Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

2611-554

Office of the Schools Division Superintendent

04 NOV 2026

OFFICE ORDER
No. 524, s. 2026

ATTY. KIM R. TAGORDA
Attorney III
SDO Vigan City

DESIGNATION ORDER

In view of the official travel of the undersigned, you are hereby designated as the Officer-In-Charge of the Schools Division Office on **November 5, 2026.**

You shall act only on routine matters not needing any disbursement of funds and personnel actions not needing the discretion of the undersigned.

Please be guided accordingly.

VILMA D. EDA, CESO V
Schools Division Superintendent

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
04 NOV 2026
RELEASED
BY

Copy furnished:

Office of the Schools Division Superintendent
Office of the Assistant Schools Division Superintendent
Chief Education Supervisor – CID & SGOD
School Heads
201- Atty. K. Tagorda