Republic of the Philippines
# Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

**Office of the Schools Division Superintendent**

30 OCT 2026

**OFFICE ORDER**
No. 520, s. 2026

**ATTY. KIM R. TAGORDA**
Attorney III
SDO Vigan City

**DESIGNATION ORDER**

In view of the official travel of the undersigned, you are hereby designated as the Officer-In-Charge of the Schools Division Office on **November 10-13, 2026.**

You shall act only on routine matters not needing any disbursement of funds and personnel actions not needing the discretion of the undersigned.

Please be guided accordingly.

**VILMA D. EDA, CESO V**
Schools Division Superintendent

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
30 OCT 2026
RELEASED
BY

Copy furnished:

Office of the Schools Division Superintendent
Office of the Assistant Schools Division Superintendent
Chief Education Supervisor – CID & SGOD
School Heads
201- Atty. K. Tagorda

Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
(077) 604-49-44 / (077) 632-05-33
vigan.city@deped.gov.ph
www.depedvigancity.com