation of the WAP** is until **April 30, 2027** only.
8. The **completion reports** of the implemented WAP **shall be submitted** to the SGOD-HRD until **June 1, 2027**.
9. Attached is the Regional Memorandum for reference.
10. For information and compliance of all concerned.

SGOD/RRQ/ahem



VILMA D. EDA, CESO V
Schools Division Superintendent



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REGIONAL MEMORANDUM

No. 1433 s. 2026

**SUBMISSION OF WORK APPLICATION PLAN FOR THE TRAINING ON
ALIGNMENT OF CLASSROOM AND NATIONAL ASSESSMENTS FOR
INSTRUCTIONAL LEADERS**

To: Schools Division Superintendents

1. In reference to Regional Memorandum No. 763, s. 2026, titled "*Training on the Alignment of Classroom and National Assessments for Instructional Leaders*," dated June 18, 2026, and following the completion of the five-day face-to-face training for Batches 1 and 2, the National Educators Academy of the Philippines Region 1 (NEAP R1) announces the submission of the participants' approved Work Application Plans (WAPs) on or before **November 13, 2026**.
2. All participants shall submit their Work Application Plans to their respective Schools Division Offices (SDOs) for review by the SGOD Chief and CID Chief, or their designated representatives. The review shall ensure the relevance, feasibility, and alignment of the proposed workplace-based initiatives with the applicable professional standards and the participants' respective roles. WAPs requiring revisions shall be returned to the participants for improvement before submission to the Schools Division Superintendent (SDS) for approval.
3. Upon approval by the SDS, the WAPs shall be submitted through the official link provided in the <https://tinyurl.com/WAP-Tracker-Assessment-IL> on or before November 13, 2026. The tracker includes the official list of participants from Batches 1 and 2 who attended the five-day face-to-face training. The SGOD-HRDS shall serve as the secretariat responsible for monitoring submissions and maintaining updated records of the participants' WAPs.
4. The prescribed WAP template may be accessed through <https://tinyurl.com/WAPTemplate-AssessmentIL>. The SGOD-HRDS shall serve as the secretariat responsible for monitoring submissions and maintaining updated records of the participants' WAPs.
5. Participants shall implement their approved WAPs through workplace-based assessment initiatives aligned with the Philippine Professional Standards for Supervisors (PPSS) and the Philippine Professional Standards for School Heads (PPSSH), as applicable to their respective roles. Implementation shall be guided by the activities, success indicators, and milestones specified in the approved WAPs.



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6. The SGOD-HRDS shall facilitate the monitoring of implementation in coordination with the CID Education Program Supervisor in charge of assessment. Participants shall complete the implementation of their respective WAPs on or before **April 30, 2027**.
7. Upon completion of their WAP implementation, participants shall prepare and submit their completion reports to the SGOD-HRDS through the SEPS/EPS II on or before **June 1, 2027**. The SGOD-HRDS, as secretariat, shall monitor the submission of completion reports, consolidate the status of WAP implementation, and ensure that the tracker is updated accordingly.
8. For queries and other concerns, please contact NEAP R1 through (072) 682-23-21 or email at neap.region1@deped.gov.ph.
9. Immediate dissemination of this Memorandum is desired.


ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director

Reference: RM 763 s. 2026
Encl: None
To be indicated in the Perpetual Index
Under the following subjects:

TRAINING PROGRAMS

NEAP R1/DCB/kmmb/RM_WAPTrainigonAlignmentofClassroom&NationalAssessmnets-IL
October 27, 2026



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