Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

2611-126

Office of the Schools Division Superintendent

05 NOV 2026

OFFICE ORDER
No. 524, s. 2026

Ms. Gemalyn P. Lampote
Administrative Officer II
Vigan Central School

Designation Order

In view of the official leave of absence of **Ms. Ana A. Castor,** School Principal IV of Vigan Central School, you are hereby designated as Officer-in-Charge of Office of the School Principal - Vigan Central School on **November 9 and 23, 2026**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 4th day of November, 2026.

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
05 NOV 2026
RELEASED

VILMA D. EDA, CESO V
Schools Division Superintendent

Copy Furnished:

Office of the Schools Division Superintendent
Office of the Assistant Schools Division Superintendent
Chief Education Supervisor – CID & SGOD
School Heads
201 – G. Lampote