Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

2611-226

Office of the Schools Division Superintendent

05 NOV 2026

OFFICE ORDER
No. 522, s. 2026

Ms. Marinel T. Valdez
Master Teacher I
Tamag Elementary School

Designation Order

In view of the official leave of absence of **Ms. Leticia A. Pugrad**, School Principal II of Tamag Elementary School, you are hereby designated as Officer-in-Charge of Tamag Elementary School on **November 3 and 13, 2026**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 4th day of November, 2026.

VILMA D. EDA, CESO V
Schools Division Superintendent

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
05 NOV 2026
RELEASED

Copy Furnished:

Office of the Schools Division Superintendent
Office of the Assistant Schools Division Superintendent
Chief Education Supervisor – CID & SGOD
School Heads
201 – M. Valdez