2611-2364

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

OFFICE ORDER
No. 537, s. 2026

Ms. Vanessa U. Sinogo
Administrative Officer II (Payroll)
School Division Office
Vigan City

Designation Order

In view of the official travel of **Ms. Greatest Yeng Molina**, Administrative Office IV (Personnel), you are hereby designated as Officer-In-Charge of the Office of the AO IV (Personnel) on **November 19, 2026**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 19th day of November, 2026.

VILMA D. EDA, CESO V
Schools Division Superintendent

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
20 NOV 2026
RELEASED
BY

Copy Furnished:

Office of the Schools Division Superintendent
Office of the Assistant Schools Division Superintendent
Chief Education Supervisor – CID & SGOD
School Heads
201 – V. Sinogo