/2611-2067

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

24 NOV 2026

DIVISION MEMORANDUM
No. 1046, s.2026

PARTICIPANTS TO THE SCHOOL-BASED MANAGEMENT (SBM) AND SCHOOL GOVERNANCE COUNCIL (SGC) CONVERGENCE

To: Assistant Schools Division Superintendent
Chief Education Supervisor-SGOD
SDO-SGC Composite Team
School Heads-ISNHS and PIS
All Others Concerned

1. In reference to **Regional Memorandum No. 1527, s. 2026** titled, *"School-Based Management (SBM) and School Governance Council Convergence"*, the Department of Education (DepEd) Regional Office I, through the Field Technical Assistance Division (FTAD), will conduct the School-Based Management (SBM) and School Governance Council (SGC) Convergence on **December 7, 2026**, at 8:30 a.m., at the National Educators Academy of the Philippines (NEAP), San Vicente, City of San Fernando, La Union.

2. The convergence aims to sustain the community of practice in collaboration with the Regional Field Technical Assistance Teams (RFTATs), promote continuous improvement in school governance, strengthen the implementation of SBM and SGC, and enhance the delivery of basic education services, particularly in turnaround schools. Specifically, it seeks to:

a. recognize schools that demonstrate outstanding SBM implementation and effective resource utilization through inclusive, collaborative, and participatory governance;
b. provide a venue for Schools Division Offices (SDOS) to showcase innovative and effective school governance practices that contribute to the successful implementation of programs, projects, and activities (PPAs) and the continuous improvement of school operations; and
c. recognize school heads and their respective School Governance Councils (SGCs) for their exemplary leadership and effective governance initiatives.

3. The participants to the abovementioned activity are as follows:

Name of Participants	Position/Designation	School/Office
Annie D. Pagdilao, CESO VI	ASDS, SDO-SGC Composite Team Chairperson	OSDS
Rodrigo Q. Reyes Jr.	CES-SGOD, Co-Chair	SGOD
Susiemar M. Rapisura	EPS, Member	SGOD
Aurelyn F. Fieldad	EPS II, Member	SGOD
Maggie P. Aytona	SP1, School Representative	PIS

Editha C. Bagcal	SP4, School Representative	ISNHS-Nominee for Best Practices in SGC
Salvador S. Avisa	Asst. Principal II, School Representative	

4. Travel and other incidental expenses of the participants shall be charged against local funds, subject to availability of funds and the usual accounting and auditing rules and regulations.

5. For other details, see attached Regional Memorandum.

6. For information and attendance of all concerned.

VILMA D. EDA, CESO V
Schools Division Superintendent

SGOD/RQRJR/aff

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
24 NOV 2026
RELEASED

Republic of the Philippines
Department of Education
REGION I

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REGIONAL MEMORANDUM
No. 1527 s. 2026

SCHOOL-BASED MANAGEMENT (SBM) AND SCHOOL GOVERNANCE COUNCIL CONVERGENCE

To: Schools Division Superintendents
Assistant Schools Division Superintendents
CID/ SGOD Chiefs
Division SBM/ SGC Coordinators
Select School Heads
All Others Concerned

1. The Department of Education (DepEd) Regional Office I, through the Field Technical Assistance Division (FTAD), will conduct the School-Based Management (SBM) and School Governance Council (SGC) Convergence on December 7, 2026, at 8:30 a.m., at the National Educators Academy of the Philippines (NEAP), San Vicente, City of San Fernando, La Union.

2. The convergence aims to sustain the community of practice in collaboration with the Regional Field Technical Assistance Teams (RFTATs), promote continuous improvement in school governance, strengthen the implementation of SBM and SGC, and enhance the delivery of basic education services, particularly in turnaround schools. Specifically, it seeks to:

a. recognize schools that demonstrate outstanding SBM implementation and effective resource utilization through inclusive, collaborative, and participatory governance;

b. provide a venue for Schools Division Offices (SDOs) to showcase innovative and effective school governance practices that contribute to the successful implementation of programs, projects, and activities (PPAs) and the continuous improvement of school operations; and

c. recognize school heads and their respective School Governance Councils (SGCs) for their exemplary leadership and effective governance initiatives.

3. Participants shall include selected officials from the Schools Division Offices (SDOs) and representatives from schools recognized for their outstanding SGC implementation. The allocation of participants per SDO is as follows:

	Division	Number of Participants
1	Alaminos City	7
2	Batac City	7
3	Candon City	7
4	Dagupan City	7
5	Ilocos Norte	14
6	Ilocos Sur	14

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7	La Union	14
8	Laoag City	7
9	Pangasinan I	14
10	Pangasinan II	14
11	San Carlos City	7
12	San Fernando City	7
13	Urdaneta City	7
14	Vigan City	7

4. Schools nominated under the Search for Best Practices in School Governance Council shall submit the following requirements on or before November 20, 2026, through https://tinyurl.com/2026SGCPracticesR1: a. Compendium of Best Practices; and b. Two-minute video presentation. The nominated schools shall also bring their printed poster (24 × 36 inches or 60.96 × 91.44 cm) for display during the convergence. The submitted and displayed materials will be showcased during the activity.

5. Travel and other incidental expenses of the participants shall be charged against local funds, subject to the availability of funds and the usual government accounting and auditing rules and regulations.

6. Immediate and wide dissemination of this Memorandum is desired.

ESTELA P. LEON-CARIÑO, EdD, CESO III
Director IV/ Regional Director

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index:
under the subjects:

SBM SCG

FTAD/rgm/SBMSGCConvergence
November 16, 2026

2606-849

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

17 JUN 2026

DIVISION MEMORANDUM
No. 446, s.2026

SCHOOL GOVERNANCE COUNCIL (SGC) FUNCTIONALITY ASSESSMENT AMONG PUBLIC ELEMENTARY SCHOOLS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
All Public Elementary, Integrated and Secondary School Heads
All Others Concerned

1. In reference to **Regional Memorandum No. 702, s. 2026** titled *"School Governance Council (Sgc) Functionality Assessment Among Public Elementary Schools"*, and in line with the mandate of **DepEd Order No. 26, s. 2022**, on the establishment of the School Governance Council (SGC) to ensure that all public schools establish functional SGCs, the Department of Education Regional Office I, through the Field Technical Assistance Division (FTAD), shall provide technical assistance and monitor the implementation using the SGC Functionality Assessment Tool.

2. To provide technical assistance to public elementary schools through the dissemination of information and guidance on the functionality of SGCs pursuant to DepEd Order No. 26, s. 2022, and DM-OUHROD-2023-1399 titled, *"Roll-Out of the School Governance Council (SGC) Functionality Assessment Tool for Secondary Schools"*, below is the composition of the Schools Division Office SGC Composite Team:

SDO-SGC COMPOSITE TEAM	
Chairperson	**Annie D. Pagdilao**, CESO VI, Assistant Schools Division Superintendent
Vice-Chairperson	**Rodrigo Q. Reyes Jr.**, Chief Education Supervisor-SGOD
Members	**Susiemar M. Rapisura**, Education Program Supervisor-SGOD
	Aurelyn F. Fieldad, Education Program Specialist II
	Alimar C. Ablog, Education Program Specialist II

3. The SGC Functionality Assessment Tool User Guide may be accessed through this link: https://tinyurl.com/SGCUserGuides. Volume 1 (Prepare and Respond) is intended for schools, while Volume 2 (Validate and Monitor) is designed for the Schools Division Offices (SDOs). These guides serve as references to assist schools and SDOs strengthen their SGCs.

4. The printable version of the SGC Functionality Assessment Tool, including the checklist of Means of Verifications (MOVS) per indicator and the MOV templates may be accessed through the following link: https://tinyurl.com/SGCMOVS .

5. Immediate dissemination of this Memorandum is desired.

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
17 JUN 2026
RELEASED
BY:

VILMA D. EDA, CESO V
Schools Division Superintendent

SGOD/aff/DM_SGCFunctionalityAssessment
June 16, 2026