2611-1714

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent 12 NOV 2026

November 11, 2026

OFFICE MEMORANDUM
No. 84, s. 2026

NOTICE AND UTILIZATION OF ALLOTMENT

To: Daisy A. Ancheta
Administrative Officer V

1. This is to inform you that the Office received SARO/Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
SARO-RO1-26-0013883 Pension and Gratuity Fund for Elementary and Learner Support Program (Current Appropriations)	Allotment to cover payment for the Terminal Leave Benefits of Ms. Maria Theresa Paz and Mr. Mac Lubert Rapacon.	927,263.00

2. Please prepare the corresponding Work and Financial Plan (WFP), Program Procurement Management Plan (PPMP), Payroll, Purchase Request (PR), Itinerary of Travel and/or necessary documents for the full implementation of the program within five (5) working days upon receipt of this memorandum.

3. For information and strict compliance.

VILMA D. EDA, CESO V
Schools Division Superintendent

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
12 NOV 2026
RELEASED
BY

Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
(077) 604-49-44 / (077) 632-05-33
vigan.city@deped.gov.ph
www.depedvigancity.com

REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF BUDGET AND MANAGEMENT

General Solano Street, San Miguel, Manila

SPECIAL ALLOTMENT RELEASE ORDER

For Fiscal Year 2026

		ORG CODE
Department : Department of Education (DepEd) Agency : Office of the Secretary Operating Unit : Division of Vigan City		07 001 0801014 (F5428)
Locality :		
Funding Source : Regular Agency Fund, FY 2026 General Appropriations Act, RA 12314, Pension and Gratuity Fund		01 1 01 407

Purpose :
To cover the funding requirements for the payment of Terminal Leave Benefits of two (2) former employees, as listed below.

MFO/PAP Code	Particulars	Object Code	Amount
	Support to Operations		
200000100006000	Learner Support Programs		P 381,761
	Personnel Services	50100000 00	381,761
	Operations		
	OO : Access of every Filipino to an enhanced basic education program enabling them to prepare for further education and the world of work achieved		
	SUPPORT TO SCHOOLS AND LEARNERS PROGRAM		
310400100002000	Operation of Schools - Elementary (Kinder to Grade 6)		P 545,502

Amount in words:
***** NINE HUNDRED TWENTY-SEVEN THOUSAND TWO HUNDRED SIXTY-THREE PESOS ONLY *****

Notes:
The allotment herein released shall be valid for obligation until December 31, 2026.

Ms. Maria Theresa R. Paz (P545,502.16) and Mr. Mac Lubert R. Rapacon (P381,760.43)

The allotment herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting, and auditing rules and regulations. It is the primary responsibility of the head of the Department, Bureau or Agency concerned to keep expenditures within the limits of the amount allotted.

(Signature on the last page)

KIM ROBERT C. DE LEON

Secretary

In following - up, pls. cite barcode #SARO-2026-ROI00207B

SARO No.: SARO-ROI-26-0013883

Date of Issue: November 10, 2026

Agency Copy

REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF BUDGET AND MANAGEMENT

General Solano Street, San Miguel, Manila

SPECIAL ALLOTMENT RELEASE ORDER

For Fiscal Year 2026

		ORG CODE
Department	: Department of Education (DepEd)	
Agency	: Office of the Secretary	07 001 0801014 (F5428)
Operating Unit	: Division of Vigan City	
Locality	:	
Funding Source	: Regular Agency Fund, FY 2026 General Appropriations Act, RA 12314, Pension and Gratuity Fund	01 1 01 407

Purpose :
To cover the funding requirements for the payment of Terminal Leave Benefits of two (2) former employees, as listed below.

MFO/PAP Code	Particulars	Object Code	Amount
	Personnel Services	50100000 00	545,502
	TOTAL:		**P 927,263**

Amount in words:
***** NINE HUNDRED TWENTY-SEVEN THOUSAND TWO HUNDRED SIXTY-THREE PESOS ONLY *****

Notes:
The allotment herein released shall be valid for obligation until December 31, 2026.

Ms. Maria Theresa R. Paz (P545,502.16) and Mr. Mac Lubert R. Rapacon (P381,760.43)

The allotment herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting, and auditing rules and regulations. It is the primary responsibility of the head of the Department, Bureau or Agency concerned to keep expenditures within the limits of the amount allotted.

Signed By: Ria V. Bansigan
Director IV, ROI
C=PH, O=DBM, I-CN: Government Signing CA - G2
Date: November 10, 2026

In following - up, pls. cite barcode #SARO-2026-ROI00207B

KIM ROBERT C. DE LEON
Secretary

SARO No.: SARO-ROI-26-0013883

Date of Issue: November 10, 2026

Agency Copy