Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

24 NOV 2026

OFFICE ORDER
No. 539, s. 2026

Ms. Sherelyn B. Riodil
Administrative Officer IV (Records)
Schools Division Office
Vigan City

Designation Order

In view of the official travel of **Ms. Daisy A. Ancheta**, Administrative Officer V, you are hereby designated as Officer-In-Charge of the Office of the Administrative Office V on **November 23, 2026**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 20th day of November, 2026.

VILMA D. EDA, CESO V
Schools Division Superintendent

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
24 NOV 2026
RELEASED
BY

Copy Furnished:

Office of the Schools Division Superintendent
Office of the Assistant Schools Division Superintendent
Chief Education Supervisor – CID & SGOD
School Heads
201 – S. Riodil