2611-562

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

09 NOV 2026

OFFICE ORDER
No. 526, s. 2026

Ms. Katrine Anne Arce
Administrative Officer IV (Cash)
School Division Office
Vigan City

Designation Order

In view of the approved leave of absence of **Ms. Greatest Yeng Molina**, Administrative Office IV (Personnel), you are hereby designated as Officer-In-Charge of the Office of the AO IV (Personnel) on **November 5, 2026.**

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 05th day of November, 2026.

VILMA D. EDA, CESO V
Schools Division Superintendent

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
09 NOV 2026
RELEASED

Copy Furnished:

Office of the Schools Division Superintendent
Office of the Assistant Schools Division Superintendent
Chief Education Supervisor – CID & SGOD
School Heads
201 – K. Arce