Republic of the Philippines

Department of Education

REGION I

SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

06 NOV 2026

DIVISION MEMORANDUM

No. 968 s.2026

DISTRIBUTION OF SCHOOL SUPPLIES TO KINDERGARTEN AND GRADE 1 LEARNERS UNDER THE BAGONG BAG PARA SA MAG-AARAL: PRESIDENTIAL ASSISTANCE TO PRIMARY-GRADE LEARNERS

To: Asst. Schools Division Superintendent
Chiefs, CID and SGOD
All Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to **Regional Memorandum No. 1450, s.2026**, the Department of Education in Region I shall facilitate the allocation and distribution of school supplies to Kindergarten and Grade 1 learners in all the fourteen (14) Schools Division Office.

2. The project aims to provide each eligible learners with school bag containing essential school supplies to support their participation in learning activities and promote equitable access to basic education.

3. In this regard, all school heads are hereby directed to submit a **Certified List of Learners-Recipients** on or before **November 10, 2026**, indicating the complete name of learners **signed by the School Heads and the Schools Division Superintendent**.

4. Please find the following enclosures for your reference and use:
   - Enclosure 1 – Allocation per School
   - Enclosure 2 – Template for the List of Learners-Recipients

5. The schedule of the distribution shall be communicated in a later issuance from this Office. For inquiries, kindly coordinate with Ms. Cherry Joy D. Garma, Senior Education Program Specialist, Social Mobilization and Networking, at mobile number 0998-564-3681

6. For information, guidance, and strict compliance.

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
06 NOV 2026
RELEASED
BY

VILMA D. EDA, CESO V
Schools Division Superintendent

SMN/ RQR/ cjd

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Enclosure 1 – Allocation of learners-recipients per school

School	Kindergarten	Grade 1
Ayusan - Paoa Elementary School	38	29
Bulala-Paratong Elementary School	36	42
Burgos Memorial School East	25	24
Burgos Memorial School West	63	118
Cabaroan-Cabalangegan Elementary School	27	26
Camangaan Integrated School	28	32
Capangpangan Elementary School	19	14
Gov.Evaristo Singson II MES	11	20
Jose Singson Elementary School	15	22
Mindoro Elementary School	16	25
Nagsangalan Elementary School	49	61
Pantay Integrated School	27	37
Raois Elementary School	20	16
Rugsuanan-Puroc Elementary School	8	14
Salindeg, Pong-ol,Barraca Elementary School	18	32
San Julian Elementary School	23	40
Tamag Elementary School	13	16
Vigan Elementary School	92	110
TOTAL:	**528**	**678**

[INSERT HEADER]

[Insert Date]

CERTIFICATION

This is to certify that each of the following learners from **[Insert Name of School],** located at **[Insert School Address]**, has officially received one (1) school bag and a complete set of school supplies comprising two (2) notebooks, four (4) pencils, one (1) eraser, one (1) sharpener, one (1) box of eight (8) assorted color crayons, and one (1) ruler, as part of the project **"BAGONG BAG PARA SA MAG-AARAL: PRESIDENTIAL ASSISTANCE TO PRIMARY-GRADE LEARNERS":**

No.	NAME OF LEARNER (Last Name, First Name, Middle Initial)	GRADE AND SECTION
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Prepared by:

[SIGNATURE OVER PRINTED NAME]
School Principal

Noted by:

[SIGNATURE OVER PRINTED NAME]
Schools Division Superintendent

Republic of the Philippines
Department of Education
REGION I

DEPARTMENT OF EDUCATION
RECORDS SECTION, REGIONAL OFFICE NO. 1
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BY: DATE:

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REGIONAL MEMORANDUM
No. 1450, s. 2026

ALLOCATION AND DISTRIBUTION OF SCHOOL SUPPLIES TO KINDERGARTEN AND GRADE 1 LEARNERS UNDER THE BAGONG BAG PARA SA MAG-AARAL: PRESIDENTIAL ASSISTANCE TO PRIMARY-GRADE LEARNERS

To: Schools Division Superintendents
Schools Division Supply Officers
Concerned Regional and Schools Division Office Focal Persons
All Others Concerned

1. In support of the government's initiative to provide essential school supplies to primary-grade learners, the Department of Education (DepEd) Region I shall facilitate the allocation and distribution of school supplies to Kindergarten and Grade 1 learners in the fourteen (14) Schools Division Offices (SDOs) under the project **Bagong Bag para sa Mag-aaral: Presidential Assistance to Primary-Grade Learners**.

2. The project aims to provide each eligible learner with a school bag containing essential school supplies to support their participation in learning activities and promote equitable access to basic educational necessities.

3. The corresponding allocation per SDO is provided in **Annex A** of this Memorandum. In this regard, all Schools Division Superintendents are directed to undertake the following:

a. Designate an SDO focal person who shall coordinate directly with the Regional Office focal person regarding the schedule, arrangements, and requirements for the pickup of the allocated supplies;

b. Provide transportation support in hauling the supplies from the Regional Office to the respective SDOs and, when feasible, to the recipient schools;

c. Prepare the corresponding school-level distribution schedule and ensure that the supplies are distributed exclusively to the intended Kindergarten and Grade 1 learner-beneficiaries;

d. Ensure that the quantity of supplies received is properly verified, acknowledged, and recorded before the items are transported to the recipient schools; and

e. Maintain complete distribution records and ensure that the actual quantities distributed are reconciled with the approved SDO allocation.

4. The Regional Office and the SDO focal persons shall coordinate closely to facilitate the orderly and timely release of the supplies. The assistance of LGUs may be sought for transportation requirements.

5. The distribution to the intended beneficiaries is targeted for the third week of November 2026. All SDOs are therefore enjoined to undertake the necessary preparatory activities to ensure the timely distribution of the items.

6. For monitoring, and reporting purposes, the SDOs shall submit the following documentary requirements:

a. Certified List of Learner-Recipients, duly signed by the School Principal and the Schools Division Superintendent; and
b. Photographs documenting the actual distribution of the school supplies to the intended beneficiaries.

7. The required documents shall be submitted to the Regional Office on or before December 10, 2026. The template of the report can be accessed from this link: https://tinyurl.com/OPSchoolBags.

8. Attached is the allocation and distribution list for reference.

9. For any queries or clarification, please contact the Curriculum and Learning Management Division-Learning Resource Management Section at telephone number (072) 682-2324 local 121 or email at lrmds.region1@deped.gov.ph.

10. For guidance and compliance.

ESTELA P. LEON-CARIÑO, EdD, CESO III
Director IV/Regional Director

Encl: Distribution List
Reference: None
To be indicated in the Perpetual Index
Under the subject:

LEARNING RESOURCES

CLMD-LRMS/DCB.gaa/RM_Allocation&DistributionSchoolSuppliesBagongBagParasaMag-aaralPresAssistance
November 3, 2026

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Annex A: Allocation and Distribution List

Schools Division Office	Kinder Enrollment	Grade 1 Enrollment	Total Learners	School Bags, Crayons, Ruler, Pencil Eraser, Pencil Sharpener	Notebooks	Pencils
Alaminos City	1,255	1,638	2,893	2,893	5,786	11,572
Batac City	513	686	1,199	1,199	2,398	4,796
Candon City	550	830	1,380	1,380	2,760	5,520,
Dagupan City	2,186	2,608	4,794	4,794	9,588	19,176
Ilocos Norte	4,516	5,912	10,428	10,428	20,856	41.712
Ilocos Sur	6,113	8,062	14,175	14,175	28,350	56,700
La Union	7,443	9,592	17,035	17,035	34,070	68,140
Laoag City	1,021	1,367	2,388	2,388	4,776	9,552
Pangasinan I, Lingayen	17,673	22,379	40,052	40,052	80,104	160,208
Pangasinan II, Binalonan	13,893	17,321	31,214	31,214	62,428	124,856
San Carlos City	2,744	3,382	6,126	6,126	12,252	24,504
San Fernando City	1,089	1,381	2,470	2,470	4,940	9,880
Urdaneta City	2,725	2,746	5,471	5,471	10,942	21,884
Vigan City	528	678	1,206	1,206	2,412	4,824
REGIONAL TOTAL	**62,249**	**78,582**	**140,831**	**140,831**	**281,662**	**563,324**