TC: 2611-1670

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM
No. 1008, s. 2026

13 NOV 2026

PARTICIPATION IN THE BENCHMARKING AND CAPACITY BUILDING ON THE ESTABLISHMENT AND MANAGEMENT OF THE CENTRAL KITCHEN IN AGOO, LA UNION

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
School Heads of Vigan Central School and Nagsangalan Elementary School

1. In reference to Regional Memorandum No. 15021 s. 2026 titled "*Invitation to the Benchmarking and Capacity Building on the Establishment and Management of the Central Ktchen (CK) in Agoo, La Union*", the Department of Education Regional Office through the Education Support Services Division (ESSD)-School Health and Nutrition Unit in coordination with La Union Schools Division Office, shall conduct one-day Benchmarking Activity and Capacity building on the Establishment and Management of the Central Kitchen in **San Julian Integrated School, Agoo, La Union** on **November 16, 2026 at exactly 8:30 AM** to observe the operations and workflow of the Central Kitchen.

2. The activity aims to provide participants with an opportunity to benchmark the existing Central Kitchen facility and gain insights into its operational processes and best practices.

3. The official participants are the following:

NAME	POSITION
Ana A. Castor, EdD	Principal IV Vigan Central School
Richard Agtutubo	Principal II Nagsangalan Elementary School

4. Travel and other allowable expenses incurred in connection with the activity shall be charged against the SBFP Program Support Funds or local funds, subject to existing accounting and auditing rules and regulation.

5. Attached is the memorandum for reference.

6. For information, guidance and compliance.

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
13 NOV 2026
RELEASED
BY

VILMA D. EDA, CESO V
Schools Division Superintendent

SGOD/RQR/adb

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Republic of the Philippines
Department of Education
REGION I

DEPARTMENT OF EDUCATION
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REGIONAL MEMORANDUM
No. 1502, s. 2026

INVITATION TO THE BENCHMARKING AND CAPACITY BUILDING ON THE ESTABLISHMENT AND MANAGEMENT OF THE CENTRAL KITCHEN (CK) IN AGOO, LA UNION

To: Schools Division Superintendents

1. This Office through the Education Support Services Division (ESSD)-School Health and Nutrition Unit in coordination with La Union Schools Division Office (LUSDO), shall conduct the one-day Benchmarking Activity and Capacity Building on the Establishent and Management of Central Kitchen (CK) in **San Julian Integrated School, Agoo, La Union on November 16, 2026** at exactly **8:30 AM** to observe the operations and workflow of the Central Kitchen.

2. The activity aims to provide participants with an opportunity to benchmark the existing CK facility and gain insights into its operational processes and best practices.

3. Each Schools Division Office (SDO) is requested to send **one (1) Division Engineer/Architect and one (1) CK School Head** to participate in the activity.

4. Travel and other allowable expenses relative to this activity shall be charged against the SBFP Program Support Funds or local funds, subject to existing accounting and auditing rules and regulations.

5. Immediate dissemination of this Memorandum is desired.

ESTELA P. LEON-CARIÑO, EdD, CESO III
Director IV/Regional Director

To be included in the perpetual Index
under the following subjects

PROGRAMS
SCHOOLS

ESSD-SQC/mar/Regional Memorandum 2026
November 6, 2026

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